

WCDHHS Board Meeting Minutes
November 4, 2015
Waupaca County Courthouse
811 Harding Street
Waupaca, WI

Members Present: Dave Neumann, Dona Gabert, Jan Lehrer, Mary Kay Poehlman, Carl Kietzmann, Jerry Murphy, Jody Muck, Don Aasen, Dr. Steven Goedderz

Others Present: Chuck Price, Shannon Kelly, Lana Draeger, Celeste Leider, Leah Bjerke, Jed Wohlt, Mary Ellie, Rhonda Christians

The regular meeting of the Health and Human Services Board was called to order at 6:00 pm by Chair Jerry Murphy.

Public Comment: None

Motion by Lehrer, second by Gabert, to accept revised agenda. Motion carried.

There were two corrections to the minutes. Page 3, Alternate Care report should say a 30% "decrease" in overall out-of-home care. Top of Page 3, xi. should state Jan "strongly" encouraged. Motion by Kietzmann, second by Lehrer, to approve minutes from October 14, 2015, with corrections. Motion carried.

Presentation: Public Health Updates

Jed Wohlt, Mary Ellie, and Rhonda Christians joined us to give an update about Blastomycosis, Norovirus, and overall workload of the unit. Blasto is winding down. There is a 3-15 week onset of symptoms. Statewide, 44 were confirmed and 46 were probable, two of which were Waupaca County residents. Waupaca County followed up on those two cases. Jed removed signs from the river last week, and some were already taken down by land owners. The state is wrapping up reporting and will provide a report. Jed has been a middle man, following up on reports. An independent lab wanted to test the soil, but was unable to confirm any Blasto in the soil. For the first two weeks, there was a conference call every day; after two weeks, every other day; then weekly calls; and now just updates as needed. Jed spent 54 hours on Blastomycosis. He typically spends about 10% of his time on nuisances, so this was about 25% of his time during that time. It's been hard on the business owners; they have been very cooperative. The media was their biggest frustration because only that area was targeted by media, when there were cases throughout the state.

Health Services staff are working on getting new computers and programs to better help them do their work. We have been contracting with a Nurse with Public Health experience that has been helping with the workload. They have had 527 communicable diseases reported so far this year. There is a lot of data entry and follow-up associated with Blasto and other diseases. Winnebago and Outagamie counties have been more affected with Blasto follow-up. The new Public Health Nurse started Monday. Rhonda and Mary are working with training her on our procedures. We are still recruiting for a Public Health Officer. There were also e-coli cases in the county that were unable to be linked together. The State is helping with that. Question was raised on assistance with data entry. Usually the Nurse is the best person to do the data entry due to the questions needing to be asked.

Mary Kay was concerned that they have the right equipment and enough help to do the work. Dave is on the I.S. Committee, and the I.S. Department is overwhelmed with the current operating system and loss of a staff person. Shannon recognized Rhonda, Mary, and Jed for sharing with the board and being very accommodating. Jerry also thanked them for coming in tonight.

Action Items

A. Personnel

- a. There were no resignations or retirements to report. Motion by Lehrer, second by Gabert, to accept resignation of Alyssa Wolfe and retirement of Candy Stocker. Motion carried. Trisha Taber has replaced Candy Stocker. Cristin Bauch was hired as Social Worker, replacing Season Westphal who was promoted to Manager. Interviews were held for one full-time and one part-time CLTS position. Shannon talked with HR and they will be doing outreach to Public Health Officers in Wisconsin and Minnesota to look for resources for filling the position. Chuck is outreaching to the University system to look creatively look at ways to refill the position. Statutory language states the PH Officer must have at least 3 years working in public health. When we get applications, Chuck forwards them to the State Regional Office to review qualifications. There are three levels to a Health Department. We were a level 3, and dropped to a 2. If we don't hire a person with the experience, we might have to drop to a level 1. Levels are not tied to accreditation; however, we might lose funding if we drop to a level 1. We have no interest in decreasing services.
- b. Employee update was shared with the Board.

B. Finance

- a. Income Statement was reviewed. Over all we're on track with the budget. There haven't been many changes since last meeting. Heidi announced at Finance today that our budget is on schedule. Some programs have already met their budgeted revenues for the year, and have helped with other budgets that may have not yet met budget expectations.
- b. Payment Register was shared with the Board. Motion by Gabert, second by Neumann, to approve bills. Motion carried.

C. Other

- a. Approve aging Plan – Leah Bjerke shared a letter, requesting support for the County's 3-Year Aging Plan. Jan questioned the public hearings, which Leah stated had been advertised and posted. The state suggested in the future they post the notice multiple times and hold additional hearings. Motion by Lehrer, second by Muck, to approve the 3-year plan. Motion carried.
- b. Approve 85.21 Application – Leah reviewed the 85.21 County Elderly and Disabled Transportation Assistance Grant. This grant does not provide transportation for medical assistance, but rather those that are elderly or disabled and have no other means for transportation. Rides are scheduled through Janna, the Transportation Coordinator. Leah is working with Erica Becker on auditing the program. The program, Trip Scheduler, is having problems with trips missing after being scheduled. We are applying for a transportation grant again, which helps with funding and the Transportation Coordinator position. Motion by Poehlman, second by Neumann, to apply for the grant. Jan questioned medical transportation. The State contracts out medical transportation, and that does not go through our Department. This grant will be on the next full County Board agenda, as a public hearing is required through the County Board. How does the regular person know about these meetings? Current mail is very slow. Some Board members received their packets today, when the mailing was sent a week ago. We need to talk about better ways of communicating information. Motion carried.

Reports to the Board

- A. CCS Coordinating Committee Meeting Minutes of October 23, 2015, were shared with the Board. Dona asked about the CCS committee. We are in process of applying for CCS. Statutorily, that program must have a committee. This is an oversight committee.
- B. WCI Updates

We have been meeting with MCO/family care organizations that provide services to WCI members. We are on track with rates for Lakeland Care District. For the meeting with Community Care MCO, they are not willing to increase rates. The majority of our members are with Community Care. Transportation reimbursement is not meeting our breakeven point. We have a meeting planned with Sturm Foods in Manawa. We're trying to meet with Creative Converting in Clintonville. IQ, the employment agency, is having a hard time getting extra workers for us. We have asked for a 5% increase in rates with Sturm Foods and Creative Converting. The budget is tight right now for WCI. We will continue with due diligence and look at getting our rates. We should have good information in January from our partners. We have a new opportunity through Sturm Foods, a piece of machinery to help pack oatmeal. Sturm's is willing to bring in the machinery and help with cost of meeting electrical specifications.
- C. Director's Report
 - a. Follow up to previous month's meeting, general update, and discussion.
 - A signed bill came out over the past few weeks, started by a senator from Brown County, in regard to child welfare. The bill stated every report to child protection must be a joint investigation with law enforcement. This comes with a caseload issue to child welfare and law enforcement. Statewide 60% of calls coming in are screened out. Chuck was invited to testify in opposition to the bill. Chuck attended a Waupaca County Chief/Law enforcement meeting last week, and they are not in support of the bill. It was felt this was due to the relationship between the two departments in that county.
 - We are working with Behavioral Health Unit on billing, accountability, workload, and paperwork. There is \$1.5 million available in the mental health area through the State. Sherrie, the Unit Manager, is applying for a grant to help with training and other needs of the staff. We are also looking for a grant to support training between our department and law enforcement in mental health. Law enforcement is supportive of this training. We are hoping in the future to work with the jail on mental health and AODA issues.
 - For future Board meetings, we are looking to add an agenda item to allow Board members to report back from meetings, ask questions, provide Board member feedback. We will add an agenda item as Board member comments, questions, and concerns. Discussion also held on having staff presentations at the top of the agenda.
 - b. Alternate Care – question raised on Rawhide. The state sets rates of residential facilities. Shannon is pleased with the movement of children out of residential placements and with family. Comp time and turnover rates have significantly decreased over the last year.
 - c. Mental Health – Winnebago budget is not good. We're working on better billing, as well as working with reducing placements. Placements are typically not long-term. We are starting to see an impact from mobile crisis by diversion. We now need to work on maintaining people from future crisis. Law enforcement transports people, so that is an impact on their staff and transportation budget. We do bill insurance and individuals for the service. For those that don't have insurance, we help connect them up with applying for insurance.

D. Announcements and Correspondence

2016 Board Meeting Schedule was shared with the Board. If there are any conflicts, report back next month.

Next meeting is December 2, 2015.

Jan questioned the Caregiver Coalition meeting on Friday. It's free and available to the community.

Motion by Aasen, second by Lehrer, to adjourn at 8:00 pm. Motion carried.

Submitted by,

Lana Draeger
Office Manager

Approved by,
