

WCDHHS Board Meeting Minutes  
June 3, 2015  
Waupaca County Industries  
175 West Howard Street  
Manawa, WI

Members Present: Dave Neumann, Carl Kietzmann, Mary Kay Poehlman, Jerry Murphy, Jody Muck, Dona Gabert, Jan Lehrer, Dr. Steven Goedderz, Don Aasen  
County Board Members Present: Jack Penney, Gene Sorenson  
Public Present: Steven Smale  
Others Present: Chuck Price, Shannon Kelly, Gene Ruppert, Celeste Leider, Lana Draeger, Chris Machamer, Leah Bjerke, Kristina Ingrouille, Terri Brooks, Lisa Grasshoff, Erica Becker, Nicole Lauritzen, Dana Strohm, Susan Younger

The regular meeting of the Health and Human Services Board was called to order by Chair Jerry Murphy.

This meeting is the Annual Public Hearing of the Health and Human Services Department. Chair Murphy called for any Public Input. No one shared any information for the Public Hearing, therefore, the Public Hearing was closed by Chair Murphy.

Motion by Gabert, second by Lehrer, to accept agenda. Motion carried.

Motion by Lehrer, second by Muck, to approve minutes from May 6, 2015. Motion carried.

Citizen Member Jan Lehrer is up for 3-year re-appointment. Motion by Poehlman, second by Kietzmann, to reappoint Jan for an additional three years. Motion carried.

#### Action Items

##### A. Personnel

- a. Resignation memo from Kathryn Goel, Behavioral Health Manager, was shared with the Board. Kathryn will remain part-time until a person is hired to fill the position. Resignation memo of Caroline Web, Weyauwega Site Manager, was shared with the Board.
- b. Shannon Kelly gave an update of vacancies and refilling positions. Employee Update was shared with the Board.

##### B. Finance

- a. Erica Becker, Fiscal Administrator, gave a 2014 budget review. Public Health had revenues that fell short by about \$1,600; expenses were under budget by \$15,100. In Human Services, revenues were \$272,000 over budget; expenses were over budget by \$548,000. Revenue overages were from case management fees, WCI production, mental health contracts, sale of group home; shortages were due to inability to capture some grant funds, WCI rehabilitation, and WIMCR cost reporting, an annual report done each, year due to changes by the State. Expenses most significantly over budget were in out-of-home care costs for behavioral health and children services, as well as WCI production, rehabilitation, community jobs, and behavioral health programs. Aging revenues were over by \$93,000, and expenses were under budget by \$150. ADRC consortium reimbursed us over the contract amount. Final loss was \$169,000 (anticipating receiving \$3,000 CLTS funds) for 2014 that will come out of the fund balance. Chair Murphy complimented Erica on her work with the Agency. Property tax levy for this Department has been held for years. Chair Murphy complimented Chuck,

Shannon, and the Management team for finding ways to generate revenues and being more efficient. Director Price reminded the Board that a number of changes were implemented in 2015 that will help with future services. Although we had a loss in 2014, we have spent time and resources to streamline services.

- b. Income statement was reviewed. For 2015, a change implemented is that the Department of Health Services was giving us advance. We are now putting those advances into a holding account, and once we make expenditures, those will be expensed into the budget. This will give us a better picture of the current budget.
  - c. Payment register was reviewed. Motion by Neumann, second by Poehlman, to approve bills. Motion carried.
- C. Other
- a. WCI RFP and Budget were discussed. We were looking at a Request for Proposal for WCI contracted services. Diane Meulemans, Corporate Counsel, and Mary Robbins, County Clerk, met with Chuck, and Shannon to discuss the RFP. Diane felt there was language in the RFP that needed to be cleaned up, and she recommended we put the RFP on hold. At the same time, budget concerns came up with WCI contracted services. Part of the budget problem could be due to family care member costs. A team is working together to come up with a solution.

#### Reports to the Board

- A. Transportation Coordinating Committee Meeting Minutes of March 12, 2015, were shared with the Board.
- B. Director's Report
  - a. General Update and Discussion. Director Price commented on the great things going on in the hallways. A team of our Department Managers has had a chance to speak at various conferences to talk about the organizational change in our Department. Fostering Futures, an initiative of First Lady Walker, was held in Madison and Wausau. The team spoke at both those meetings and was invited to the Governor's Mansion with First Lady Walker. The team was Chuck Price, Shannon Kelly, Kasey Kaepernick, and Lisa Grasshoff. They also presented to Wisconsin Counties Directors at the conference, and many directors followed up with Chuck to learn more. A meeting was held Friday with ANU Family Services and Casey Family Programs to look at how we can be a model in the State for child welfare services. Management team has created a leadership book club, lead by Dana Strohm. The current book is "The Tipping Point", recommended by ANU Family Services. Alternative Response began on Monday with a kickoff celebration. The traditional response on child protective services was to go to a school and include law enforcement. This approach is to assess families together in their home, working on services to support the family. This is a less traumatic approach to services. This should have an impact on out-of-home care placements. Leadership Waupaca County will be starting. Last year, we supported two staff in the program and will again sponsor two staff – managers or line staff. We are currently in process of going forward with CCS (Comprehensive Community Services). Many projects are in line with the state budget. One initiative is child trafficking, which could cause referrals to child protection. Tomorrow some of the management team will be meeting with State Department of Children and Families Secretary Eloise Anderson, as a follow-up to recent presentations we have given on culture change and Trauma Informed Care. Conversations have been held with managers on shifts to being able to see outcomes of our work. Secondary Traumatic Stress training for staff is continuing for all staff. We are working with the

Behavioral Health Partnership at the State to work on crisis plans for families. We will have reflective supervision training for managers, with outcomes to be able to provide more support to staff. Healthy Beginnings and Economic Support Services have collaborated to work together to be sure Healthy Beginnings families do not lose services. Prevention programming, Waupaca Area THRIVES Coalition, will be provided through the Aging and Disability Resources.

- b. Alternate Care Report – This budget is moving in a positive direction. For the first time, Kinship care has exceeded Foster Care placements.
  - c. Mental Health Report – This is an area where we continue to monitor closely. There is a concern of numbers and costs of placement. Chuck and Shannon will be meeting Monday with the Behavioral Health Unit to talk about options to placements. Winnebago charges \$1,100 per day. We are looking to implement mobile crisis.
- C. Announcements and Correspondence
- a. Advisory Committee Report will be shared at a future meeting.

Next meeting is July 1 in Waupaca. Question raised on having a cook-out for the meeting. Chair Murphy thanked the Managers and Public for attending tonight. Jan thanked Terri Brooks for allowing her to attend the Public Health conference. She found the conference very informational.

Motion by Aasen, second by Lehrer, to adjourn at 7:02 pm. Motion carried.

Submitted by,

Lana Draeger  
Office Manager

Approved by,

  

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