

**WAUPACA COUNTY BOARD OF SUPERVISORS
COUNTY BOARD SESSION
August 15, 2017**

Chair Koeppen called the meeting to order at 9:00 a.m. with 23 members present.

Present: Suprs. Boyer, Craig, Ellis, Federwitz, Flease, Gabert, Handrich, Johnson, Jonely, Kietzmann, Koeppen, Kussmann, McClone, Much, G. Murphy, Neumann, Nygaard, Penney, Rohan, Sorensen, Spierings, Wilfuer, Zaug. Suprs. Barrington, Whitman, Poehman, and T. Murphy were excused.

Chair Koeppen made the open meeting statement that this meeting and all other meetings of this board are open to the public. Proper notice has been posted and given to the press, in accordance with Wisconsin Statutes so the citizenry may be aware of the time, place and agenda of this meeting.

A moment of silent meditation was observed followed by the Pledge of Allegiance.

Supr. Federwitz moved and Supr. Kussmann seconded the motion amending the agenda to move action on Resolution No. 15 (2017-2018) before action on agenda item 6(a). Motion carried 23-0. Passed the 15th day of August, 2017. Supr. McClone moved and Supr. Rohan seconded the motion approving the amended agenda. Motion carried 23-0. Passed the 15th day of August, 2017.

Supr. Jonely moved and Supr. Much seconded the motion approving the minutes of the July 18, 2017 meeting. Motion carried 23-0. Passed the 15th day of August, 2017.

**RESOLUTION NO. 15 (2017-2018)
TO AMEND WAUPACA COUNTY
ORDINANCE NO. 45 OF THE GENERAL CODE OF ORDINANCES
COMPREHENSIVE PLAN MAP**

The County Board of Supervisors of Waupaca County, Wisconsin, does ordain as follows:

WHEREAS, Wisconsin Statutes 66.1001 authorize Waupaca County to adopt and amend a comprehensive plan map; and,

WHEREAS, Waupaca County has adopted written procedures designed to foster public participation at every stage of the comprehensive plan amendment process as required by section 66.1001(4)(a), Wisconsin Statutes; and,

WHEREAS, the Planning and Zoning Committee held a public hearing on July 27, 2017 for Preferred Land Use Maps: PLUM-08-17, Town of Dayton and PLUM-09-17, Town of Wyoming; in compliance with the requirements of section 66.1001(4), Wisconsin Statutes; and,

WHEREAS, the attached comprehensive plan amendment was approved and deemed to be consistent with the overall planning goals and objectives by the respective township of origin; and,

NOW, THEREFORE, LET IT BE RESOLVED that the Waupaca County Board of Supervisors adopt an Ordinance amending the Comprehensive Plan Map as originally adopted in Ordinance #45 as follows: Documents are available for review in the Planning & Zoning office and County Clerk's office.

RECOMMENDED FOR INTRODUCTION BY WAUPACA COUNTY PLANNING & ZONING COMMITTEE AND LEGISLATIVE, JUDICIAL, ETHICS, SAFETY & SECURITY COMMITTEE: /s/ John F. Penney, Dennis A. Kussmann, Terry Murphy, Wayne Wilfuer, Mary Kay Poehlman, Dona Gabert, Fred Zaug

ATTEST:
/s/ Jill Lodewegen
Waupaca County Clerk

APPROVED AS TO FORM:
/s/ Diane Meulemans
Corporation Counsel

Supr. Federwitz moved and Supr. Handrich seconded the motion to approve Resolution No. 15 (2017-2018). Motion carried 23-0. Passed the 15th day of August, 2017.

**AMENDMENT TO CHAPTER 34 OF THE
WAUPACA COUNTY CODE OF ORDINANCES
2017-638, Town of Dayton**

TO THE COUNTY BOARD OF WAUPACA COUNTY:

Petition #Z-017-17, Town of Dayton

The Waupaca County Planning & Zoning Committee, having considered the above petition on the 27th day of July, 2017 by **Jerry C. Lyons et al** for a Petition for Zoning Map Amendment from an RR (Rural Residential) District to an RC-N (Rural Commercial – Neighborhood) District for Mini-Warehouse on approximately 3.87 acres.

The following described lands: Located in part of the NW ¼ of the NE ¼ of Sec. 3, Town of Dayton, lying along Old Highway 22, Waupaca County, Wisconsin (Parcel #03-03-71-37).

Having held public hearings thereon, pursuant to the Wisconsin Statutes, notice thereof having been given as provided by law, and being duly informed of the facts pertinent to the changes proposed, and duly advised of the wishes of the people in the area affected, hereby recommends as follows:

Based on the testimony presented at the public hearing, the Committee decided to **GRANT** the Petition for Zoning Map Amendment due to the following:

- The Town of Dayton Planning Commission and Town Board have both recommended approval of this request and it is consistent with the Town's Comprehensive Plan.

Waupaca County Planning & Zoning Committee on July 27, 2017

By: /s/ John F. Penney, Chairman

This ordinance shall be in full force and effect in the Town of Dayton upon filing with the County Clerk of Waupaca County a certified copy of a resolution of the Town Board of Supervisors of said town approving said ordinance or 40 days after the adoption of the ordinance by County Board, unless a certified copy of a resolution disapproving the amendment is filed within ten (10) days with the County Clerk within that time.

Certification of County Board Approval: 23 ayes 0 nays

I, Jill Lodewegen, Waupaca County Clerk

do hereby certify that the above Zoning Amendment was enacted by the County Board on August 15, 2017.

Supr. Ellis moved and Supr. Zaug seconded the motion to approve the amendment to Chapter 34 of the Waupaca County Code of Ordinances. Motion carried 23-0. Passed the 15th day of August, 2017.

**AMENDMENT TO CHAPTER 34 OF THE
WAUPACA COUNTY CODE OF ORDINANCES
2017-639, Town of Mukwa**

TO THE COUNTY BOARD OF WAUPACA COUNTY:

Petition #Z-018-17, Town of Mukwa

The Waupaca County Planning & Zoning Committee, having considered the above petition on the 27th day of July, 2017 by **Wayne J. & Ronda K. Poppy** for a Petition for Zoning Map Amendment from an RC-N (Rural Commercial – Neighborhood) District to an AWT (Agriculture and Woodland Transition) District with a Conditional Use Permit application for an existing duplex, Minor Indoor Institutional (assembly room), Mini-Warehouse and to continue with the existing Airport and Contractor Shop (plumbing & heating business) on approximately 9 acres.

The following described lands: Located in part of the SE ¼ of the SW ¼ of Sec. 7, Town of Mukwa, lying along Faskell Road, Fire Number N4176, Waupaca County, Wisconsin (Parcel #15-07-34-2).

Having held public hearings thereon, pursuant to the Wisconsin Statutes, notice thereof having been given as provided by law, and being duly informed of the facts pertinent to

the changes proposed, and duly advised of the wishes of the people in the area affected, hereby recommends as follows:

Based on the testimony presented at the public hearing, the Committee decided to **GRANT** the Petition for Zoning Map Amendment due to the following:

- The Town of Mukwa Planning Commission and Town Board have both recommended approval of this request and it is consistent with the Town's Comprehensive Plan.

Waupaca County Planning & Zoning Committee on July 27, 2017

By: /s/ John F. Penney, Chairman

This ordinance shall be in full force and effect in the Town of Mukwa upon filing with the County Clerk of Waupaca County a certified copy of a resolution of the Town Board of Supervisors of said town approving said ordinance or 40 days after the adoption of the ordinance by County Board, unless a certified copy of a resolution disapproving the amendment is filed within ten (10) days with the County Clerk within that time.

Certification of County Board Approval: 23 ayes 0 nays

I, Jill Lodewegen, Waupaca County Clerk

do hereby certify that the above Zoning Amendment was enacted by the County Board on August 15, 2017.

Supr. Kussmann moved and Supr. Fleese seconded the motion to approve the amendment to Chapter 34 of the Waupaca County Code of Ordinances. Motion carried 23-0. Passed the 15th day of August, 2017.

RESOLUTION NO.16 (2017-2018)

Subject: Circuit Court Bailiff's Wages

WHEREAS, the wages for Waupaca County Bailiffs were last adjusted in 2008; and

WHEREAS, an appropriate adjustment is necessary to retain existing staff and recruit for future staff; and

WHEREAS, the Waupaca County Board of Supervisors shall establish compensation for bailiffs.

NOW, THEREFORE, BE IT RESOLVED that the Waupaca County Board of Supervisors does hereby authorize an adjustment in the hourly wage for the Circuit Court Bailiffs as follows:

Hire Rate: \$10.00
1 Year Rate: \$10.50
3 Year Rate: \$11.00

RECOMMENDED FOR INTRODUCTION BY THE WAUPACA COUNTY FINANCE & HUMAN RESOURCES COMMITTEE: /s/ DuWayne Federwitz, Gary Barrington, John F. Penney, G. Robert Flease, Gerald M. Murphy, David S. Neumann, Patricia Craig, Dick Koeppen

ATTEST:
/s/ Jill Lodewegen
Waupaca County Clerk

APPROVED AS TO FORM:
/s/ Diane Meulemans
Corporation Counsel

Supr. G. Murphy moved and Supr. Zaug seconded the motion to approve Resolution No. 16 (2017-2018). Motion carried 23-0. Passed the 15th day of August, 2017.

RESOLUTION NO. 17 (2017-2018)

Subject: Donation Acceptance – Drug Treatment Court

WHEREAS, Waupaca County’s policy requires resolution to the County Board to accept donations over \$1,000, and

WHEREAS, Waupaca County has received donations in the amounts of \$4,500 from Waupaca Community Chest for the purpose of the Drug Treatment Court,

NOW, THEREFORE, BE IT RESOLVED that the Waupaca County Board of Supervisors accepts the donations received in the amount of \$4,500 for the purpose of the Drug Treatment Court.

Fiscal Note: The amount of \$4,500 will be placed in a donation restricted account until further budget action is taken to expend the funds.

RECOMMENDED FOR INTRODUCTION BY THE WAUPACA COUNTY FINANCE & HUMAN RESOURCES COMMITTEE: /s/ DuWayne Federwitz, Gary Barrington, John F. Penney, G. Robert Flease, Gerald M. Murphy, David S. Neumann, Patricia Craig, Dick Koeppen

ATTEST:
/s/ Jill Lodewegen
Waupaca County Clerk

APPROVED AS TO FORM:
/s/ Diane Meulemans
Corporation Counsel

Supr. Zaug moved and Supr. Sorensen seconded the motion to approve Resolution No. 17 (2017-2018). Motion carried 23-0. Passed the 15th day of August, 2017.

RESOLUTION NO. 19 (2017-2018)

Subject: *Michael Whitman, County Board Supervisor, Dist. 8*

WHEREAS, Supr. Whitman will resign from his term on August 16, 2017; and

WHEREAS, he has served with distinction, efficiency, integrity and honor on the Waupaca County Board of Supervisors from April, 2016 until August of 2017; and

WHEREAS, Supr. Whitman valuable input serving on Dept. of Health & Human Services, and Land & Water Conservation throughout the year will be missed.

NOW, THEREFORE, BE IT RESOLVED that the Waupaca County Board of Supervisors hereby commend Supr. Michael Whitman for his year of service to Waupaca County residents and guests; and wish him continued success and happiness in the years to come.

RECOMMENDED FOR INTRODUCTION BY WAUPACA COUNTY BOARD OF SUPERVISORS: /s/ Dick Koeppen, Joyce Boyer, Gene Sorensen, James Nygaard, Dick Rohan, Lee Much, Darrell Handrich, Dennis Kussmann, DuWayne Federwitz, Joe McClone, Gerald M. Murphy, Robert Ellis, John F. Penney, David Johnson, Patricia Craig, Jack Spierings, William Jonely, Carl Kietzmann, Wayne Wilfuer, David S. Neumann, Fred Zaug, Dona Gabert, G. Robert Flease

ATTEST:
/s/ Jill Lodewegen
Waupaca County Clerk

APPROVED AS TO FORM:
/s/ Diane Meulemans
Corporation Counsel

Supr. Craig moved and Supr. Nygaard seconded the motion to approve Resolution No. 19 (2017-2018). Motion carried 23-0. Passed the 15th day of August, 2017.

**WAUPACA COUNTY ECONOMIC DEVELOPMENT CORP.
Dave Thiel, Executive Director**

Dave reported that Infiniti Metals has one loan with the Waupaca County Revolving Loan Fund Program, and has filed for bankruptcy receivership with approximately \$4.5 million in debt. There was \$500,000 in revenue from the sale of assets by the appointed receiver that went to the bank in first position. Dave also reported that the Waupaca County RLF loan to Infiniti Metals in the amount of \$77,556.52 will need to be written off. Supr. Johnson moved and Supr. Spierings seconded the motion to write off the loan made to Infiniti Metals in the amount of \$77,556.52. Motion carried 23-0. Passed the 15th day of August, 2017.

REPORTS

VETERANS REPORT ON TRANSPORTATION Jesse Cuff, Veterans Service Officer & Nick Musson, East Central Regional Planning Commission

Jesse Cuff reported on the need of creating the position of Veterans Outreach and Transportation Coordinator. Nick Musson reported on mobility management. Fifty-six of Wisconsin's 72 counties currently have a mobility manager.

Chair Koeppen called for a short recess. Chair Koeppen called the meeting to order.

2016 AUDIT REPORT AND FINANCIAL UPDATE Finance Director Heidi Dombrowski

Heidi Dombrowski reviewed the Management Communications, Comprehensive Annual Financial Report for the year ended December 31, 2016 and Federal Awards and State Financial Assistance Report. The report is on file in the County Clerk's Office.

SPECIAL HIGHWAY COMMITTEE PRESENTATION Casey Beyersdorf, Highway Commissioner Michael Hacker, Bray Architects

Casey Beyersdorf and Michael Hacker reviewed Phase 1 of the proposed new highway maintenance facility.

Chair Koeppen called for a short recess. Chair Koeppen called the meeting to order.

COUNTY BOARD CHAIR REPORT

Chair Koeppen reported that former County Board Supervisor Rosemary Sasse passed away. Chair Koeppen also reported Waupaca Online has received a broadband grant with the help of Ryan Brown and Andy Carlin.

ANNOUNCEMENTS AND CORRESPONDENCE

Chair Koeppen placed the following correspondence for August on file in the County Clerk's Office: WCEDC Monthly Report

CLOSED SESSION

Supr. Federwitz moved and Supr. Kussmann seconded the motion to go into closed session pursuant to WI State Statutes 19.85 (1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction: to wit: Resolution No. 18 (2017-2018) – Waupaca County Industries Severance

Pay. Roll call vote. Federwitz-yes, Kussmann-yes, Koeppen-yes, Handrich-yes, Much-yes, Rohan-yes, Nygaard-yes, Sorensen-yes, Boyer-yes, McClone-yes, G. Murphy-yes, Ellis-yes, Penney-yes, Johnson-yes, Craig-yes, Spierings-yes, Jonely-yes, Kietzmann-yes, Flease-yes, Gabert-yes, Zaug-yes, Neumann-yes, Wilfuer-yes.

Motion: Supr. Kussmann moved and Supr. Handrich seconded the motion to come out of closed session to announce the decision made in closed session. **Roll call vote.** Federwitz-yes, Kussmann-yes, Koeppen-yes, Handrich-yes, Much-yes, Rohan-yes, Nygaard-yes, Sorensen-yes, Boyer-yes, McClone-yes, G. Murphy-yes, Ellis-yes, Penney-yes, Johnson-yes, Craig-yes, Spierings-yes, Jonely-yes, Kietzmann-yes, Flease-yes, Gabert-yes, Zaug-yes, Neumann-yes, Wilfuer-yes.

RESOLUTION NO. 18 (2017-2018)

Subject: Waupaca County Industries Employee Severance Pay

WHEREAS, Waupaca County has operated Waupaca County Industries (WCI), serving the physically and cognitively disabled population of Waupaca County in a vocational rehabilitation setting, since 1989 ; and

WHEREAS, over the past several years it has become increasingly difficult to maintain those operations such that the authority has been given by the Waupaca County Department of Health and Human Service Board to not respond to the Request For Proposal (RFP) for continued service delivery at WCI planning for a full transition away from County staff involvement by December 31, 2017; and

NOW, THEREFORE, BE IT RESOLVED that the Waupaca County Board of Supervisors does hereby authorize the following severance payment structure for identified county employees currently working at Waupaca County Industries subject to their acceptance and non revocation of the terms of individual severance agreements which will be provided to each employee:

Retention Severance Bonus:

- All employees of WCI who remain in active employment until they are released from Waupaca County pursuant to the terms of the severance agreement will receive a severance payment of \$5,000 on their final paycheck. Regular part-time employees will be provided a severance payment of \$1,500 under the same terms as full-time employees.

Length of Service Bonus:

- Less than 5 years \$100 per year of service
- Between 5 & 10 years \$125 per year of service
- Between 10 & 20 years \$150 per year of service
- Greater than 20 years \$175 per year of service

Insurance Coverage:

- Upon release from employment, Waupaca County will pay the full cost of health

insurance thru 2017 or until the employee retains other coverage which-ever is earlier.

Payment of Accruals:

- Any employee who remains in active employment will receive payment upon release from employment for any earned and accrued Vacation, PTO, ELB and Longevity pay.

Waiver of Severance Pay:

- Any employee who has an unexcused absence immediately waives rights to receive any severance payment. The following situations will be exempted from waiver of severance pay; approved FML leaves, absence due to a work related injury and qualifying funeral leaves.
- Any employee who provides notice of resignation or who is otherwise terminated immediately waives rights to receive severance pay.

ATTEST:
/s/ Jill Lodewegen
Waupaca County Clerk

APPROVED AS TO FORM:
/s/ Diane Meulemans
Corporation Counsel

Supr. Craig moved and Supr. Spierings seconded the motion to adopt Resolution No. 18 (2017-2018) Motion carried 22-1 with Supr. Zaug voting no. Passed the 15th day of August, 2017.

Supr. Handrich moved and Supr. Wilfuer seconded the motion to adjourn. Motion carried 23-0. Chair Koeppen declared the meeting adjourned at 11:58 a.m.

Jill Lodewegen
Waupaca County Clerk