

WCDHHS Board Meeting Minutes  
October 5, 2016  
Waupaca County Courthouse  
811 Harding Street  
Waupaca, WI 54981

Members Present: Carl Kietzmann, Jan Lehrer, Pat Craig, Dona Gabert, Jerry Murphy, Dave Neumann, Jody Muck, Dr. Steven Goedderz

Members Absent: Michael Whitman

Staff Present: Chuck Price, Shannon Kelly, Lana Draeger, Leah Klein, Jan Henschel, Barb Mueller, Celeste Leider, Dick Koeppen

Others Present: Amelia Franck Meyer, CEO of Alia; and Margo Kemp-Johnson, Anu Family Services

The regular meeting of the Health and Human Services Board was called to order at 5:00 pm by Chair Jerry Murphy.

Motion by Craig, second by Lehrer, to accept revised agenda. Motion carried without a negative vote  
Motion by Lehrer, second by Gabert, to approve minutes from September 7, 2016. Motion carried without a negative vote.

Public Comment: None

PRESENTATION: Amelia Franck Meyer, CEO of Alia, along with Margo Kemp-Johnson of Anu Family Services, joined the meeting to request permission to conduct an evaluation study of the wellbeing of the Waupaca County DHHS Child Welfare workforce. Amelia has been working with our Management Team closely for two years through the support of Casey Family Programs. Amelia asked for permission to do the study for her dissertation for the degree of Doctorate of Education in Organizational Leadership and Change awarded by the University of Southern California. Amelia has toured throughout the United States over the past year and talks about Waupaca County getting it right in the area of child welfare work. Amelia is working on her PhD and needs to do interviews and staff surveys, with plans of completing her dissertation by next summer. There will not be any surveys with clients, but rather she will use aggregate data. Motion by Craig, second by Muck, to grant Amelia permission to conduct an evaluation study of the wellbeing of the Waupaca County DHHS Child Welfare workforce, the leadership, and the clients served to fulfill the requirements for graduation. Motion carried without a negative vote.

#### 1. Personnel

- a. Employee Updates/Resignations/Retirements/Recruitments – Mary Anich resigned September 6. Nicole Olig, CPS Initial Assessment Social Worker, transferred into Mary's position, so we are recruiting for Nicole's position. Danima Stewart resigned as Clintonville Nutrition Site Manager. Caitlin Cummings has resigned as Initial Assessment Social Worker effective October 31. Chris Machamer has announced her retirement as of January 3. We are working with HR on refilling Chris's position. Motion by Lehrer, second by Gabert, to accept Chris Machamer's retirement with regrets. Motion carried without a negative vote. We interviewed for Comprehensive Community Services position, with a second interview on Friday; interviews were held for Crisis Case Manager; interviews are Friday for LTE Social Worker.

2. Finance
  - a. Deputy Director Kelly reviewed the Income Statement. She is very pleased with where we are sitting on total expenses through eight months.
  - b. Payment Register was reviewed. Jan asked about the payment of \$236,829 to Department of Health Services. Shannon believes it's possibly a Family Care payment, but will follow up for next month. Motion by Lehrer, second by Muck, to approve bills. Motion carried.
3. Reports to the Board
  - a. Advisory Committee Reports
    - i. Committee on Aging – Nutrition Site Caterer proposals were reviewed by Leah Klein, ADRU Manager. Request for Proposals (RFP's) were sent out for bids for caterers to Nutrition Program. Steve & Mary's of Marion bid for Marion, Clintonville, and New London. Iola Living Assistance bid for Iola and Manawa. Crossroads Care Center placed bids for Weyauwega and Waupaca. Motion by Craig, second by Neumann, to approve the meal bids as proposed. Motion carried without a negative vote.
  - b. Board Member Reports of Meetings Attended – Jan attended the Trauma Informed Community events and was disappointed with lack of attendance by Board members.
  - c. Waupaca County Industries Updates/Reports – We have been continuing to operate as a deficit. Shannon met with Lisa to talk about the transportation contract, and are working with Ian Grasshoff to look at mapping for bus routes to possibly look at changing how routes are run. We contract with Lamers to run four routes. We are looking at options to the routes.
  - d. Resolution to Support Increased Funding in Children & Family Aids Allocation was reviewed. This resolution is coming out of Wisconsin Counties Association. WCA will have child welfare funding as one of their priorities with the budget. Committees are asking counties to pass this resolution to send to the Governor's Office. Motion by Gabert, second by Lehrer, to approve the resolution. Dave expressed his concern about the amount. It was felt this is a start to get attention of the Legislators. Motion carried without a negative vote.
4. Director's Report
  - a. Follow Up to Previous Month's Meeting, General Department Updates
    - i. Chuck feels overall the message has been out in the community about Paper Tigers. We had all of our staff attend. We have been able to develop relationships with school systems, the courts, and the medical field.
    - ii. Volunteer picnic had about 270 volunteers in attendance. After the picnic, Chuck and Shannon had a meeting with Luther Olsen about our vision and values and expressed importance of funding.
    - iii. Chuck and Shannon met with Chiefs and Sheriff Department to talk about mental health and mobile crisis.
    - iv. Jerry, Chuck, and Shannon have been in contact with Manawa's Mayor and Police Chief about communications and services.
  - b. Alternate Care Report – We are continuing the movement of no children placed with strangers. We were able to move \$179,000 from reactive services into prevention dollars to keep families together.

- c. Mental Health Report – We are continuing our changes to have staff respond to crisis calls and support the team.
  - i. Certification/Citation Review – at the last meeting, there was a request for more information on the citations. Two packets were shared with the Board – one for the Community Support Program and one for the Mental Health/AODA/Crisis programs. Over the past two months, Shannon and Sherrie have increased supervision with staff. Shannon has been doing chart reviews to help identify deficiencies.
- 5. Motion by Lehrer, second by Craig, to adjourn at 6:18 pm. Motion carried without a negative vote.

Submitted by,

Lana Draeger  
Office Manager

Approved by,

---