

Waupaca County DHHS Board Meeting Minutes
July 6, 2016
Waupaca County Courthouse
811 Harding Street, Room 1068
Waupaca, WI

Members Present: Dona Gabert, Michael Whitman, Jerry Murphy, Pat Craig, Carl Kietzmann, Jan Lehrer, Jody Muck, Dr. Steven Goedderz

Members Excused: Dave Neumann

Staff Present: Chuck Price, Shannon Kelly, Lana Draeger, Chris Machamer, Lisa Grasshoff, Erica Becker, Alisha Haase, Season Westphal

The regular meeting of the Health and Human Services Department was called to order at 5:00 pm by Chair Jerry Murphy.

Motion by Craig, second by Gabert, to accept agenda. Motion carried.

Motion by Lehrer, second by Muck, to approve minutes from June 1, 2016. Motion carried.

Public Comment: None

DHHS Board Member Orientation was given to Board Members.

Chair Murphy called for a 5-minute recess at 6:16 pm.

Meeting reconvened at 6:21 pm. Board members felt the training contained good information. Dr. Goedderz suggested weekly articles run in papers about the various services available.

1. Personnel
 - a. Deputy Director Shannon Kelly reviewed employee updates and status of recruitments and interviews.
2. Finance
 - a. Fiscal Manager Erica Becker reviewed the Income Statement. Taxes have not yet been allocated to our budget, so revenues appear low. State and Federal dollars always lag a few months behind. There was a delay by the State in billing counties for 2015 family care buyout.
 - b. Payment Register was shared with the Board. Michael Whitman asked if there could be a better report to determine what the bills are for. Motion by Craig, second by Whitman, to approve bills. Motion carried.
 - c. 2017 Budget – We are in initial planning stages for the 2017 budget. Two big pieces are working with managers on any projected IT needs, and new position requests due by the end of the month. Shannon gave an overview of new positions we are considering for 2017.
3. Reports to the Board
 - a. Advisory Committee Reports – There were no reports to share with the Board.
 - b. Board Member Reports of Meetings Attended – Jan went to the Heroin meeting on June 30. A big issue is finding housing for individuals and funding. There will be recovery coaches speaking on the radio. Jody went to a seminar on Five Stones, talking about sex trafficking. Jody met with the presenter, who would be interested in meeting with us.
 - c. Waupaca County Industries (WCI) Updates/Reports – Managers have been reviewing the budget monthly.

4. Director's Report

a. Follow Up to Previous Month's Meeting, General Department Updates

- i. In the past month, Secretary Kitty Rhoades from the WI Department of Health Services passed away. She was a big supporter of our programs. Chuck is attending a meeting tomorrow and hopes to get more information for future plans.
- ii. Within County Human Services Association, the Calumet County Director left Calumet County. He was President of WCHSA and Chuck was Vice President, so Chuck has been moved into acting President. Chuck's time with WCHSA has increased significantly.
- iii. On June 2, Chuck and Shannon presented to the Governor's Conference on Juvenile Justice. The Department of Corrections has now asked them to present to their Executive Team on August 16, as they kick off Trauma Informed initiatives.
- iv. Chuck was on the radio show with Chairman Koeppen, talking about our Department, our Vision and Values, and programs.
- v. Chuck presented to the Waupaca CHAT team through ThedaCare Hospital. They are interested in partnering with us for a 3-day community assessment September 13-15. Day one is for our Department staff; day two is a video called Paper Tigers from schools in Walla Walla, Washington. The Principal from those schools will be here for a presentation. Community screening of Paper Tigers will be September 14. Third day will be about current initiatives, including Heroin initiatives through Helios. More information will be sent to the Board.
- vi. Chuck will be on vacation July 18-22.

b. Alternate Care Report – Children's out of home is good.

c. Mental Health Report – Adult out of home is not so good. We continue to have placements at Winnebago.

5. Motion by Lehrer, second by Gabert, to adjourn at 7:58 pm. Motion carried. Next meeting is August 3.

Submitted by,

Lana Draeger
Office Manager

Approved by,
