

WCDHHS Board Meeting Minutes
December 2, 2015
Waupaca County Courthouse
811 Harding Street
Waupaca, WI

Members Present: Dona Gabert, Dave Neumann, Jan Lehrer, Mary Kay Poehlman, Carl Kietzmann, Jody Muck, Jerry Murphy, Dr. Steven Goedderz, Don Aasen
Others Present: Chuck Price, Shannon Kelly, Lana Draeger, Terry Harrington, Gene Ruppert, Jim Fassbender

The regular meeting of the Health and Human Services Board was called to order at 6:01 pm by Chair Jerry Murphy.

Public Comment: None

Motion by Lehrer, second by Neumann, to accept agenda as amended. Director Price asked to table OWI Rates to a future meeting. Motion carried.

Motion by Lehrer, second by Poehlman, to approve minutes from November 4, 2015, with one correction under personnel. Motion carried.

Action Items

A. Personnel

1. There were no resignations or retirements to report.
2. Employee Update was reviewed. We are interviewing on December 14 for IS Technician; interviewed today for CLTS Social Workers; continuing to recruit for Public Health Officer. We will start recruiting for new positions approved for the 2016 budget.
3. Out-of-State Conference Request was reviewed with the Board. Terry Harrington reviewed her memo and the conference. The conference will have numerous partners that will help our Department staff give information to the public in the event of a disaster. She will use information to work with our ADRU in helping our aging population. Motion by Lehrer, second by Poehlman, to approve request. Mary Kay suggested we try to send a Public Health Nurse if we don't have a Health Officer on staff by the time of the Conference. Lehrer rescinded her motion. Motion by Lehrer to approve request and allow a Public Health Nurse attend in absence of the Public Health Officer, second by Poehlman. Motion carried.

B. Finance

1. Income Statement was reviewed. Deputy Director Kelly anticipated the budget to be about 83% at this time. There has been some delayed billing, so our revenues will be slightly delayed. WIMCR will be a large revenue source around \$300,000 posted to the budget soon.
2. Payment Register was shared with the Board. Motion by Neumann, second by Gabert, to approve bills. Motion carried.
3. OWI Rates discussion is tabled.

Reports to the Board

- A. Transportation Coordinating Committee Meeting Minutes of September 10, 2015 were shared with the Board.

- B. Board Member Reports – This is a new agenda item for Board members to share constituent information or information from committees, conferences, or seminars they have attended. Board members can contact Lana for Board agenda items, to recommend to Chuck and Shannon for placement on the agenda.
- C. WCI Updates/Reports – Chuck, Gene, Celeste, and Lisa met with representatives from Sturm Foods regarding the past relationship and the future. Sturm’s is a community partner and want to continue the relationship. They value WCI and what it stands for, and are open to giving us future opportunities and work. WCI is working on a 4-month project for Sturm Foods; and another 4-month project is being worked on after that project is completed. The Managers are planning meetings with Creative Converting in Clintonville and Department of Vocational Rehabilitation (DVR). WCI is having its annual holiday party next week, December 10.
- D. Director’s Report
 - 1. Follow Up to Previous Month’s Meeting, General Update, and Discussion
 - Blastomycosis was back in the news today. There was a reported death of a 21-year old from Winnebago County, tied to the Wolf River Trip in July. Chuck had 4 missed calls from television stations. There was nothing for us to report back, since the individual was from Winnebago County. The State held a conference call today regarding the case.
 - Elizabeth Hudson from the Office of Children’s Mental Health notified Chuck that their office was awarded a grant called MARC (Mobilizing Action for Resilient Communities) to educate local businesses on trauma informed care, mental illness, stress, healthy workforce, etc., within the blue-collar workforce. They are looking to Waupaca to use the grant due to our experience and having two Master ACE Trainers on staff. They are potentially looking at the Foundry. Their idea is to expand out into the community after working with the Foundry. This was one of 14 grants awarded throughout the country. The Rotary Club is motivated to help deal with the heroin issue.
 - Meeting is scheduled to meet with DA, Judges, Corp Counsel, 3rd floor, along with Children & Family Services staff, to talk about child welfare and the Courts.
 - Chuck attended the IS Committee meeting yesterday, and he was given a list of computers that are planned to be upgraded. There are 50 computers county-wide; we are slotted for about 20 of them. Public Health Nurses are part of that upgrade.
 - 2. Alternate Care out-of-home care is showing a little movement. We have had more restrictive placements, and are working with the managers and staff to minimize the placements and return to the community.
 - 3. Mental Health hospital care continues to be high at Winnebago. October’s bill was approximately \$24,000 for Winnebago and isn’t reflected on this report.

Motion by Lehrer, second by Gabert, to adjourn at 6:48 pm. Motion carried.

Next meeting is January 6, 2016.

Submitted by,

Lana Draeger
Office Manager

Approved by,
