

Aging and Disability Resource Center (ADRC) serving Calumet, Outagamie and Waupaca

Regional Advisory Committee Minutes

January 14, 2016

Members Present: Gentz, Hopfensperger, Luebke, Schreiner, Redman, Schamens, Lehrer, Renning

Members Excused: Gabert, Wolter, Radtke, Lemanski

Staff Present: Elias Planner, Klein, Kramer, Dewhurst, Stratton

- 1) CALL TO ORDER: Luebke called the meeting to order at 2:00 p.m.
- 2) QUORUM: It was determined that a quorum was present and the meeting was properly announced.
- 3) ROLL CALL AND INTRODUCTIONS: Member and staff introduction.
- 4) APPROVAL OF AGENDA AND MINUTES: Motion by Lehrer and second by Renning to approve the minutes of the November 12, 2015 minutes after the following corrections: Regional ADRC Activity Report, the newsletters are called, *The ADRC Connection*. Geri Wolter was not present but sent a request through Kramer. Minutes unanimously approved.
- 5) PUBLIC PARTICIPATION: None
- 6) COMMUNICATIONS: None
- 7) COMMITTEE MEMBER REPORT: Lehrer shared the Portage County ADRC newsletter, "The Post". Discussion regarding Non-Emergency Medical Transportation and the Legislative Audit Bureau Report regarding costs of the service versus costs when the counties ran the program. Gentz reported on a meeting with Calumet County legislators regarding the state budget and non-fiscal matters that are in the budget. A program on the Kathy Keene show on 1150 WHBY was shared regarding Long Term Care. An article in The Post-Crescent by Jean Long Manteufel was shared regarding consultation with Primary Care Physicians. The ADRC was suggested as a source for free Information and Assistance.
- 8) REGIONAL ADRC ACTIVITY REPORT: The ADRC Connection newsletters and Contact Activity reports were shared by the COW counties. It was noted the increase in the number of nursing home referrals since the program started. The new Client Tracking Data Elements that are being upgraded in The Clinical Manager (TCM) database were presented. The data elements will be consistent across the state of Wisconsin for all ADRC's. The staffing update is as follows: Heidi Russell, Outagamie County Information and Assistance Specialist, is the new Aging and Nutrition Director for Shawano County. Shirley Orr, R. N., is the new Community Living Specialist in Waupaca County replacing Casey Brown. Orr started on January 4, 2016. Interviews will be conducted the end of January for an ADRC Assistant in Waupaca County. Michelle Gardner,

Waupaca County Information and Assistance Specialist/I & A will be the Memory Screen Lead for the regional ADRC. The Thompson Community Center is closing on March 31, 2016. Outagamie County Aging Services provides \$88,000 through Older Americans Act funds to support older adult programs in a contract with Lutheran Social Services who owns the building. All of the funded programs will continue in another location to be determined.

- 9) REGIONAL COORDINATOR REPORT: Kramer provided a written report including new reporting required by staff on 100% Time Reporting for Medicaid reimbursement. The Time Log will be able to provide a cost analysis of costs per customer and contacts in various service areas. This is a business plan requirement in the 2016 ADRC Contract with the intention of providing a data-based approach to identifying options to improve services to current customers. The Clinical Manager (TCM) is being updated to capture new client data. The ADRC logo will be updated to reflect requirements in the ADRC 2016 Contract. Kramer is working with Willem's Marketing of Appleton on the logo and ADRC Regional website updates. The ADRC Regional website had 23,308 web page views in 2015. The top downloads in 2015 were the ADRC Resource Directories. Caregiving, support groups and grief support were the top key word searches in 2015.
- 10) OTHER: Family Care 2.0 and Integrated Health Agencies were discussed. ADRC managers will have the opportunity for more information in May of 2016 regarding changes to Long Term Care and Family Care.

NEXT MEETING: March 10, 2016 2:00 p.m., Goodwill Industries, Menasha, WI

MEETING ADJOURNED: Motion by Lehrer, second by Radtke. Motion carried unanimously.

Respectfully submitted by Kramer.

These are unapproved minutes.