

Waupaca County DHHS Board Meeting Minutes
June 1, 2016
Waupaca County Industries
175 West Howard Street
Manawa, WI

Members Present: Michael Whitman, Carl Kietzmann, Pat Craig, Jerry Murphy, Dona Gabert, Dave Neumann, Jody Muck, Jan Lehrer, Dr. Steven Goedderz

Staff Present: Chuck Price, Shannon Kelly, Celeste Leider, Lana Draeger, Sherrie Nichols, Alisha Haase, Jed Wohlt, Sandy Bertram, Barb Mueller, Kristina Ingrouille, Chris Machamer, Kasey Kaepernick, Lisa Grasshoff, Ashleigh Ferg, Jan Henschel, Sonda Kopljen, Leah Klein

Public Present: Joan Mengert, Rachel Fischer, Tom Michael, Nancy Hammond, Ken Neyhard, Patricia Schoen, Ronald Schoen.

Chair Murphy Called the meeting to order at 6:00 pm and read the Open Session Statement.

Public Hearing: This meeting is the Annual Public Hearing of the Waupaca County Department of Health and Human Services; serving children, youth, families, the elderly, the chemically dependent, and those with a physical, mental, or developmental disability. The Health and Human Services Board will accept public input of service expectations, concerns, and proposals for the development of the 2017 County Budget. Chair Murphy called for public comment.

Ken Neyhard works for Sturm Foods. He spoke about the relationship Sturm Foods, Presto, and IQ Resource Group have with WCI. They are having difficulty bringing in quality employees. They rely on WCI and other companies similar to WCI. He stated it's critical to them for the Board to grow WCI if possible, as WCI is a valuable organization.

Joan Mengert stated there is a rumor about WCI closing. She shared how important WCI is to their children, our clients, and the excitement the family member shares when coming home from working at WCI.

Tom Michael stated his son works at WCI. He agreed with Joan's comments. WCI is a good program for his son and others. His son also volunteers on other days, using his skills he learned at WCI. He encouraged the Board to continue funding, as it's the only resource his son has. WCI is doing great things to help him build on skills to eventually work on his own.

Motion by Craig to accept agenda, requesting to hold the Board meeting time discussion until Dr. Goedderz arrives to get his input on any time change, second by Lehrer. Motion carried without a negative vote.

Motion by Lehrer, second by Whitman, to approve minutes from May 4, 2016, with one correction. Motion carried without a negative vote.

1. Board Meeting Time – At the last meeting, a question was brought up on the Board meeting time, and to consider whether to change the meeting time. Chair Murphy asked for motions to change the meeting time. Dona Gabert made a motion to change the time to 4:00 pm on the first Wednesday of each month. The motion failed with no member giving a second. Pat Craig asked if Dr. Goedderz could make a different time. Dr. Goedderz made a motion to change the start time to 5:00 pm, second by Dona Gabert. Dave Neumann asked if we should hold this over to January, however, Dr. Goedderz stated he could make changes to his current schedule. Jan Lehrer was concerned of the public not being aware of the change. Pat Craig stated most people ask when meetings are, and the meetings are posted on-line and in the papers. Motion carried without a negative vote.

2. Personnel
 - a. Employee Updates/Resignations/Retirements/Recruitments were reviewed by Deputy Director Shannon Kelly. Interviews have been held for Environmental Health Specialist. Ian Wetzel has been hired and will start June 13. Economic Support Specialist interviews were held. Nutrition Site Manager interviews for Clintonville were held today. CCS Coordinator interviews are tomorrow. Sheri Fuhrman has been hired as LTE Receptionist at WCI.
3. Finance
 - a. Income Statement Overview
 - i. 2015 Final Income Statement was shared with the Board. We ended 2015 about \$272,000 in the black. We had seen relief in the budget with the Health Department bringing in additional revenues than budgeted. WCI ended the year with a deficit, as did some elderly programs. We were able to capture funds to come into 2016 with a positive budget.
 - ii. 2016 Income Statement is affected by the State Department of Health Services' delay in reimbursements. Most programs are sitting well in revenues. We report monthly, and the Department of Health Services reimburses us on expenses. They are delayed in reimbursements.
 - b. Payment Register was shared with the Board. Motion by Lehrer, second by Gabert, to approve bills. Motion carried without a negative vote.
4. Reports to the Board
 - a. Advisory Committee Reports
 - i. B-3 Early Intervention Program/Children's Community Options Program Advisory Committee meeting minutes were shared with the Board.
 - a. Approve 2015 Plan – The Family Support Program ended 12/31/15. Motion by Neumann, second by Gabert, to approve the plan. Motion carried without a negative vote.
 - b. Motion by Muck, second by Lehrer, to approve the Advisory Committee name change. Motion carried without a negative vote.
 - ii. Transportation Coordinating Committee Meeting Minutes of March 10, 2016, were reviewed. Jan Lehrer questioned meals not being delivered to some residents due to location. Deputy Director Kelly asked Jan to talk with her or Leah Klein about these residents. Jerry explained the rickshaws drivers, cycling without age. Jan also questioned the Medical Assistance/Medicaid mileage. Chair Murphy invited Jan to attend the next Transportation meeting on July 12.
 - iii. Advisory Committee Updates – Appointment Needed.

Pat Craig has served 3 terms on the Committee on Aging. The Wisconsin Elders Act places limits on the terms of office for members of Commissions on Aging. County supervisors may serve no more than three consecutive two-year terms, so another County Board member is needed. Dona Gabert expressed interest. Motion by Craig, second by Lehrer, to recommend appointment of Dona Gabert to the Committee on Aging. Motion carried.
 - b. Board Member Reports – Jan will be attending a Heroin meeting this month. Jerry attended the WCHSA conference. There were many seminars available to attend. Jerry stated a good part of the conference was the networking with other counties, listening to what works in other counties. Pat Craig asked if information could be shared from the seminar. Chuck will be elected President of this Association in January of 2017.
 - c. Waupaca County Industries Updates/Reports – Administration continues to meet on the budget. As of last month, there was about a \$36,000 deficit. There will be an administration meeting next week to talk about the budget. Celeste gave a presentation of the products packaged by members of WCI. Some products are done at other companies, such as Creative Converting and Sturm Foods, and our members work at those companies. We pack oatmeal and grits at WCI and some members work at Sturm Foods. WCI packages paper products for Creative Converting and Pacon. WCI recently began packaging coconut water sticks at WCI for Sturm Foods.

5. Director's Report

Follow-up to previous month's meeting, general department updates – all managers introduced themselves. Dr. Goedderz was appointed for another 3-year term as a citizen member on the Board. Jesse Cuff was appointed to the Transportation Committee.

Over the last month, the management team has been going into the community talking with key influencers, getting feedback on how we're doing, what are barriers, etc., sharing our new vision and values. There should be a more formal report in the future. Chuck shared an article from Dee Hall, from Wisconsin Center for Investigative Journalism, which highlighted a meeting she had at our office and provided a spotlight on trauma informed care in Wisconsin.

Active Shooter training was held at the Courthouse. There will be recommendations shared with us in the future for any remodeling. The State is pushing us to have an open and welcoming ADRC with our contract, which may conflict with the safety recommendations. The August meeting might be a walk-through on 2nd floor to show updated hallways and conference rooms. Heroin community meetings are going on. Two of our judges are interested in developing a drug court in Waupaca County. A group of staff went to Waushara County to see how their drug court is working, and to get ideas how to get one going in Waupaca County. Volunteer recognition information was shared. Waupaca County has a Leadership Waupaca County Program. Our Department sponsors two staff each time. Shannon Kelly and Nicole Olig recently went through the 9-month program. Karen Engel, a contracted worker with the ADRC, was sponsored by her employer, and Shani Appleby, Nutrition Site Manager, was sponsored by the City of Weyauwega. Chuck has been working with the Charter School in Weyauwega. Changes have occurred over the years in how the program operates. At one time, our Department hired a Social Worker to be at the school; however, the position was pulled about 5 years ago. It is now run through a contract as a day treatment service. Our funding was supposed to fund kids from Waupaca County. There are no longer many Waupaca County kids using the program, so we have been funding kids from other counties. We will be pulling our funding from the program to put toward services in-house or funding for CCS services.

- a. Alternate Care Report – This report is through April. We continue to have no children placed in residential services. We had 5 children achieve permanence over the past month. Alisha Haase gave an overview of these children and their successes, as well as the work done with these families to support these successes.
- b. Mental Health Report – The state has a delay in billing with Winnebago and Mendota. We will continue to work with the NIATx program to reduce hospitalizations.

Next meeting is July 6. Dave Neumann will not be present at this meeting. We are looking to do a board education/training, possibly at the August meeting. Motion by Craig, second by Lehrer, to adjourn at 7:50 pm. Motion carried.

Submitted by,

Lana Draeger
Office Manager

Approved by,
