

WCDHHS Board Meeting Minutes
February 1, 2017
Waupaca County Courthouse
811 Harding Street
Waupaca, WI 54981

Members Present: Mike Whitman, Dave Neumann, Jerry Murphy, Jan Lehrer, Pat Craig, Carl Kietzmann, Jody Muck, Dr. Steven Goedderz

Members Excused: Dona Gabert

Others Present: Chuck Price, Shannon Kelly, Lana Draeger, Leah Klein, Jed Wohlt

The regular meeting of the Health and Human Services Board was called to order at 5:00 pm by Chair Jerry Murphy.

Chair Murphy requested to change the order of the agenda by moving the 85.21 Transportation Minutes up before Personnel. Motion by Whitman, second by Neumann, to accept agenda with the requested change. Pat Craig questioned if this was allowable. Murphy stated it was. Motion carried without a negative vote.

Motion by Whitman, second by Craig, to approve minutes from January 4, 2017. Motion carried without a negative vote.

Public Comment: None

Item II. Finance c. Transportation Coordinating Committee meeting minutes were reviewed by Leah Klein, with request to increase rates for transportation for Taxi companies. The Transportation Committee recommended Option 2 of the proposals. Motion by Lehrer, to go with Option 3, second by Kietzmann. Discussion held on the three options. Motion carried without a negative vote.

I. Personnel

a. Employee Updates/Resignations/Retirements/Recruitments

i. Deputy Director Kelly reviewed a resignation from Cherie Cisewski and recruitments. We have 8 active recruitments going on. Shannon reviewed status of vacancies.

b. Out-of-State Training Requests

i. 4-Day Intensive Permanence Services Training by Alia – We are requesting to allow Alisha Haase and Natalie Doemel attend the 4-day training in Minneapolis. We will work within the budget to cover the cost through prevention and training budgets. Motion by Lehrer, second by Neumann, to approve the request. Motion carried without a negative vote.

ii. Public Health Preparedness Summit is in Atlanta. Rhonda Christians and Ian Wetzel have been awarded scholarships to cover the cost of all expenses. Motion by Craig, second by Lehrer, to approve the request. Motion carried without a negative vote. Jed gave an update of ratteries and human illnesses attributed to infected rats.

c. Wage Comparisons – Conversations are at the HR level. Chuck would like to keep the conversation on the agenda for updates.

II. Finance

- a. Shannon reviewed the Income Statement. A new report was run today, as the one given to the Board tonight was incorrect. We are currently sitting at a projected loss of \$300,000+. We are still expecting over \$300,000 in revenues to come in for the 2016 budget. She is expecting the budget to end neutral for 2016.
- b. Payment Register was shared with the Board. Motion by Lehrer second by Craig, to approve the register. Motion carried without a negative vote.
- c. Transportation Coordinating Committee Meeting Minutes of January 5, 2017 – 85.21 Transportation Proposed Rates – item was approved earlier in the agenda.

III. Reports to the Board

- a. Resolution – Secure state funding to support communicable disease control for population health. Jed Wohlt reviewed a resolution that many counties are doing to push for funding in the Governor’s budget to support communicable disease control. We follow up on about 600 cases per year in Waupaca County. Communicable disease monitoring is currently an unfunded mandate by the State. Motion by Lehrer, second by Muck, to approve the resolution. Mike questioned the purpose and results of doing such a resolution. Director Price stated these do help with the support of State agencies such as WALHDAB and WPHA, sometimes with a joint effort of WCA. Motion carried without a negative vote.
- b. Advisory Committee Reports
 - i. Coordinated Services Team Meeting Minutes of December 22, 2016, were shared with the Board.
 - ii. Comprehensive Community Services Meeting Minutes of December 22, 2016, were shared with the Board.
 - iii. Committee on Aging Meeting Minutes of January 24, 2017 were reviewed with the Board. Homestead Tax Credit is for persons with low or moderate income to get help with completing taxes. The Committee on Aging feels this is a great service to provide and recommended approval. Motion by Craig, second by Lehrer, to provide training and approve Benefit Advocate to continue to Offer Homestead Tax Credit Assistance. Mike questioned consistencies across counties. Motion carried with Whitman voting No.
 - iv. Nutrition Advisory Council Meeting Minutes of November 17, 2016, were shared with the Board.
- c. Board Member Reports of Meetings Attended – Jan shared a document on aging programs. She recognized Leah Klein for doing well with the aging programs and shared good comments she received on Leah’s performance. Jan also reported the heroin committee has added 8 new people in this area.
- d. Waupaca County Industries (WCI) Updates/Reports – AIB Review was conducted at WCI. WCI was awarded a certificate for scoring 905 of 1000 points in the audit. A passing score is 800. Shannon and Erica have been reviewing WCI’s budget for 2016, and realized an accounting change that occurred that didn’t recognize some revenues. We were anticipating a loss; however, it looks like it will have a \$128,000 profit for the year. This change occurred in 2016, but 2014 and 2015 were still a loss. There were items that were not expensed in 2016 and vacancies were not filled in 2016, which helped with the positive budget.

IV. Director’s Report

- a. Chuck has been involved with the Management level interviews. Shannon typically does non-management level positions. Chuck stated there have been staff applying for management level positions and he is impressed with these staff. He wanted to recognize managers for the development of staff. Last week Chuck and Jesse Cuff went to County Ambassador Program. April is Human Service Day at the Capitol. Chuck has had good meetings with School Districts.

Truancy is the most heard topic from schools. Chuck and managers are working with Jonathan Cloud to do trainings for schools on prevention. We continue to meet with stakeholders and have had meetings with law enforcement to discuss communications. Meetings are lined up with law enforcement and schools. Jody stated the services being provided to a foster child by DHHS staff are incredible. Good discussion was held on services to residents.

- b. Two Alternate Care Reports were shared with the Board – the historical report and a new report on Children in Out of Home Care. The old report was a running tab; the new one is a point in time. We will only be providing the new report from now on.
 - c. Mental Health Report was unavailable tonight.
- V. Jan thanked Chuck and Shannon for the tour last month. Motion by Lehrer, second by Whitman, to adjourn at 6:35 pm. Motion carried without a negative vote. Next meeting is March 1, 2017.

Submitted by,

Lana Draeger
Office Manager

Approved by,
