

WCDHHS Board Meeting Minutes
January 4, 2017
Waupaca County Courthouse
811 Harding Street
Waupaca, WI 54981

Members Present: Carl Kietzmann, Jan Lehrer, Dona Gabert, Jerry Murphy, Dave Neumann, Michael Whitman, Pat Craig, Dr. Steve Goedderz
Members Excused: Jody Muck
Others Present: Chuck Price, Shannon Kelly, Lana Draeger, Erica Becker

The regular meeting of the Health and Human Services Board was called to order at 5:00 pm by Chair Jerry Murphy.

Motion by Whitman, second by Lehrer, to accept agenda. Motion carried without a negative vote.
Motion by Lehrer, second by Gabert, to approve minutes from December 7, 2016. Motion carried without a negative vote.

Public Comment: None

Amelia Franck Meyer's TEDx Talk was shared with the Board.

Shannon Kelly gave a presentation on State/County Contracts that she and Erica had created. Shannon gave this presentation at a recent WCA meeting.

1. Personnel

- a. Employee Updates/Resignations/Retirements/Recruitments. There were no employee changes in December. Chris Machamer and Sharon Olsen retired yesterday. Motion by Lehrer, second by Whitman, to accept retirement of Sharon Olsen. Motion carried without a negative vote. We have active recruitments and interviews going on for ADRC Social Worker, Behavioral Health Secretary, Economic Support Manager (recast advertisement), Nursing Supervisor (currently no applications have been received), Nutrition Site Supervisor, CPS Social Worker, Parent Aide, and LTE Parent Aide.
- b. Wage Comparisons Action – this is a follow-up to last month's discussion. Director Price requested to have this tabled. Pat stated we would like to take a look at comparables and people not wanting to accept employment due to various reasons, such as pay, benefits, etc. Jan stated we don't want to lose people due to benefits, and Jerry stated we want to have good benefits to be able to recruit good staff. Chuck has talked with Mandy Welch and wants to start conversations with Department Heads.
- c. Observed Holiday On-Call Pay Action – We have staff operating on call – nursing staff, child welfare, and behavioral health. If staff are responding on call on an actual holiday, they are paid at time and a half. If they are responding to on call for an observed holiday, they are paid normal time. Shannon is looking to start conversations on why staff are paid regular time for an observed holiday. Motion by Craig, second by Gabert, to recommend to HR Committee that observed holidays and actual holiday on-call times be paid the same at time-and-a-half. Dave Neumann suggested considering double time pay for holidays. Motion carried with Gabert and Neumann voting no.

2. Finance

- a. Income Statement Overview – for this time of the year, the budget is looking very well. A large portion is due to being under budget expenses in out-of-home care. Erica has been watching the family care payments closely. She is pleased with the status of the budget at this time. We have seen areas of improvement in billing. She recognized managers for closely watching their budgets. Pat asked about WCI budget. Erica stated it is currently running at about \$38,000 loss. We have continued to look at

- stop gaps to save money, such as ending one bussing route through contract and looking to use the Highway Department for gas. We also did not fill three positions in 2016 at WCI.
- b. Payment Register was shared with the Board. Motion by Whitman, second by Neumann, to approve bills. Motion carried without a negative vote.
 - c. 2017 Rates were presented by Erica. For many of the rates, the last time they came to the Board for approval was 2011. Erica did not work here at that time and does not know how the rates were figured in the past. The majority of these rates are for services we are billing to Medicaid and are based on the WIMCR tool. Medicaid does not pay close to our actual costs. OWI Fees are not billable. Many services fall within the state's ability to pay requirement. If people refuse to give us financial or insurance information, they would be responsible for the full cost of services. The rates include overhead, such as HR, Maintenance, and Finance. Motion by Craig, second by Lehrer, to approve rates as presented. Motion carried without a negative vote.
3. Reports to the Board
 - a. Advisory Committee Reports
 - i. Transportation Coordinating Committee Meeting Minutes of November 10, 2016, were shared with the Board.
 - b. Board Member Reports of Meetings Attended – none were reported.
 - c. Waupaca County Industries (WCI) Updates/Reports – Chuck has arranged meetings with Lakeland Care District and Community Care MCO's regarding services with WCI.
 4. Director's Report
 - a. Follow Up to Previous Month's Meeting, General Department Updates. Chuck thanked Shannon and Managers for covering the Department during the month of December when he was not available. Wisconsin Counties Association puts on a County Ambassador Program each year. This year Chuck and Jesse Cuff will be representing Waupaca County. That day will be dedicated to human services. Lincoln Hills, Youth Correctional Facility, is doing many things to change operations. Milwaukee County is looking to have a correctional facility, due to many referrals at Lincoln being from Milwaukee County. Many counties and regions are talking about regional facilities. Chuck has a call with other directors soon to talk about this. He will update us as changes arise.
 - b. Alternate Care Report was reviewed. We have 23 children in foster care and 25 in kinship care.
 - c. Mental Health Report was reviewed. We are continuing to see improvements. Looking at 2015 compared to 2016, we have seen a substantial improvement in costs.
 - d. Tour of 2nd Floor was offered to members after meeting is adjourned.
 5. Motion by Lehrer, second by Whitman, to adjourn at 6:50 pm. Motion carried without a negative vote. Next meeting is February 1.

Submitted by,

Lana Draeger
Office Manager

Approved by,
