

WCDHHS Board Meeting Minutes
October 14, 2015
Waupaca County Courthouse
811 Harding Street
Waupaca, WI

Members Present: Jerry Murphy, Carl Kietzmann, Mary Kay Poehlman, Jan Lehrer, Dona Gabert, Dave Neumann, Judy Muck, Don Aasen, Dr. Steven Goedderz
Others Present: Chuck Price, Shannon Kelly, Lana Draeger, Celeste Leider, Erica Becker, Gene Ruppert, Diane Meulemans.

The Regular meeting of the Health and Human Services Board was called to order at 6:00 pm by Chair Jerry Murphy.

Public Comment: None

Motion by Lehrer, second by Muck, to accept agenda. One agenda change is there will be no action with the CCS Coordinating Committee Meeting Minutes. Motion carried.

Motion by Neumann, second by Gabert, to approve minutes from September 2, 2015. Motion carried.

Presentation of the 2016 DHHS Budget

Erica Becker, Fiscal Administrator, presented the 2016 budget. The only change from last month's budget discussion was to add new positions and position expansions. These positions have been approved at other county committees during the budget process. Contingency fund is expected to increase by \$127,297. We receive numerous grants that support many programs. Behavioral Health has the largest tax levy for the budget. Due to these expenses, we have included new positions for this program to help reduce crisis placements and better maintain people in the community. CCS (Comprehensive Community Services) is also a new program that will deal directly with mental health individuals, adults and children. Erica was complimented for her work on the budget. Motion by Lehrer, second by Kietzmann, to approve the budget. Discussion: The ADRC Assistant position is a new position for 2016 that had previously been a contracted position. There may be some cost to the county for this position, however, Consortium will be reimbursing us majority of the costs. Motion carried.

Action Items

A. Personnel

- a. We received a retirement notice from Candy Stocker and resignation from Alyssa Wolfe. We are interviewing for RN position next week and CLTS position on Friday. Mackenzie Harness started October 5 as Behavioral Health Social Worker, and Jennifer Lubinski starts October 19 as Healthy Beginnings Case Manager. Season Westphal has been promoted to Manager, replacing Dana Strohm. We will be interviewing next week for Season's position. We are still aggressively recruiting for Public Health Officer. We were able to get the PHO position posted in Minnesota. Kari Gay starts as Public Health Nurse on November 2. Motion by Lehrer, second by Muck, to accept resignation of Alyssa Wolfe and wish Candy Stocker a happy retirement. Motion carried.
- b. Employee Update was shared with the Board.

B. Finance

- a. Income Statement was reviewed with the Board. It appears at this point we are on track with the 2015 budget. Director Price is fairly confidential we will end on a positive note. Erica pointed out that we are ahead of projections for revenues.

- b. Payment register was shared with the Board. Motion by Neumann, second by Gabert, to approve bills. Mary Kay asked if we could get bills more current. Due to paying bills and journal entries, September payments have not yet been finalized. Motion carried.
- C. EIP/FSP/COP Advisory Committee Meeting Minutes of September 24, 2015, were shared with the Board. The committee is recommending Sarah Heinrich, replacing Amie Krueger. Motion by Poehlman, second by Lehrer, to recommend Sarah to County Board for appointment. Motion carried.
- D. CCS Coordinating Committee Meeting Minutes of September 28, 2015, were shared with the Board. No action is required.

Reports to the Board

- A. Transportation Coordinating Committee Meeting Minutes of July 8, 2015, were shared with the Board.
- B. WCI Updates/Reports

We will continue to have WCI updates on the agenda, so the Board can be kept aware of happenings. We are starting to have meetings with MCO's, Family Care Organizations, etc., to talk about rates and services. Met with Lakeland Care today to talk about the need for increased rates for WCI. Meetings are scheduled with Community Care, Sturm Foods, and Creative Converting over the next few months. We requested a 5% increase with Sturm Foods, and will do similar with Creative Converting. A meeting is scheduled with IS Department on Monday to talk about IT issues.
- C. Director's Report
 - a. Follow-up to Previous Meeting, General Update, and Discussion –
 - i. Charger is ready to go. We have a license plate and policy set. Announcement will be made to staff tomorrow on policy and use. Chuck will be the first to use it on Friday.
 - ii. Presented to State Department of Health and Family Services. Chuck has said it was well-received. Eloise Anderson will be laying the groundwork at the State after this presentation.
 - iii. Presented at the Child Welfare and the Courts in WI Dells to implement trauma informed care with the courts. At least 6 counties have approached Chuck to present to their county. We have put a halt on presenting at this time.
 - iv. Last week, they went to Denver and presented at American Public Human Service Association. The training went very well. There were people from all over the country, and many people approached them afterwards. Rutgers University approached us to participate in a webinar series.
 - v. Chuck has been invited to speak at the Capitol on October 29 for a Legislative Briefing to talk about trauma informed systems to legislators.
 - vi. Chuck talked with the Waupaca Rotary this morning. They are interested in helping with the heroin problem.
 - vii. Working on CCS application, which has been a time-consuming process. Chuck signed off on the application today and it will be mailed out tomorrow for review and hopefully approval to start January 1.
 - viii. Amy Temby, Adult Protection Services Social Worker, was recognized today by her peers for her work in Adult Protective Services at the APS Conference.
 - ix. Season Westphal, Initial Assessment Supervisor, and Sue Mueller, Initial Assessment Social Worker, have been asked to present at the Alternative Response conference.
 - x. Successful Volunteer Picnic was held on September 11.

- xi. Jan strongly encouraged Chuck and Shannon to start asking for stipends for their time spent in trainings.
- xii. Mary Kay asked if we could get an update from Public Health on Blastomycosis.
- b. Alternate Care Report was shared with the Board. Foster care and Kinship care total is 40 children. This is a 30% decrease in overall out-of-home care of children in Waupaca County. This is due to the work of the children and family social workers and their diligence working with families. Chuck believes this trend will continue to decline.
- c. Mental Health Report was shared with the Board. We're starting to see improvements due to mobile crisis and our new Manager. Chuck again is anticipating steady improvements in this area as well. Dona asked about the make-up of the committee members for CCS – 1/3 participants; 1/3 community stakeholders; no more than 1/3 staff. Jody Muck is a member of the committee.

Motion by Poehlman, second by Lehrer, to go into Closed Session pursuant to Wis. Stat. sec. 19.85(l)(c). Roll call vote: Kietzmann: Yes; Gabert: Yes; Poehlman: Yes; Muck: Yes; Goedderz: Yes; Lehrer: Yes; Neumann: Yes; Aasen: Yes; Murphy: Yes. Roll call vote unanimous. Committee Adjourned into Closed Session.

Motion by Lehrer, second by Gabert, to adjourn from Closed Session and Board meeting. Roll call vote: Kietzmann: Yes; Gabert: Yes; Poehlman: Yes; Muck: Yes; Goedderz: Yes; Lehrer: Yes; Neumann: Yes; Aasen: Yes; Murphy: Yes. Roll call vote unanimous.

Next meeting is November 4, 2015.

Submitted by,

Lana Draeger
Office Manager

Approved by,
