

WCDHHS Board Meeting Minutes  
July 1, 2015  
Waupaca County Courthouse  
811 Harding Street, Room 1068  
Waupaca, WI

Members Present: Dave Neumann, Jerry Murphy, Carl Kietzmann, Jan Lehrer, Mary Kay Poehlman, Dona Gabert, Jody Muck, Dr. Steven Goedderz, Don Aasen

Members Absent: None

Others Present: Chuck Price, Lana Draeger, Kasey Kaepernick, Corey Anderson, Gretchen Konopacky, Michelle Hellmich

The regular meeting of the Health and Human Services Board was called to order at 6:00 pm by Chair Jerry Murphy.

Public Comment: None

**Motion by Lehrer, second by Gabert, to accept agenda. Motion carried.**

**Motion by Lehrer, second by Muck, to approve minutes from June 3, 2015. Motion carried.**

Healthy Beginnings Presentation – Kasey Kaepernick, Corey Anderson, Gretchen Konopacky, and Michelle Hellmich gave a presentation on the Healthy Beginnings Program. Chair Murphy thanked the Healthy Beginnings Staff for giving the informative presentation and for the work they do for families.

#### **Action Items**

##### A. Personnel

- a. There were no resignations or retirements to report. Mark Maglior was presented with a certificate of appreciation. He will be retiring July 20.
- b. Employee update was reviewed. Susie Schuelke has been hired to replace Mark Maglior. Thiago Souza has been hired as a fully trained Economic Support Worker. Sherrie Nichols has been hired as Behavioral Health Manager, replacing Kathryn Goel who resigned. She will be starting in late July or early August.

##### B. Finance

- a. Income Statement Overview – we are about half-way through the budget year. The budget is looking good at this time.
- b. Payment Register was reviewed. **Motion by Poehlman, second by Gabert, to approve bills. Motion carried.**

##### C. Other

- a. Chuck, Shannon, Kasey, and Lisa have an opportunity to present at the National Staff Development and Training Association 2015 National Conference in Denver, Colorado. Casey Family Programs will sponsor the cost of conference registration, hotel, and air travel. We are requesting payment of staff time and meals. **Motion by Poehlman, second by Neumann, to approve the request as presented.** Mary Kay questioned manager contacts in absence of both Chuck and Shannon. Lana will be the contact and will be able to contact them as needed. We also have a number of managers for coverage. Jody felt it was an awesome opportunity for the Department. Jerry mentioned the strength and value of the Department. **Motion carried.**

## Reports to the Board

### A. Advisory Committees

- a. Dave Neumann has resigned from the ADRC Advisory Committee, therefore, a County Board/DHHS Board member replacement is required. Dona Gabert offered to replace Dave on the Committee. Chair Murphy thanked Dave for his time and also thanked Dona for volunteering. **Motion by Poehlman, second by Kietzmann, to accept Dona as Board member representative. Motion carried.**
- b. We are required to create a Nutrition Advisory Council Committee to report to the DHHS Board per Wisconsin Aging Network, Nutrition Program Operations Chapter 8.2.7. Meetings will be held at least quarterly. We are requesting a County Board/DHHS Board Member to this Committee. **Motion by Poehlman, second by Gabert, to create the Nutrition Advisory Council Committee. Motion carried.** Carl Kietzmann volunteered to be the Board Member Representative. **Motion by Poehlman second by Neumann, to recommend Carl as the representative. Motion carried.**
- c. EIP/FSP/COP Advisory Committee meeting minutes of June 4 were shared with the Board.

### B. Director's Report

- a. General Update and Discussion
  - i. For WCI, staff has been working hard on the budget issues and contract providers. We are looking at a reduction on contract employees. Four contracted positions are being eliminated. Duties are being transferred to existing County staff. Numbers have been coming in better since these changes have been made. We have not reissued the RFP yet. We are looking at a better/different way to provide services at WCI. We will be amending current contracts for now and looking for long-term solutions. Conversations continue.
  - ii. In the Behavioral Health area, we will be going to mobile response for mental health crisis as of August 1. We have a number of qualified staff eligible to be part of the mobile crisis. There will be face-to-face response 8:00 am – 8:00 pm each weekday; after 8:00 pm, we will have the phone response. On weekends, mobile response will be 12:00 noon – 8:00 pm, with phone response during other hours. We are required by statute to have mobile response a minimum of 8 hours per day. Law enforcement is supportive of this change.
  - iii. On June 4, Department of Children & Family Secretary, Eloise Anderson, met with us. She loved the mural in Children & Families hallway. She has asked us to talk with her Administrative staff to talk about trauma informed care at the State level.
  - iv. Managers are having a transportation survey done through the East Central Wisconsin Regional Planning Commission to talk about transportation options throughout the County. They will be doing a survey in Waupaca, Shawano, and Waushara Counties, looking to see if there is a way to pool transportation resources throughout the counties.
  - v. Mission of Hope Waupaca was very successful. 350+ individuals were served; receiving portraits, haircuts, kid zone, Timber Rattlers Fang, Tom Pease, makeovers from Mary Kay, 10,000 pounds of groceries, shoes, socks, community agencies, meals, quilts/blankets, volunteers, and translators. New London has a Mission of Hope and they are looking to start one in Clintonville.
  - vi. Chuck shared a copy of a letter from First Lady Walker.

- vii. Kids that have graduated from high school and out of foster care were recognized at the Governor's Mansion, including a Waupaca County client and our staff member, Mary Anich.
- viii. Economic Health Summit information was shared with the Board, to be held in August at the Heidel House. Chuck has a more indepth agenda if anyone is interested.
- b. Alternate Care – we are down to 3 children in RCC's. Overall out-of-home numbers to date show a 15% reduction in numbers. This is the lowest number of children out of home since Chuck has been here.
- c. Mental Health – adult inpatient continues to be an area of concern, however, the mobile crisis should help with reductions of these placements.

Jan questioned if we will be changing the October Board meeting date due to the conference. We will talk about changing the date. **Motion by Lehrer, second by Gabert, to adjourn at 7:35 pm. Motion carried.** Next meeting is August 5. Dave will be unable to attend.

Submitted by,

Lana Draeger  
Office Manager

Approved by,

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