

These minutes are considered draft until approved by the DHHS Board
WCDHHS Board Meeting Minutes
November 2, 2016
Waupaca County Courthouse
811 Harding Street
Waupaca, WI 54981

Members Present: Michael Whitman, Carl Kietzmann, Jerry Murphy, Dave Neumann, Dona Gabert, Pat Craig, Jan Lehrer, Jody Muck, Dr. Steven Goedderz

Others Present: Chuck Price, Shannon Kelly, Lana Draeger, Celeste Leider

The regular meeting of the Health and Human Services Board was called to order at 5:00 pm by Chair Jerry Murphy.

Motion by Craig, second by Neumann, to accept agenda. Motion carried without a negative vote.
Motion by Lehrer, second by Whitman, to approve minutes from October 5, 2016. Motion carried without a negative vote.

Public Comment: None

1. Personnel
 - a. Employee updates were reviewed by Deputy Director Shannon Kelly. 2nd interviews were held today for Children & Families Juvenile Justice position and two Initial Assessment positions. Chris Machamer is retiring in January, and her position is being recruited with interviews soon.
2. Finance
 - a. Shannon gave a review of the Income Statement. Our budget should be at 75% at this time of year. Revenues are a little under 75%, but we are usually behind in getting revenues, so she is pleased with the budget. Expenses are at 67% which is also positive.
 - b. Payment Register was reviewed. Motion by Lehrer, second by Gabert to approve bills. Motion carried without a negative vote.
 - i. Question raised last month on \$236,829 payment to DHS. That was for Family Care.
3. Reports to the Board
 - a. Advisory Committee Reports – There were none to share with the Board.
 - b. Board Member Reports of Meetings Attended – Jan stated the Heroin Task Force meeting is November 16. Location has not yet been decided. Anyone can attend, even though not on the task force. Caregiver Conference is November 4 in New London.
 - c. Waupaca County Industries Updates/Reports. Celeste and Lisa have been working through difficulties of maintaining contract staff as a few have resigned.
4. Director's Report
 - a. Follow-up to Previous Month's Meeting, General Department Updates
 - i. County Board approved the resolution around Child Welfare funding. About 40 counties have passed a similar resolution over the past month. WCHSA and Wisconsin Counties Association are sending resolutions around child protection funding. There have been increases in referrals due to Heroin and Opioid addiction. The next WCA magazine should have a cover story related to the

increased demands on child welfare. Wisconsin Eye might be doing a story as well. There will be another Human Service Day at the Capitol in April.

- ii. We had a site visit on the ADRC, along with Outagamie and Calumet Counties with our consortium. Director Price reviewed survey results. We are interested in quality assurance and will continue to evaluate programs. Part of our ADRC contract addresses the physical location.
 - iii. Chuck attended a meeting at the hospital in regard to mental health, including staff, law enforcement, medical professionals, and emergency room staff. The meeting dealt with safety, computer program/forms to make communications better and more efficient.
 - iv. We had a Management retreat last Friday. This meeting focused on well-being. Our presenter was the CEO of Anu Family Services.
 - v. Chuck and Shannon met today with Diane Meulemans, County Corporation Counsel, to talk about transition of CHIPS and TPR cases from DA's Office to Corporation Counsel's Office.
 - vi. A few managers and staff went to UW-Green Bay yesterday to present to Social Work students, talking about trauma informed care.
 - vii. WCHSA Committee meets on Friday. Carl Kietzmann and Mary Kay Poehlman are on that committee. They will talk about contracts between the State and Counties. Supervisor Craig suggested Shannon give that presentation to the DHHS Board.
 - viii. WCHSA Fall Conference is December 1-2. Chuck and Shannon will attend, as well as Jerry as DHHS Board Chair. We would have funding for two more Board members to attend. The first day is mainly for Directors and Managers. The second day is about leadership wellbeing, with opportunities meet the new DHS Secretary, Christine Norbut from Casey Family Programs, and Amelia from Alia who presented to us last month. Pat Craig and Jan Lehrer are interested. Lana will make reservations.
 - ix. 2017 Board Meeting Schedule was shared with the Board.
 - b. Alternate Care Report was reviewed. We continue to do well in this area. We have been able to move a substantial amount of money into prevention.
 - c. Mental Health Report was reviewed. Historically, on average we were putting about 30% of emergency contacts into hospitals. Last month, 9% of contacts were hospitalized.
5. Motion by Lehrer, second by Whitman, to adjourn at 5:50 pm. Motion carried without a negative vote.

Submitted by,

Lana Draeger
Office Manager

Approved by,
