

**WAUPACA COUNTY BOARD OF SUPERVISORS
COUNTY BOARD SESSION
APRIL 18, 2017**

Chair Koeppen called the meeting to order at 9:00 a.m. with 25 members present.

Present: Suprs. Boyer, Craig, Federwitz, Fleese, Gabert, Handrich, Johnson, Jonely, Kietzmann, Koeppen, Kussmann, McClone, Much, G. Murphy, T. Murphy, Neumann, Nygaard, Penney, Poehlman, Rohan, Sorensen, Spierings, Whitman, Wilfuer, Zaug. Supr. Barrington absent.

Chair Koeppen made the open meeting statement that this meeting and all other meetings of this board are open to the public. Proper notice has been posted and given to the press, in accordance with Wisconsin Statutes so the citizenry may be aware of the time, place and agenda of this meeting.

A moment of silent meditation was observed followed by the Pledge of Allegiance. Supr. Ellis arrived.

Supr. Federwitz moved and Supr. G. Murphy seconded the motion amending the agenda to move action on Resolution No. 31 (2017-2018) before action on agenda item 7(a), amending the agenda to reflect that the April treats are courtesy of Supervisor Kussmann and approving the agenda. Motion carried 26-0. Passed the 18th day of April, 2017.

Supr. Whitman moved and Supr. Nygaard seconded the motion approving the minutes from the March, 2017 meeting. Motion carried 26-0. Passed the 18th day of April, 2017.

**RESOLUTION NO. 1 (2017-2018)
TO AMEND WAUPACA COUNTY
ORDINANCE NO. 45 OF THE GENERAL CODE OF ORDINANCES
COMPREHENSIVE PLAN MAP**

The County Board of Supervisors of Waupaca County, Wisconsin, does ordain as follows;

WHEREAS, Wisconsin Statutes 66.1001 authorize Waupaca County to adopt and amend a comprehensive plan map; and,

WHEREAS, Waupaca County has adopted written procedures designed to foster public participation at every stage of the comprehensive plan amendment process as required by section 66.1001(4)(a), Wisconsin Statutes; and,

WHEREAS, the Planning and Zoning Committee held a public hearing on April 6, 2017 for Preferred Land Use Map: PLUM-03-17, Town of Royalton; in compliance with the requirements of section 66.1001(4), Wisconsin Statutes; and,

WHEREAS, the attached comprehensive plan amendment was approved and deemed to be consistent with the overall planning goals and objectives by the respective township of origin; and,

NOW, THEREFORE, LET IT BE RESOLVED that the County of Waupaca Planning & Zoning Committee does hereby recommend the Waupaca County Board of Supervisors adopt an Ordinance amending the Comprehensive Plan Map as originally adopted in Ordinance #45.

RECOMMENDED FOR INTRODUCTION BY WAUPACA COUNTY PLANNING & ZONING AND LEGISLATIVE, JUDICIAL, ETHICS, SAFETY & SECURITY COMMITTEES: /s/ John F. Penney, Dennis Kussmann, Terry Murphy, Wayne Wilfuer, DuWayne Federwitz, Mary Kay Poehlman, Dona Gabert, Fred Zaug

ATTEST:
/s/ Jill Lodewegen
Waupaca County Clerk

APPROVED AS TO FORM:
/s/ Diane Meulemans
Corporation Counsel

Supr. Craig moved and Supr. T. Murphy seconded the motion to approve Resolution No. 1 (2017-2018). Motion carried 26-0. Passed the 18th day of April, 2017.

**AMENDMENT TO CHAPTER 34 OF THE
WAUPACA COUNTY CODE OF ORDINANCES
2017-624, Town of Royalton**

TO THE COUNTY BOARD OF WAUPACA COUNTY:

Petition #Z-003-17, Town of Royalton

The Waupaca County Planning & Zoning Committee, having considered the above petition on the 6th day of April, 2017 by **Gary W. & Marcia A. Rhone** for a Petition for Zoning Map Amendment from an RR (Rural Residential) District to an AWT (Agriculture and Woodland Transition) District with a Conditional Use Permit application for Mini-Warehouses on approximately 7.86 acres.

The following described lands: Located in part of the SE ¼ of the NE ¼ of Sec. 23, Town of Royalton, lying along White Lake Road, Fire Number E6871, Waupaca County, Wisconsin. (Parcel #16-23-14-8)

Having held public hearings thereon, pursuant to the Wisconsin Statutes, notice thereof having been given as provided by law, and being duly informed of the facts pertinent to the changes proposed, and duly advised of the wishes of the people in the area affected, hereby recommends as follows:

Based on the testimony presented at the public hearing, the Committee decided to **GRANT** the Petition for Zoning Map Amendment and Conditional Use Permit due to the following:

- The Town of Royalton Planning Commission and the Town Board of Royalton have both recommended approval of this request and it is consistent with the Town's Comprehensive Plan.

Waupaca County Planning & Zoning Committee on April 6, 2017

By: /s/ John F. Penney, Chairman

This ordinance shall be in full force and effect in the Town of Royalton upon filing with the County Clerk of Waupaca County a certified copy of a resolution of the Town Board of Supervisors of said town approving said ordinance or 40 days after the adoption of the ordinance by County Board, unless a certified copy of a resolution disapproving the amendment is filed within ten (10) days with the County Clerk within that time.

Certification of County Board Approval: 26 ayes 0 nays

I, Jill Lodewegen, Waupaca County Clerk

do hereby certify that the above Zoning Amendment was enacted by the County Board on April 18, 2017.

Supr. Federwitz moved and Supr. Kussmann seconded the motion to approve the amendments to Chapter 34 of the Waupaca County Code of Ordinances. Motion carried 26-0. Passed the 18th day of April, 2017.

**AMENDMENT TO CHAPTER 34 OF THE
WAUPACA COUNTY CODE OF ORDINANCES
2017-625, Town of Waupaca**

TO THE COUNTY BOARD OF WAUPACA COUNTY:

Petition #Z-004-17, Town of Waupaca

The Waupaca County Planning & Zoning Committee, having considered the above petition on the 6th day of April, 2017 by **LeRoy & Darla Graham** for a Petition for Zoning Map Amendment from an RI-G (Rural Industrial - General) District to an RC-G (Rural Commercial - General) District to continue the Indoor Maintenance (auto repair) use and to allow a land division to meet the required setbacks on approximately 6.7 acres.

The following described lands: Located in part of the SW ¼ of the SE ¼ of Sec. 33, Town of Waupaca, lying along Orchard Way, Fire Number N2586, Waupaca County, Wisconsin. (Parcel #20-33-43-16)

Having held public hearings thereon, pursuant to the Wisconsin Statutes, notice thereof having been given as provided by law, and being duly informed of the facts pertinent to the changes proposed, and duly advised of the wishes of the people in the area affected, hereby recommends as follows:

Based on the testimony presented at the public hearing, the Committee decided to **GRANT** the Petition for Zoning Map Amendment due to the following:

- The Town of Waupaca Planning Commission and the Town Board of Waupaca have both recommended approval of this request and it is consistent with the Town's Comprehensive Plan.

Waupaca County Planning & Zoning Committee on April 6, 2017.
By: John F. Penney, Chairman

This ordinance shall be in full force and effect in the Town of Waupaca upon filing with the County Clerk of Waupaca County a certified copy of a resolution of the Town Board of Supervisors of said town approving said ordinance or 40 days after the adoption of the ordinance by County Board, unless a certified copy of a resolution disapproving the amendment is filed within ten (10) days with the County Clerk within that time.

Certification of County Board Approval: 26 ayes 0 nays

I, Jill Lodewegen, Waupaca County Clerk
do hereby certify that the above Zoning Amendment
was enacted by the County Board on April 18, 2017.
/s/ Jill Lodewegen, Waupaca County Clerk

Supr. Johnson moved and Supr. Whitman seconded the motion to approve the amendments to Chapter 34 of the Waupaca County Code of Ordinances. Motion carried 26-0. Passed the 18th day of April, 2017.

RECONSIDER RESOLUTION NO. 38 (2016-2017)

Subject: 2017 Budget Amendment

FISCAL NOTE: \$25,000 from Fund Balance Restricted – Jail Improvements for Video Monitors and Cameras and \$6,500 for Handicap Accessible Door for a total of \$31,500.00.

WHEREAS, it has become necessary to provide for additional expenditures not anticipated at the time of establishing the 2017 budget for Video Monitors and Cameras for operations at the Law Enforcement Center; and

WHEREAS, the County has restricted funds for the purpose of Jail Improvements; and

WHEREAS, this expenditure will total \$31,500.00 for the projects as stated above; and

WHEREAS, Resolution No. 38 (2016-2017), recommended for introduction by the Waupaca County Law Enforcement and Finance and Human Resource Committees (William Jonely, Wayne Wilfuer, Patricia Craig, Dick Koeppen, Mary Kay Poehlman, DuWayne Federwitz, Gary Barrington, John Penney, G. Robert Flease, Gerald Murphy and David Neumann), passed on March 21, 2017 with an omission in the resolve statement.

NOW, THEREFORE, BE IT RESOLVED that the following transfers be made from the Jail Improvement restricted fund for Video Monitors and Cameras and Handicap Accessible Door:

Transfer from:

Fund Balance Restricted – \$443,211.00	
Jail Improvements	\$31,500.00

Transfer to:

Corrections – Outlay	\$31,500.00
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ATTEST:
/s/ Jill Lodewegen
Waupaca County Clerk

APPROVED AS TO FORM:
/s/ Diane Meulemans
Corporation Counsel

Supr. Poehlman moved and Supr. Jonely seconded the motion to approve Resolution No. 38 (2016-2017). Motion carried 26-0. Passed the 18th day of April, 2017.

RESOLUTION NO. 2 (2017-2018)

Subject: Authorizing the Request for Legal Loss Preventions Services coverage from the Wisconsin County Mutual Insurance Corporation

WHEREAS, the Wisconsin County Mutual Insurance Corporation offers to provide Legal Loss Preventions Services coverage for matters for which coverage is not otherwise available under the liability policy;

NOW, THEREFORE, BE IT RESOLVED that the Waupaca County Board of Supervisors does hereby authorize the request for coverage under the legal loss prevention services endorsement, per the endorsement form number WCMIC-End 3024 (10/10), from the Wisconsin County Mutual Insurance Corporation to be requested as needed by the County Board Chair or otherwise authorized designee.

BE IT FURTHER RESOLVED that the County Board of Supervisors is designating the following individuals to be the authorized designees for requesting coverage under the legal loss prevention services endorsement.

Dick Koeppen
County Board Chair

Jill Lodewegen
County Clerk

RECOMMENDED FOR INTRODUCTION BY WAUPACA COUNTY FINANCE & HUMAN RESOURCE COMMITTEE: /s/ Gary Barrington, John F. Penney, G. Robert Flease, David S. Neumann, Patricia Craig

ATTEST:
/s/ Jill Lodewegen
Waupaca County Clerk

APPROVED AS TO FORM:
/s/ Diane Meulemans
Corporation Counsel

Supr. Zaug moved and Supr. McClone seconded the motion to approve Resolution No. 2 (2017-2018). Motion carried 26-0. Passed the 18th day of April, 2017.

RESOLUTION NO. 3 (2017-2018)

Subject: Provide adequate resources to support county land conservation and cost-sharing for farmers and other land users.

WHEREAS, the County Land & Water Conservation Department is the necessary local delivery mechanism for a wide range of natural resource management programs including non-point pollution control, invasive species control, woodland management, and lakes protection; and

WHEREAS, the Wisconsin Farm Bureau Federation:

- supports the concept of credit trading and adaptive management between municipalities and the agriculture community to reduce phosphorus discharge,
- urges the state to stop the spread of invasive species into Wisconsin, and
- supports adequate funding to local units of government to implement the state non-point program, provided that local regulations do not exceed state standards; and

WHEREAS, the Wisconsin Department of Agriculture, Trade and Consumer Protection acknowledges the counties' statutory role in coordinating and implementing farm conservation standards at the local level, and supports efforts to ensure that adequate resources are available for counties to do their job; and

WHEREAS, state staffing grants for County Land & Water Conservation Departments have not met the \$11.2 million needed to achieve the statutory funding goal outlined in Section 92.14(6)(b) of State Statutes, decreasing since the program began; and

WHEREAS, the Governor's budget has not requested maintenance of the annual average staff funding of \$9.3 million that were included in the pre-recession budgets from 2001 to 2011, thus reducing the funding to \$8 million annually in the 2017-19 budget; and

WHEREAS, the Wisconsin Counties Association (WCA) 2017 statewide policy recognizes the value of the work County Land & Water Conservation Departments provide to farmers and Wisconsin citizens by supporting adequate resources to implement maintaining this base level of funding; and

WHEREAS, the inability to adequately fund local, voluntarily accepted farm conservation practices has led to environmental problems, increasing citizen suits and court decisions against farmers;

NOW THEREFORE, BE IT RESOLVED, the Waupaca County Board of Supervisors does hereby request the Governor of the State of Wisconsin and all elected representatives in the Wisconsin State Legislature return to the \$9.3 million appropriation for state aid to counties, recognizing the invaluable service that county land and water conservation employees provide in helping Wisconsin farmers grow the state's agriculture while preserving the state's land and water resources for future generations.

RECOMMENDED FOR INTRODUCTION BY THE WAUPACA COUNTY LAND & WATER CONSERVATION COMMITTEE AND LEGISLATIVE, JUDICIAL, ETHICS, SAFETY & SECURITY COMMITTEES: /s/ DuWayne Federwitz, Robert Ellis, David Johnson, Michael Whitman, Walter Strebe, Lee Much, James Nygaard, Mary Kay Poehlman, Dona Gabert, Fred Zaug, Terry Murphy

ATTEST:
/s/ Jill Lodewegen
Waupaca County Clerk

APPROVED AS TO FORM:
/s/ Diane Meulemans
Corporation Counsel

Supr. Ellis moved and Supr. Spierings seconded the motion to approve Resolution No. 3 (2017-2018). Motion carried 26-0. Passed the 18th day of April, 2017.

RESOLUTION NO. 4 (2017-2018)

Subject: Compensation Market Study

WHEREAS, Waupaca County conducted a compensation study in 2012; and

WHEREAS, over the past five years the labor markets in the region have changed substantially and the county is concerned about continuing market competitiveness; and

WHEREAS, the county has experienced recruiting difficulty for a number of county positions; and

WHEREAS, the county wishes to enter into an agreement with the consultant to provide a review of the market competitiveness and related professional consulting services.

NOW, THEREFORE, BE IT RESOLVED that the Waupaca County Board of Supervisors does hereby authorize that \$10,000 be transferred from the Contingency Fund to the Human Resources Department Contracted Services Line to fund a Market Study on the current wage schedule.

RECOMMENDED FOR INTRODUCTION BY THE WAUPACA COUNTY FINANCE & HUMAN RESOURCES COMMITTEE: /s/ Gary Barrington, John F. Penney, G. Robert Flease, David S. Neumann, Patricia Craig

ATTEST:
/s/ Jill Lodewegen
Waupaca County Clerk

APPROVED AS TO FORM:
/s/ Diane Meulemans
Corporation Counsel

Supr. G. Murphy moved and Supr. Handrich seconded the motion to approve Resolution No. 4 (2017-2018). Motion carried 22-4 with Suprs. Boyer, Poehlman, McClone and Zaug voting no. Passed the 18th day of April, 2017.

RESOLUTION NO. 5 (2017-2018)

Subject: Donation Acceptance Policy

WHEREAS, Section 59.52(19), Wisconsin Statutes, provides “the Board may accept donations, gifts or grants for any public governmental purpose within the powers of the County,” and

WHEREAS, no current policy exists to set the process for consideration and acceptance of donations to the County ranging from small cash donations offered to departments for particular purposes up to and including tracts of land or significant amounts of money, and

WHEREAS, the Finance and Human Resources Committee considered the administrative efforts required to deal with numerous small donations and the Board’s necessary oversight of significant donation offers made to the County, and developed the “Acceptance of Monetary, Non-Monetary and In-Kind Donation Policy” attached, and

WHEREAS, the Finance and Human Resources Committee recommends adoption of this policy to provide direction to Department Heads on how to properly handle offers made to the County,

NOW, THEREFORE, BE IT RESOLVED that the “Acceptance of Monetary, Non-Monetary and In-Kind Donation Policy” is hereby adopted.

RECOMMENDED FOR INTRODUCTION BY THE WAUPACA COUNTY FINANCE & HUMAN RESOURCES COMMITTEE: DuWayne Federwitz, David S. Neumann, Patricia Craig, Gary Barrington, John F. Penney, G. Robert Flease, Gerald M. Murphy

ATTEST:
/s/ Jill Lodewegen
Waupaca County Clerk

APPROVED AS TO FORM:
/s/ Diane Meulemans
Corporation Counsel

Supr. Flease moved and Supr. Nygaard seconded the motion to approve Resolution No. 5 (2017-2018). Motion carried 26-0. Passed the 18th day of April, 2017.

RESOLUTION NO. 6 (2017-2018)

Subject: Donation Acceptance – Drug Treatment Court

WHEREAS, Waupaca County’s donation policy requires resolution to the County Board to accept donations over \$1,000, and

WHEREAS, Waupaca County has received donations in the amounts of \$5,000 from Victor Anthony, Jr. and \$25,000 from Thedacare for the purpose of supplementing the County’s funding of the Drug Treatment Court.

NOW, THEREFORE, BE IT RESOLVED that the Waupaca County Board of Supervisors accepts the donations received in the amount of \$30,000 for the purpose of supplementing the County’s funding of the Drug Treatment Court.

Fiscal Note: The amount of \$30,000 will be placed in a donation restricted account until further budget action is taken to expend the funds.

RECOMMENDED FOR INTRODUCTION BY THE WAUPACA COUNTY FINANCE & HUMAN RESOURCES COMMITTEE: DuWayne Federwitz, David S. Neumann, Patricia Craig, Gary Barrington, John F. Penney, G. Robert Flease, Gerald M. Murphy

ATTEST:
/s/ Jill Lodewegen
Waupaca County Clerk

APPROVED AS TO FORM:
/s/ Diane Meulemans
Corporation Counsel

Supr. Craig moved and Supr. Pohlman seconded the motion to approve Resolution No. 6 (2017-2018). Motion carried 26-0. Passed the 18th day of April, 2017.

RESOLUTION NO. 7 (2017-2018)

Subject: 2016 Capital Project Carry Over

WHEREAS, appropriations from specific accounts in 2016 and prior years were not paid prior to January 1, 2017 due to incomplete work on a particular project for which funds were appropriated; and

WHEREAS, funds have not been budgeted in the 2017 Operating Budget for purposes for which these past appropriations were made; and

WHEREAS, the Finance and Human Resources Committee considered each account and recommended to carry forward accounts a total of \$1,059,922 for the specific accounts identified in Exhibit "A" attached;

NOW, THEREFORE, BE IT RESOLVED that the accounts and approximate balances be carried forward to the 2017 Budget Year as follows:

<u>Capital Projects Fund</u>	<u>Account Number</u>	<u>Description</u>	<u>Amount</u>
Solid Waste / PTF	44-80-57431-21 860.0	Equipment Replacement	143,038
Parks & Recreation	44-80-57620-37 805.0	Land Improvements	29,937
	44-80-57620-37 870.0	Buildings & Grounds	410,052
Highway Construction Projects	44-80-57331-71 865.0	Highway Construction	476,895
		Total Expenditure:	<u>\$1,059,922</u>
<u>Funding Sources</u>			
Conservation Aids	44-80-43582-37	Park Development Aids	17,500
Transfer from Other Fund	44-80-49211	General – CIP F/B Applied	667,782
	44-80-49223	Transportation Services – F/B Applied	113,060
Restricted Bond Proceeds	44-80-49304	Restricted Bond Proceeds – F/B Applied	261,580
		Total Funding Sources:	<u>\$1,059,922</u>

RECOMMENDED FOR INTRODUCTION BY THE WAUPACA COUNTY FINANCE & HUMAN RESOURCES COMMITTEE: DuWayne Federwitz, David S. Neumann, Patricia Craig, Gary Barrington, John F. Penney, G. Robert Flease, Gerald M. Murphy

ATTEST:
/s/ Jill Lodewegen
Waupaca County Clerk

APPROVED AS TO FORM:
/s/ Diane Meulemans
Corporation Counsel

Supr. Johnson moved and Supr. Sorensen seconded the motion to approve Resolution No. 7 (2017-2018). Motion carried 26-0. Passed the 18th day of April, 2017.

APPOINTMENTS

Supr. Whitman moved and Supr. Zaug seconded the motion appointing Jeremy Schoenike to the Waupaca County Board of Adjustment. Motion carried 26-0. Passed the 18th day of April, 2017.

REPORTS

WAUPACA COUNTY HIGHWAY 2016 ANNUAL FINANCIAL REPORT Casey Beyersdorf, Highway Commissioner

Highway Commissioner Casey Beyersdorf reviewed the 2016 Annual Financial Report. Chair Koeppen placed the report on file in the County Clerk's Office.

Chair Koeppen called for a short recess. Chair Koeppen called the meeting to order.

HIGHWAY FACILITY UPDATE Highway Commissioner Casey Beyersdorf & Michael Hacker of Bray Architects

Highway Commission Casey Beyersdorf and Michael Hacker of Bray Architects updated the progress on the Highway Department Facility.

Supr. Nygaard was excused to leave early.

REGISTER OF DEEDS 2016 ANNUAL REPORT Michael Mazemke, Register of Deeds

Register of Deeds Michael Mazemke reviewed the 2016 Annual Report. Chair Koeppen placed the report on file in the County Clerk's Office.

UW-EXTENSION IMPACT REPORT Sandy Liang, Family Living Educator

Sandy Liang reviewed the Extension Impact: Education Makes a Difference newsletter.

PATRIOTS Supr. John Penney

Supr. Penney spoke on the importance of being a patriot.

COUNTY BOARD CHAIR REPORT

Chair Koeppen reported on current health issues.

ANNOUNCEMENTS AND CORRESPONDENCE

Chair Koeppen placed the following correspondence for April on file in the County Clerk's Office: WCEDC Monthly Report and Waupaca County Chair Dick Koeppen appointed Chairperson of Workforce Development of Chief Elected Officials Board.

Supr. Zaug moved and Supr. Handrich seconded the motion to adjourn. Motion carried 25-0. Chair Koeppen declared the meeting adjourned at 11:45 a.m.

Jill Lodewegen
Waupaca County Clerk