

**Aging and Disability Resource Center (ADRC) of Calumet, Outagamie and Waupaca
Regional Advisory Committee Minutes
November 10, 2016**

Members Present: Gentz, Schreiner, Cousins, Hopfensperger, Lemanski, Rabec, Schamens, Lehrer, Whitman, Laux

Members Excused: Renning, Redman

Guests: Kelsey Porter

Staff Present: Dewhurst, Elias Planner, Klein, Kramer

1. **CALL TO ORDER:** Gentz, Chairperson, called the meeting to order at 2:00 p.m.
2. **QUORUM:** It was determined that a quorum was present and that the meeting was properly announced.
3. **ROLL CALL AND INTRODUCTIONS:** Roll call and introductions by members and staff.
4. **APPROVAL OF AGENDA AND MINUTES:** Motion by Lehrer and a second by Cousins to approve the minutes of the September 8, 2016 meeting after correction of Caregiver Conference being held in Waupaca *County not Waupaca*. Motion by Lehrer and a second by Cousins to approve the agenda. Motions approved unanimously.

5. **PUBLIC PARTICIPATION:** None

6. **COMMUNICATIONS:** None

7. **REPORT OF AGING AND DISABILITY RESOURCE CENTER**

STAFF UPDATES: Kaye Lynn Berg has been hired as an Information and Assistance Specialist in Calumet County. Waupaca County will be hiring a Nutrition Program Supervisor.

REGIONAL SUMMARY: Successful Caregiver Conferences were held in Waupaca on Friday, November 4, 2016 at the Crystal Falls Banquet Facility in New London and September 27th in Calumet County. The Outagamie Caregiver Appreciation Event had 84 participants, also a success on November 4, 2016 at the Grand Meridian in Appleton. The Outagamie and Waupaca County Resource Directories were distributed. The handout, "What is Long Term Care" was provided for distribution. The ADRCConnection newsletters were distributed.

REGIONAL COORDINATOR REPORT: Kramer shared the results of the Dr. Amy Flower's Analytic Insights Satisfaction Survey. Home visits and follow-up were areas where the COW counties were strong. The ADRC Business Plan intended to guide the ADRC's efforts to enhance services, expand the customer base, and operational efficiencies were presented by Kramer. Discussion ensued regarding the changes in neighborhoods and the effect it may have on older adults.

The ADRC Contract Update and Changes for 2017 was summarized.

8. **ITEMS FOR ACTION OR DISCUSSION**

2017 Meeting Dates are as follows: Every other month, the second Thursday of the month at 2:00 p.m. on: January 12th; March 9th; May 11th; July 13th; September 14th; and November 9th. Motion was made by Rabec to approve the 2017 Regional Advisory Committee meeting dates, seconded by Cousins.

Meeting Adjourned, motion by Schamens, seconded by Cousins. Motion approved unanimously.

Next Meeting: January 12, 2017 2:00 p.m. Goodwill Industries, Obeya Room, Menasha