

WCDHHS Board Meeting Minutes
May 4, 2016
Waupaca County Courthouse
811 Harding Street
Waupaca, WI 54981

Members Present: Dave Neumann, Dona Gabert, Michael Whitman, Pat Craig, Jerry Murphy, Carl Kietzmann, Jan Lehrer, Jody Muck

Members Excused: Dr. Steven Goedderz

Others Present: Chuck Price, Shannon Kelly, Lana Draeger, Celeste Leider, Jan Henschel, Barb Mueller

Director Price called the meeting to order at 6:00 pm and read the Open Session statement.

We are removing Clintonville Nutrition Site Expansion Resolution from the agenda. Motion by Lehrer, second by Gabert, to approve agenda. Motion carried without a negative vote.

Lehrer requested some grammatical corrections to the minutes of April 6, and requested to get feedback when resolutions are taken to County Board. Motion by Lehrer, second by Murphy, to approve minutes from April 6, 2016, with noted corrections. Motion carried without a negative vote.

Public Comment: None

All Board members introduced themselves. The Board welcomed County Board Members Pat Craig and Michael Whitman.

Board Member Elections:

Motion by Neumann to nominate Supervisor Jerry Murphy as Chair. Motion by Craig to close nominations and cast a unanimous vote for Jerry Murphy. Motion carried without a negative vote.

Motion by Lehrer to nominate Supervisor Dave Neumann as Vice Chair. Motion by Craig to close nominations and cast a unanimous vote for Dave Neumann, second by Whitman. Motion carried without a negative vote. Motion by Neumann to nominate Supervisor Dona Gabert as Secretary. Motion by Craig to close nominations and cast a unanimous vote for Dona Gabert, second by Whitman. Motion carried without a negative vote.

Board Member Appointment – Motion by Lehrer, second by Gabert, to re-appoint Dr. Steven Goedderz for a 3-year term as citizen member to the Board. Motion carried without a negative vote.

1. Personnel

- a. Employee Updates/Resignations/Retirements/Recruitment information was reviewed by Deputy Director Kelly. There were three resignations. Susie Schuelke, CST Social Worker, resigned effective August 12; Jessie Jenson CCS Coordinator, resigned effective May 20; Chad Holmes, Economic Support Specialist, resigned effective May 6. Motion by Lehrer, second by Whitman, to accept resignations. Motion carried without a negative vote. Cara Frias has been hired as ADRC Assistant as of May 16. Sarah Delfosse has been hired as WIC Nutrition Educator as of May 16. She currently is a Community Employment Specialist at WCI. Shawna Hansen has been hired as an LTE at WCI. Alison Wismer-Fries started May 2 as Child Development Specialist. We are recruiting for an Environmental Health Specialist.
- b. Clintonville Nutrition Site Expansion Resolution was removed from the agenda.

2. Finance
 - a. Director Price reviewed the Income statement. This is through March of 2016. The overall budget is on track.
 - b. Payment register was shared with the Board. Motion by Craig, second by Neumann, to approve bills. Motion carried without a negative vote.
3. Reports to the Board
 - a. Advisory Committee Reports
 1. Leah Klein, ADRU Manager, recommended the appointment of Jesse Cuff to the Transportation Committee. Motion by Gabert, second by Kietzmann, to recommend Jesse Cuff be appointed to the Transportation Committee. Motion carried without a negative vote.
 - b. Dona Gabert and Mary Kay Poehlman attended a legislative symposium for women in the legislature, with women from all over the United States attending. Part of the symposium was on child trafficking. Jan attended the luncheon to celebrate staff, and said it was very good to meet staff. Jerry attended a county sponsored training on hiring new staff.
 - c. Waupaca County Industries (WCI) Updates/Reports – as of yesterday, WCI is about \$36,000 in the red. There are revenues to come in yet, and there are some expenses not included in the budget summary shared tonight. Sturm Foods approached WCI to start packaging coconut water sticks.
 - d. 2015 Purchase of Service Final Report was shared with the Board.
 - e. 2013-2015 Complaints Report was shared with the Board.
4. Director's Report
 - a. Follow up to previously month's meeting, general department updates
 - Acronyms list was shared with the Board.
 - June meeting will be our annual Public Hearing at WCI. Chair Murphy asked for an agenda item to possibly move meetings up to earlier time.
 - There was a recent heroin meeting. Jan has been recommended to the law enforcement pillar. Many community members, as well as staff from the courts, are active in the meetings.
 - Last Thursday there was training through the Waupaca County Bar Association, for the Court system, Judges, DA's Office, Public Defenders, and other attorneys attending to talk about being trauma informed in the courts. We are hopefully starting common language within the court system. We are meeting quarterly with 3rd floor staff.
 - On Friday, Managers met with ANU Family Services to define and restructure our Vision and Values statement. Copy was shared with the Board.
 - Saturday was Mission of Hope in Waupaca. 440 people attended. 380 people came through the door the first hour. People were given free haircuts, family portraits, makeovers, Headstart registrations, free shoes, groceries, plus many community services. There were about 150 volunteers.
 - This weekend is Mission of Hope in Clintonville. New London's Mission of Hope is in the fall.
 - We had a foster family honored at the Capitol as foster family of the year for the northeastern portion of the state.
 - There is a newly formed Department of Children and Families for juvenile justice. They asked for county representation. Shannon Kelly will be on the committee.
 - Improvements have been done on 2nd floor with the back hallway being painted. We are trying to make some environmental changes on the floor.
 - Chuck has a request into Legislative, Judicial, and Ethics Committee to have secondary employment. He is looking to be a consultant and provide leadership to other counties and agencies.

- b. Alternate Care report was reviewed. We continue to not have kids in residential treatment. Our mantra is no child placed with a stranger.
 - c. Mental Health Report was reviewed. We are in an active quality improvement program through the state and UW-Madison focusing on crisis intervention. NIATx – Network for Improvement of Addiction Treatment.
5. Motion by Lehrer, second by Whiteman, to adjourn at 7:50 pm. Motion carried without a negative vote. Next meeting is June 1, 2016, at Waupaca County Industries. This meeting is also the annual Public Hearing of the Department.

Submitted by,

Lana Draeger
Office Manager

Approved by,
