

**WAUPACA COUNTY BOARD OF SUPERVISORS  
REGULAR COUNTY BOARD SESSION  
DECEMBER 20, 2016**

Chair Koeppen called the meeting to order at 9:00 a.m. with 23 members present.

Present: Suprs. Barrington, Boyer, Craig, Federwitz, Flease, Gabert, Handrich, Johnson, Jonely, Kietzmann, Koeppen, Kussmann, McClone, Much, G. Murphy, Neumann, Nygaard, Penney, Poehlman, Rohan, Spierings, Whitman, Wilfuer. Suprs. T. Murphy, Sorensen, Ellis and Zaug were excused.

Chair Koeppen made the open meeting statement that this meeting and all other meetings of this board are open to the public. Proper notice has been posted and given to the press, in accordance with Wisconsin Statutes so the citizenry may be aware of the time, place and agenda of this meeting.

Supr. McClone moved and Supr. Kussmann seconded the motion approving the minutes from the November 8, 2016 meetings. Motion carried 23-0. Passed the 20<sup>th</sup> day of December, 2016.

A moment of silent meditation was observed followed by the Pledge of Allegiance.

**WAUPACA COUNTY ECONOMIC DEVELOPMENT CORP.  
Dave Thiel, Executive Director**

Dave reported that Spirit Implements has sold their assets and has gone out of business. There is \$71,805.27 owed to the revolving loan fund. Supr. Johnson moved and Supr. Much seconded the motion to write off the loan made to Spirit Implements. Motion carried 23-0. Passed the 20<sup>th</sup> day of December, 2016.

**AMENDMENT TO CHAPTER 34 OF THE  
WAUPACA COUNTY CODE OF ORDINANCES  
2016-620, Town of Mukwa**

**TO THE COUNTY BOARD OF WAUPACA COUNTY:**

Petition #Z-020-16, Town of Mukwa

The Waupaca County Planning & Zoning Committee, having considered the above petition on the 1<sup>st</sup> day of December, 2016 by **Tanner C. Berg** for a Petition for Zoning Map Amendment from a PURF (Public Recreation and Forestry) District to an AWT (Agriculture and Woodland Transition) District with a Conditional Use Permit application for a Mini-Warehouse on approximately 15 acres.

The following described lands: Located in part of the SW ¼ of the NW ¼ of Sec. 19, Town of Mukwa, lying along County Highway X, Waupaca County, Wisconsin. (Parcel #15-19-23-6)

Having held public hearings thereon, pursuant to the Wisconsin Statutes, notice thereof having been given as provided by law, and being duly informed of the facts pertinent to the changes proposed, and duly advised of the wishes of the people in the area affected, hereby recommends as follows:

Based on the testimony presented at the public hearing, the Committee decided to **GRANT** the Petition for Zoning Map Amendment due to the following:

- The Town of Mukwa Planning Commission and the Town Board of Mukwa have both recommended approval of this request and it is consistent with the Town's Comprehensive Plan.

Waupaca County Planning & Zoning Committee on December 1, 2016.

By: /s/ John F. Penney, Chairman

This ordinance shall be in full force and effect in the Town of Mukwa upon filing with the County Clerk of Waupaca County a certified copy of a resolution of the Town Board of Supervisors of said town approving said ordinance or 40 days after the adoption of the ordinance by County Board, unless a certified copy of a resolution disapproving the amendment is filed within ten (10) days with the County Clerk within that time.

Certification of County Board Approval: 23 ayes 0 nays

**I, Mary A. Robbins, Waupaca County Clerk**

do hereby certify that the above Zoning Amendment was enacted by the County Board on December 20, 2016.

/s/ Mary A. Robbins, Waupaca County Clerk

Supr. Fleese moved and Supr. Federwitz seconded the motion to approve the amendments to Chapter 34 of the Waupaca County Code of Ordinances. Motion carried 23-0. Passed the 20<sup>th</sup> day of December, 2016.

**AMEND GENERAL CODE OF ORDINANCE  
CHAPTER 1, SECTION 1.02 – GENERAL GOVERNMENT**

Supr. Penney moved and Supr. Neumann seconded the motion amending Chapter 1, Section 1.02 A 2 to delete the words "County Clerk, Mary A. Robbins, is hereby designated as the Administrative Coordinator" and add "The part-time Administrative Coordinator shall be appointed by the County Board Chair and approved by the County Board of Supervisors." Motion carried 23-0. Passed the 20<sup>th</sup> day of December, 2016.

**RESOLUTION NO. 24 (2016-2017)**

**Subject: Urging the Wisconsin Legislature and Governor to Enact Legislation to Increase Medicaid Reimbursement Rates.**

**NOW, THEREFORE, LET IT BE RESOLVED** that the Waupaca County Board of Supervisors urges Governor Scott Walker and the Wisconsin Legislature to provide sufficient Medicaid funding for nursing facilities in the 2017-19 state budget to address the “Medicaid deficit” currently facing Wisconsin Nursing facilities and provide facilities with the financial wherewithal to compete for caregiving staff and ensure quality care for the Medicaid recipients residing in the state’s nursing facilities.

**BE IT FURTHER RESOLVED** that this resolution be forwarded by the Clerk to Wisconsin Counties Association, Waupaca County State Representatives and State Senators, Joint Committee on Finance and Governor Scott Walker.

**RECOMMENDED FOR INTRODUCTION BY THE WAUPACA COUNTY LAKEVIEW MANOR COMMITTEE AND LEGISLATIVE, JUDICIAL, ETHICS, SAFETY & SECURITY COMMITTEE:** /s/ Gary Barrington, Gene Sorensen, Darrell Handrich, David Johnson, John F. Penney, Dennis A. Kussmann, Dona Gabert, Mary Kay Poehlman

ATTEST:  
/s/ Mary A. Robbins  
Waupaca County Clerk

APPROVED AS TO FORM:  
/s/ Diane Meulemans  
Corporation Counsel

Supr. Poehlman moved and Supr. G. Murphy seconded the motion to approve Resolution No. 24 (2016-2017). Motion carried 23-0. Passed the 20<sup>th</sup> day of December, 2016.

**RESOLUTION NO. 25 (2016-2017)  
TO AMEND WAUPACA COUNTY  
ORDINANCE NO. 45 OF THE GENERAL CODE OF ORDINANCES  
COMPREHENSIVE PLAN MAP**

The County Board of Supervisors of Waupaca County, Wisconsin, does ordain as follows;

**WHEREAS**, Wisconsin Statutes 66.1001 authorize Waupaca County to adopt and amend a comprehensive plan map; and,

**WHEREAS**, Waupaca County has adopted written procedures designed to foster public participation at every stage of the comprehensive plan amendment process as required by section 66.1001(4)(a), Wisconsin Statutes; and,

**WHEREAS**, the Planning and Zoning Committee held a public hearing on December 1, 2016 for Preferred Land Use Map: PLUM-07-16, Town of Mukwa; in compliance with the requirements of section 66.1001(4), Wisconsin Statutes; and,

**WHEREAS**, the attached comprehensive plan amendment was approved and deemed to be consistent with the overall planning goals and objectives by the respective township of origin; and,

**NOW, THEREFORE, LET IT BE RESOLVED** that the County of Waupaca Planning & Zoning Committee does hereby recommend the Waupaca County Board of Supervisors adopt an Ordinance amending the Comprehensive Plan Map as originally adopted in Ordinance #45.

**RECOMMENDED FOR INTRODUCTION BY WAUPACA COUNTY PLANNING & ZONING COMMITTEE AND LEGISLATIVE, JUDICIAL, ETHICS, SAFETY & SECURITY COMMITTEE:**

/s/ John F. Penney, Terry Murphy, Wayne Wilfuer, DuWayne Federwitz, Dennis A. Kussmann, Dona Gabert, Mary Kay Poehlman

ATTEST:  
/s/ Mary A. Robbins  
Waupaca County Clerk

APPROVED AS TO FORM:  
/s/ Diane Meulemans  
Corporation Counsel

Supr. Flease moved and Supr. Federwitz seconded the motion to approve Resolution No. 25 (2016-2017). Motion carried 23-0. Passed the 20<sup>th</sup> day of December, 2016.

**RESOLUTION NO. 26 (2016-2017)**

**Subject:** Highway Department Facility-Architectural & Engineering Firm

**TO THE WAUPACA COUNTY BOARD OF SUPERVISORS:**

**WHEREAS**, Waupaca County Highway Committee sought professional services for the design, bid and build of a new Highway Department Facility through the Request for Proposal process; and proposals were reviewed by Waupaca County Highway Special Building Committee; and

**WHEREAS**, Waupaca County Highway Special Building Committee, after review of all written responsive proposals and after hearing presentations by five architectural and engineering firms, selected Bray Associates-Architects as its top candidate for this project; and

**WHEREAS**, the successful completion of Phase 1 Pre-Design services will include the following: A preliminary space needs analysis for the Highway Department Facility; development of a master plan for the entire site in five, ten and twenty-year timeframes based on the needs assessment, including future needs of the Highway

Department including site development and/or expansion alternatives; and a report on sustainable/green alternatives and any available funding sources.

**WHEREAS**, upon the completion of Phase 1, construction cost estimates for site development, building costs for garage/shop and administrative areas, parking areas, outside storage, and furnishing using current industry guidelines and space standards for each function will be provided to the Highway Special Building Committee for review and recommendation to the Waupaca County Board of Supervisors.

**WHEREAS**, Waupaca County Highway Committee budgeted funds up to \$7,500 for Phase 1 in its Highway Enterprise Fund.

**NOW THEREFORE BE IT RESOLVED**, upon the recommendation of Waupaca County Highway Special Building Committee, Waupaca County Board of Supervisors authorizes the hiring of Bray Associates-Architects, Inc. to complete Phase 1 of the Architectural & Engineering Services for Waupaca County Highway Department Facility.

**RECOMMENDED FOR INTRODUCTION BY WAUPACA COUNTY HIGHWAY SPECIAL BUILDING AND LEGISLATIVE, JUDICIAL, ETHICS, SAFETY & SECURITY COMMITTEES:** /s/ Dennis A. Kussmann, Dona Gabert, Mary Kay Poehlman, William Jonely, G. Robert Flease

ATTEST:  
/s/ Mary A. Robbins  
Waupaca County Clerk

APPROVED AS TO FORM:  
/s/ Diane Meulemans  
Corporation Counsel

Supr. Jonely moved and Supr. Much seconded the motion to approve Resolution No. 26 (2016-2017). Motion carried 22-1 with Supr. Craig voting no. Passed the 20<sup>th</sup> day of December, 2016.

### **RESOLUTION NO. 27 (2016-2017)**

**WHEREAS**, the governing board of each county is required by section 59.61(2) Wisconsin Statutes, to designate one or more public depositories, organized and doing business under Wisconsin or Federal Law and located in Wisconsin; and

**WHEREAS**, one or more County depository is required to be designated as a "Working Bank" under section 59.61(2), Wisconsin Statutes. Farmers State Bank has been so designated to carry the account; with an annual renewal option; and

**WHEREAS**, the County of Waupaca participates in the State of Wisconsin's Local Government Pooled Investment Fund pursuant to the provisions of Section 25.50 of Wisconsin Statutes and Wisconsin Investment Series Cooperative Res. No. 23 (2015-2016); and

**WHEREAS**, deposits in banks, savings and loan associations, and credit unions which are state and federally chartered, the State of Wisconsin Local Government Pool, the WISC Fund, the purchase of bonds or securities issued, qualify for the public deposit of County Funds not immediately needed under authority granted by Section 59.62 and Section 66.0603, Wisconsin Statutes; and

**WHEREAS**, PMA Securities and Associated Trust Company have been designated as Waupaca County Investment Advisors; and

**NOW, THEREFORE, LET IT BE RESOLVED** that the Waupaca County Board of Supervisors hereby designates all those banks, savings banks and credit unions chartered under State and Federal Law, State of Wisconsin's Local Government Pooled Investment Fund, the WISC Fund, Associated Trust Company, First National Bank, Fox Valley, ICS Service as County depositories; and

**BE IT FURTHER RESOLVED** that the Waupaca County Treasurer secures investments in excess of the amount covered by the appropriate Federal Insurance and the State of Wisconsin, per 1985 Wisconsin Act 25, with securities of the U.S. Treasury, Agencies, Certificates of Deposit drawn on a Federal Home Loan Bank or a Bank Deposit Guarantee Bond, and that pledged securities or deposit insurance have a cumulative face value totaling minimum of 110% of the invested amounts over those secured by the appropriate Federal Insurance and 1985 Wisconsin Act 25; and

**BE IT FURTHER RESOLVED** that effective January 1, 2017 the County Clerk and County Treasurer be authorized to sign all documents and legal county papers and sign all checks, signatures shown below:

/s/ Jill Lodewegen  
Jill Lodewegen  
Waupaca County Clerk

/s/ Mark H. Sether  
Mark H. Sether  
Waupaca County Treasurer

**RECOMMENDED FOR INTRODUCTION BY WAUPACA COUNTY LEGISLATIVE, JUDICIAL, ETHICS, SAFETY & SECURITY COMMITTEE:** /s/ Dennis A. Kussmann, Dona Gabert, Mary Kay Poehlman

Supr. McClone moved and Supr. Johnson seconded the motion to adopt Resolution No. 27 (2016-2017). Motion carried 23-0. Passed the 20<sup>th</sup> day of December, 2016.

## **REPORTS**

### **DRUG COURT UPDATE Kaye Thompson**

Kaye Thompson of ThedaCare Community Health Improvement presented an update on the proposed Waupaca County Drug Court.

**HIGHWAY DEPARTMENT**  
**Casey Beyersdorf, Highway Commissioner**

Casey Beyersdorf updated on the architect/engineer selection for the new highway building.

Chair Koeppen called for a short recess. Chair Koeppen called the meeting to order.

**VETERANS HOUSING AND RECOVERY PROGRAM AT LAKEVIEW MANOR**  
**Jesse Cuff, Veterans Service Officer**  
**Ken Grant, Department of Veterans Affairs**

Jesse Cuff and Ken Grant provided a brief presentation on the history, purpose, and program overview of the Veterans Housing and Recovery Program (VHRP).

**COUNTY BOARD CHAIR REPORT**

Chair Koeppen reported on the Wisconsin County Mutual Insurance liability dividend check sent to Waupaca County and Moody's Investors Service ratings of Waupaca County.

**COMMENDATIONS**

Chair Koeppen presented Waupaca County Treasurer Clyde Tellock, Waupaca County Clerk Mary Robbins, and Waupaca County District Attorney John Snider a citation for their years of service to Waupaca County and wished them well in their retirement.

**APPOINTMENTS**

Supr. Neumann moved and Supr. Craig seconded the motion appointing Amanda Welch as part-time Administrative Coordinator. Motion carried 22-0 with Supr. Spierings being excused. Passed the 20<sup>th</sup> day of December, 2016.

Chair Koeppen announced that the Information Technology Committee will be developing policies and procedures for iPad use.

Supr. McClone moved and Supr. Handrich seconded the motion appointing John Francis to the ATC Committee. Motion carried 21-0 with Supr. Whitman out of the room. Passed the 20<sup>th</sup> day of December, 2016.

Supr. Craig moved and Supr. Nygaard seconded the motion appointing Michelle Frola to the Outagamie-Waupaca Library Board System for a 3-year term. Motion carried 21-0. Passed the 20<sup>th</sup> day of December, 2016.

Supr. Johnson moved and Supr. Fleuse seconded the motion appointing Jill Lodewegen to the Local Emergency Planning Commission. Motion carried 21-0. Passed the 20<sup>th</sup> day of December, 2016.

### **ANNOUNCEMENTS AND CORRESPONDENCE**

The New London Press-Star will be the official county newspaper for 2017.

Chair Koeppen placed the following correspondence for December on file in the County Clerk's Office: WCEDC Monthly Report, State of Wisconsin Department of Veterans Affairs Emergency Management letter, letter from Governor Scott Walker, and NACO Report.

Supr. Handrich moved and Supr. Nygaard seconded the motion to adjourn. Motion carried 21-0. Chair Koeppen declared the meeting adjourned at 11:15 a.m.

Mary A. Robbins  
Waupaca County Clerk