

WCDHHS Board Meeting Minutes
February 3, 2016
Waupaca County Courthouse
811 Harding Street
Waupaca, WI 54981

Members Present: Dona Gabert, Mary Kay Poehlman, Dave Neumann, Jerry Murphy, Jan Lehrer, Carl Kietzmann, Dr. Steven Goedderz

Members Absent: Don Aasen

Members Excused: Jody Muck

Others Present: Chuck Price, Shannon Kelly, Lana Draeger, Leah Klein, Celeste Leider, Gene Ruppert, Jan Henschel, Barb Mueller, Sonda Koplien, Erica Becker

The regular meeting of the Health and Human Services Board was called to order at 6:02 pm by Chair Jerry Murphy.

Public Comment: None

Motion by Lehrer, second by Neumann, to accept agenda with one change. Another member is recommended for the Nutrition Advisory Council. Motion carried.

Recommendation by Lehrer to put first and last names in future minutes when recommending appointments. Motion by Lehrer, second by Poehlman, to approve minutes from January 6, 2016. Motion carried, with Gabert abstaining due to not being at last month's meeting.

Agenda Items

A. Personnel

- a. Gene Ruppert is retiring from WCI after over 39 years of service. Debbie Meidl is retiring after over 30 years with the WIC Program/Public Health. The Board thanked Gene for his years of service. Both Gene and Debbie were wished well in their futures. Motion by Kietzmann, second by Poehlman, to accept retirements of Gene Ruppert and Debbie Meidl. Motion carried.
- b. Employee Update was shared with the Board. Interviewed for IS Support Tech; 2nd round of interviews for the Mentor position scheduled; Interviews last week for ADRC Assistant position; Interviewed for Child Development Specialist; Continuing recruitment for Public Health Officer, with an interview scheduled.

B. Finance

- a. Income Statement was reviewed. We are about \$37,000 positive and anticipating another \$15,000 in Medical Assistance revenues. We are looking to end the 2015 budget about \$52,000 to the good. Last year was about \$160,000 in the red. Shannon was happy with Erica and Management staff for this positive swing in the budget. We also have additional revenues that will come in for 2015 to offset any expenses.
- b. Payment Register was shared with the Board. Mary Kay asked if there was a way to get more current bills. For example, could January's bills have been brought in tonight? Not all January bills have been submitted yet for payment. Motion by Lehrer, second by Gabert, to approve bills. Motion carried.

C. Other

- a. Motion by Neumann, second by Poehlman, to recommend citizen member appointments of Jan Lehrer and Bob Appleby to the Committee on Aging. Motion carried.
- b. Motion by Lehrer, second by Poehlman, to recommend citizen member appointments of Carol Elvery, Janet Reilly, Mary Wais, Caroline Adams, and Bette Kaminske to the Nutrition Advisory Council. Motion carried.
- c. 2016 WCI Operations Update was given by Director Price. WCI's budget, as of today, is about \$9,000 in the red compared to last year at this time (\$37,000 in red). We budgeted \$234,000 in profit for 2015. There was over \$250,000 negative impact to the budget, partially due to contracts with IQ and DEN Services. Budgeted capital expenses were not expended, and the money was used to offset the budget losses. There is no doubt WCI and staff are providing good services to the members. We have talked with Community Care, who has a large share of WCI's members. They have stated our rates are too high and they have no interest in agreeing to increased rates. Lakeland Care District is open to more conversation about rates, but they only have 4 WCI members. We met with contract agencies. Sturm Foods wants to partner, but hasn't responded to our request for 5% increase. Creative Converting is not willing to meet our request for the increase. Meeting was held with Division of Vocational Rehabilitation (DVR). They are doing a philosophical shift, and that will reduce referrals to WCI, along with funding. The rate we pay IQ for staff is \$9.15/hour and is not competitive with other industries. IQ is having problems recruiting. If they increased their rates to employees, it again reduces revenues. Between WCI and DEN staff at WCI, there are 7 vacancies. We are evaluating those vacancies at this time to determine which we need to refill. Jan Lehrer questioned if more information relating to the expenses could be shared. Carl Kietzmann asked if WCI could operate with a loss, similar to Lakeview Manor. They both are in the business to serve people. Mary Kay Poehlman stated WCI is such a positive service, especially for our young people. Dona Gabert asked Gene if there were other companies like Sturm's out there. There are others, but we still would need the manpower to do the service. Chuck will bring back more information next month. Dr. Goedderz recognized WCI for the past years when they covered the Department's shortfalls in other areas. Questions asked by Goedderz and Lehrer if there are grants to help with sustainability and capital improvements.

Reports to the Board

- A. Board Member Reports – None.
- B. Director's Report
 - a. Follow-Up to Previous Month's meeting. We have been planning through budgeting to look at updating furniture throughout conference rooms. We will also look at painting hallways. Chuck went to Seattle, representing Waupaca County, talking about trauma informed care. Through networking, he had a conference call last week with the company Eckerd that represents child welfare on the East Coast and in the South, looking toward worker burnout. Chuck was not selected for the other leadership training he discussed last month. We have a conference planning call on Friday with the Bar Association regarding Trauma Informed Care in Court. We started conversations with Rotary Club, ThedaCare, and Helios Addiction Recovery. There would be community mentors as recovery coaches. We have been accepted to be part of a group in organizational effectiveness project on how to run our programs, and look at efficiencies in our mental health area to reduce hospitalizations. Shannon Kelly and Sherrie Nichols will be trained.
 - b. Alternate Care Report – Children's out-of-home care numbers continue to fluctuate, but we continue to monitor placements.

- c. Mental Health – The training will give us good technical experience for working with our clients. Mary Kay asked about coordinating services with the Jail. Our AODA Counselor, Becky, has been working with the Jail. We will be offered 15 slots to train officers in the County, including each jurisdiction, on mental health crisis intervention training. Dona asked if there has been any movement on working with Lakeview Manor.

Next meeting is March 2, 2016.

Waupaca's next Mission of Hope is April 30; Clintonville will have their Mission of Hope on May 7. Erica Becker is our Department's coordinator, along with Terrie Tews. Erica will have more information available at next month's meeting.

Motion by Neumann, second by Lehrer, to adjourn at 7:30 pm. Motion carried.

Submitted by,

Lana Draeger
Office Manager

Approved by,
