

WCDHHS Board Meeting Minutes
August 3, 2016
Waupaca County Courthouse
811 Harding Street
Waupaca, WI 54981

Members Present: Michael Whitman, Pat Craig, Jerry Murphy, Carl Kietzmann, Dave Neumann, Dona Gabert, Jan Lehrer, Jody Muck, Dr. Steven Goedderz
Staff Present: Chuck Price, Shannon Kelly, Lana Draeger, Jed Wohlt, Leah Klein, Susan Younger, Celeste Leider

The regular meeting of the Health and Human Services Board was called to order at 5:00 pm by Chair Jerry Murphy. Open session statement was read.

Motion by Whitman, second by Neumann, to accept agenda. Motion carried without a negative vote.
Motion by Lehrer, second by Whitman, to approve minutes from July 6, 2016. Motion carried without a negative vote. Neumann abstained due to not being at the last month's meeting.

Public Comment: None

DHHS Board orientation continued from last month.

1. Personnel
 - a. Deputy Director Shannon Kelly gave an employee update. Resignation of Lauren Knops was shared with the Board.
2. Finance
 - a. Director Price reviewed the Income Statement. Our levy tax payment will come in August. Once that is adjusted into our budget, Shannon stated the budget will look to be in good shape. Shannon and Erica Becker are currently meeting with all managers on each budget.
 - b. Payment Register was shared with the Board. Motion by Lehrer, second by Whitman, to approve bills. Motion carried without a negative vote.
 - c. 2017 Budget – we are hoping to have a draft budget at the September meeting with a final proposal in October. Shannon reviewed additional growth positions we are considering for 2017. For WCI, Chuck, Shannon, and Erica have been meeting with Heidi Dombrowski. WCI has been in the 'red' for about 3 years. Heidi is recommending showing WCI separate from the rest of the budget to show the actual expenses and revenues. Shannon recognized the work Celeste and Lisa have done to help minimize expenses at WCI.
3. Reports to the Board
 - a. We are in the process of changing the DHHS Logo due to our Vision and Values.
 - b. Leah Klein reviewed information to relocate Weyauwega Nutrition Site. We are in negotiations with the City on rental cost. The board feels the request by Weyauwega is too high. Suggestions were to look at other locations or negotiate a rate closer to the other locations. Motion by Lehrer, second by Neumann, to accept the relocation, and negotiate a rate of \$350/month cap. Motion carried with Whitman voting no.

- c. Advisory Committee Reports
 - i. Transportation Coordinating Committee Meeting Minutes of July 14 were shared with the Board.
 - ii. Committee on Aging Meeting Minutes of July 26 were shared with the Board.
 - iii. Leah Klein, ADRU Manager, is recommending the appointment of Wayne Laux to the Nutrition Advisory Committee. Pat Craig, having served on a committee with Mr. Laux, recommended the appointment of Wayne Laux to the Nutrition Advisory Committee, second by Lehrer. Motion carried without a negative vote. He will be recommended for appointment at the next County Board meeting.

Chair Murphy requested a 6-minute recess at 6:49 pm. The committee resumed at 6:55 pm.

- d. There were no Board Member Reports.
 - e. Waupaca County Industries Updates/Reports – reported with the 2017 budget.
4. Director's Report
- a. Follow-up to Previous Month's meeting - Chuck reviewed information on Paper Tigers Showings and Trauma Informed Care Community Events September 13-15. Chuck has been named President of WCHSA. He will be heavily involved in happenings at WCHSA. We had a new employee orientation last week.
 - b. Alternate Care Report – we continue to see good movement in the children's out-of-home care budget.
 - c. Mental Health Report – this budget continues to show placements. We had certification review by the State in June in our Behavioral Health area. We were issued a 1-year certification. There were some citations and suggestions issued. We may look at staffing or structural changes as we move forward to clear the citations. Our corrective action plan is due next week.
5. Motion by Whitman, second by Neumann, to adjourn at 7:15 pm. Motion carried without a negative vote.

Submitted by,

Lana Draeger
Office Manager

Approved by,
