

**WAUPACA COUNTY BOARD OF SUPERVISORS  
COUNTY BOARD SESSION  
OCTOBER 25, 2016**

Chair Koeppen called the meeting to order at 9:00 a.m. with 27 members present.

Present: Suprs. Barrington, Boyer, Craig, Ellis, Federwitz, Flease, Gabert, Handrich, Johnson, Jonely, Kietzmann, Koeppen, Kussmann, McClone, Much, G. Murphy, T. Murphy, Neumann, Nygaard, Penney, Poehlman, Rohan, Sorensen, Spierings, Whitman, Wilfuer, Zaug.

Chair Koeppen made the open meeting statement that this meeting and all other meetings of this board are open to the public. Proper notice has been posted and given to the press, in accordance with Wisconsin Statutes so the citizenry may be aware of the time, place and agenda of this meeting.

A moment of silent meditation was observed followed by the Pledge of Allegiance.

Supr. Handrich moved and Supr. Rohan seconded the motion approving the minutes from the September 20, 2016 and October 18, 2016 meetings. Motion carried 27-0. Passed the 25<sup>th</sup> day of October, 2016.

County Board Chair Koeppen introduced Dmitri Martin and Kevin Petersen, both 40<sup>th</sup> Assembly District candidates. Both candidates spoke on why they want to be the next 40<sup>th</sup> Assembly District representative.

**2016 FAIR BOARD REPORT  
Jeremy Schroeder, Fair Manager**

Jeremy Schroeder reviewed the 2016 Fair Board Report and the future of the Waupaca County Fair. Chair Koeppen placed the report on file in the County Clerk's Office.

**HIGHWAY UPDATE  
Casey Beyersdorf, Highway Commissioner**

Casey Beyersdorf gave an update on the new highway building project and reported on the "Turnout for Transportation" meeting.

**2017 PROPOSED BUDGET  
Heidi Dombrowski, Finance Director**

Finance Chairman Supr. DuWayne Federwitz reviewed the budget process and thanked the department heads for their work on the budget.

Heidi Dombrowski presented the proposed 2017 budget, gave a brief overview, and reviewed the Summary of Waupaca County's 2017 Proposed Operating, Special

Purpose and Debt Service Budgets. Chair Koeppen placed the 2017 Proposed Budget on file in its entirety in the County Clerk's Office and noted that the public hearing on the budget will be on Tuesday, November 8, 2016 at 9:00 a.m.

Chair Koeppen called for a short recess. Chair Koeppen called the meeting to order.

**REPEAL CHAPTER 46 OF THE WAUPACA COUNTY CODE OF ORDINANCES –  
DOT SUBSTANCE ABUSE POLICY**

Clerk Robbins explained that the DOT Substance Abuse Policy was created and adopted as a county ordinance in 2008 and has since become outdated. Chapter 46 would need to be repealed and an internal DOT Substance Abuse Policy would be created.

Supr. Zaug moved and Supr. Fleese seconded the motion to repeal Chapter 46 of the Waupaca County Code of Ordinances and create an internal DOT Substance Abuse Policy. Motion carried 27-0. Passed the 25<sup>th</sup> day of October, 2016.

**RESOLUTION NO. 15 (2016-2017)**

**WHEREAS**, Waupaca County has experienced a significant increase in Heroin abuse over the last several years; and

**WHEREAS**, the increased Heroin abuse has led to significant health issues including overdose deaths; and

**WHEREAS**, the increased Heroin abuse has resulted in increased burdens on law enforcement, the jail, Department of Health & Human Services and the Department of Corrections; and

**WHEREAS**, the effects of Heroin abuse impacts all citizens of Waupaca County in the form of increased property crimes, lost productivity and increased need for medical services; and

**WHEREAS**, studies have shown that the creation of Drug/Treatment Courts improve the likelihood of successful rehabilitation of abusers over existing methods of dealing with abusers in the criminal justice system; and

**WHEREAS**, a grassroots movement of county citizens has formed to help organize a Drug/Treatment Court in the county; and

**NOW, THEREFORE**, be it resolved by the Waupaca County Board of Supervisors that implementation of a Drug/Treatment Court for Waupaca be adopted.

**RECOMMENDED FOR INTRODUCTION BY WAUPACA COUNTY LEGISLATIVE,  
JUDICIAL, ETHICS, SAFETY AND SECURITY COMMITTEE AND WAUPACA**

**COUNTY FINANCE & HUMAN RESOURCES COMMITTEE:** /s/ Dennis Kussmann, Mary Kay Poehlman, Dona Gabert, Terry Murphy, DuWayne Federwitz, Gary Barrington, John F. Penney, G. Robert Flease, Gerald M. Murphy, David S. Neumann, Patricia Craig, Dick Koeppen

ATTEST:  
/s/ Mary A. Robbins  
Waupaca County Clerk

APPROVED AS TO FORM:  
/s/ Diane Meulemans  
Corporation Counsel

Supr. Poehlman moved and Supr. Zaug seconded the motion to approve Resolution No. 15 (2016-2017). Motion carried 26-1 with Supr. Kietzmann voting no. Passed the 25<sup>th</sup> day of October, 2016.

### **RESOLUTION NO. 16 (2016-2017)**

**Subject:** Designation of the Office of Corporation Counsel to represent the Interests of the Public for legal actions under Chapter 48, the Children's Code, pursuant to Wis. Stat. § 48.09.

**WHEREAS**, when a child is assessed to be unsafe in his or her home due to abuse or neglect, one course of action is for a Child in Need of Protection or Services (CHIPS) Petition to be filed in circuit court pursuant to Wis. Stat. §48.13. Waupaca County Department of Health and Human Services Child and Youth Services (DHHS) uses principles of trauma informed care and applies the State of Wisconsin Department of Children and Families' Access and Initial Assessment Standards and Child Protective Services Safety Intervention Standards to determine the level of services required to keep a child safely in his or her home. If a child's safety cannot be maintained in home through a safety plan, DHHS Child and Youth Services petitions the Court for an out of home placement with conditions for the parents to meet for the child's return home. The goal of the CHIPS order is the safe and swift return of the child to his or her parental home; and

**WHEREAS**, the Adoption and Safe Families Act requires that a Petition for the Termination of Parental Rights (TPR) be filed if a child remains in an out of home placement due to the parent's inability to meet conditions for the child's return home for at least fifteen out of twenty two months in order for the child to have permanency through adoption; and

**WHEREAS**, currently the Waupaca County District Attorney's Office represents the Interests of the Public in CHIPS actions under Wis. Stat. §§ 48.13, 48.133 and 48.977 Petitions and TPR actions under Wis. Stat. § 48.417; and

**WHEREAS**, Wis. Stat. § 48.09(5) states in Child in Need of Protection or Services and Termination of Parental Rights actions, the Interests of the Public shall be represented by the District Attorney, or if designated by the County Board of Supervisors by the Corporation Counsel. If the County Board of Supervisors transfers

this authority from the District Attorney to the Corporation Counsel, it may do so only if the action is effective on September 1<sup>st</sup> of the odd numbered year and the Board notifies the Department of Administration by January 1<sup>st</sup> of the odd numbered year; and

**WHEREAS**, actual costs incurred by Corporation Counsel in prosecuting CHIPS and TPR court proceedings can be offset by making a claim for IV-E legal funds through the Wisconsin Department of Children and Families. Approved claims are reimbursed at the rate of 28% for CHIPS actions and at the rate of 39% for TPR actions. Claims may be made for personnel costs including attorney and clerical support, genetic testing fees, service of process fees, publication and transcription costs, and so on; and

**WHEREAS**, in 2016, the Office of Corporation Counsel was reorganized to add the Assistant Corporation Counsel position with the rationale of allocating additional attorney time to DHHS cases. District Attorney John Snider and DHHS Director Chuck Price supported the Office of Corporation Counsel reorganization. The Office of Corporation Counsel already provides legal services to DHHS for mental commitments, including juvenile mental commitments, and adult guardianships and protective placements in conjunction with the Adult Protective Services and Children's Long Term programs; and

**WHEREAS**, the Board finds CHIPS and TPR prosecution are mandated services that the County must provide to ensure the safety and well-being of all our children; legal services provided by the Office of Corporation Counsel will result in streamlined case activity between DHHS and Corporation Counsel; and effective and efficient case prosecution will result in a child's safe return home or a permanent home through guardianship or adoption.

**NOW, THEREFORE, BE IT RESOLVED** that the Waupaca County Board of Supervisors designates the Office of Corporation Counsel to represent the Interests of the Public for actions under Chapter 48, Children's Code, pursuant to Wis. Stat. § 48.09 effective September 1, 2017 or earlier upon agreement of the District Attorney.

**RECOMMENDED FOR INTRODUCTION BY WAUPACA COUNTY LEGISLATIVE, JUDICIAL, ETHICS, SAFETY AND SECURITY COMMITTEE:** /s/ Dennis Kussmann, Dona Gabert, Terry Murphy

ATTEST:  
/s/ Mary A. Robbins  
Waupaca County Clerk

APPROVED AS TO FORM:  
/s/ Diane Meulemans  
Corporation Counsel

Supr. Sorensen moved and Supr. Johnson seconded the motion to approve Resolution No. 16 (2016-2017). Motion carried 26-1 with Supr. Zaug voting no. Passed the 25<sup>th</sup> day of October, 2016.

## RESOLUTION NO. 17 (2016-2017)

### RESOLUTION IN SUPPORT OF INCREASED FUNDING IN THE CHILDREN AND FAMILY AIDS ALLOCATION

**WHEREAS**, the Department of Children and Families provides funding to counties through the Children and Family Aids allocation for the provision of child abuse and neglect services, including prevention, investigation, treatment, and out-of-home placement costs; and

**WHEREAS**, base funding for child welfare services has not increased since the Department of Children and Families was created in 2009; and

**WHEREAS**, over the past few years, the child welfare workload has increased in all counties across the state; and

**WHEREAS**, the number of child protective services (CPS) referrals has increased by 30 percent since 2007 – from 55,895 referrals in 2007 to 72,698 in 2014; and

**WHEREAS**, the number of children in out-of-home care has increased from 7,653 in 2011 to 8,258 in 2015; and

**WHEREAS**, the number of screened-in CPS reports has increased from 18,706 in 2011 to 20,384 in 2015; and

**WHEREAS**, the number of Children in Need of Protection and Services (CHIPS) petitions filed with the court has increased 12.5 percent from 2008 to 2015; and

**WHEREAS**, counties are struggling to recruit and retain child welfare workers; and

**WHEREAS**, the stress of increasing caseloads is taking its toll on CPS workers, causing many experienced child welfare workers to leave the profession; and

**WHEREAS**, the leading cause of these increases is the use of heroin, opiates, and methamphetamines; and

**WHEREAS**, it is critical that counties have the resources necessary to ensure the safety of children in every corner of the state; and

**WHEREAS**, counties are struggling to identify resources to increase child welfare staff, especially given the significant overmatch counties already put in the human services system.

**NOW, THEREFORE, BE IT RESOLVED** that the Waupaca County Board of Supervisors does hereby request that the state of Wisconsin, in its 2017-19 state biennial budget, increase funding to counties in the Children and Family Aids allocation to assist counties in serving the increasing number of children and families in the child welfare system; and

**BE IT FURTHER RESOLVED** that a copy of this resolution be sent to Governor Scott Walker, Department of Children and Families Secretary Eloise Anderson, Department of Administration Secretary Scott Neitzel, area legislators, and the Wisconsin Counties Association.

**RECOMMENDED FOR INTRODUCTION BY WAUPACA COUNTY LEGISLATIVE, JUDICIAL, ETHICS, SAFETY AND SECURITY COMMITTEE AND WAUPACA COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD:** /s/ Dennis Kussmann, Dona Gabert, Terry Murphy, Mary Kay Poehlman, Fred Zaug, Gerald M. Murphy, Patricia Craig, Jody Muck, Steve Goedderz, Jan L. Lehrer, David S. Neumann, Carl Kietzmann

ATTEST:  
/s/ Mary A. Robbins  
Waupaca County Clerk

APPROVED AS TO FORM:  
/s/ Diane Meulemans  
Corporation Counsel

Supr. G. Murphy moved and Supr. Craig seconded the motion to approve Resolution No. 17 (2016-2017). Motion carried 27-0. Passed the 25<sup>th</sup> day of October, 2016.

### **RESOLUTION NO. 18 (2015-2016)**

#### **Shaw's Landing Restroom**

**WHEREAS**, Waupaca County hereby requests assistance for purpose of developing recreational boating facilities as described in the application.

**THEREFORE, BE IT RESOLVED**, that Waupaca County has budgeted a sum sufficient to complete the project, and hereby authorizes Parks Director to act on behalf of Waupaca County to submit an application to the Department of Natural Resources for financial assistance, sign documents, and take necessary action to undertake, direct, and complete the approved project.

**BE IT FURTHER RESOLVED** that Waupaca County will comply with State and Federal rules for the programs; may perform force account work; will maintain the completed project in an attractive, inviting, and safe manner; will keep the facilities open to the general public during reasonable hours consistent with the type of facility; and will obtain approval in writing from the Wisconsin Waterways Commission before any change is made in the use of the project site (if applicable).

**RECOMMENDED FOR INTRODUCTION BY THE WAUPACA COUNTY PARK AND RECREATION COMMITTEE AND WAUPACA COUNTY LEGISLATIVE, JUDICIAL, ETHICS, SAFETY & SECURITY COMMITTEE:** /s/ Fred Zaug, Lee Much, Joe McClone, Gene Sorensen, Dona Gabert, Dennis Kussmann, Mary Kay Poehلمان, Terry Murphy

ATTEST:  
/s/ Mary A. Robbins  
Waupaca County Clerk

APPROVED AS TO FORM:  
/s/ Diane Meulemans  
Corporation Counsel

Supr. Flease moved and Supr. McClone seconded the motion to approve Resolution No. 18 (2016-2017). Motion carried 27-0. Passed the 25<sup>th</sup> day of October, 2016.

### **RESOLUTION NO. 19 (2016-2017)**

**SUBJECT:** Staffing New Positions/Expansions/Eliminations for 2017

**WHEREAS**, through the budget process there has been a thorough review of requests for staffing adjustments and;

**WHEREAS**, it has been determined by the Finance & Human Resources Committees to recommend the approval of the following positions/expansions/eliminations on January 1, 2017.

Additions/Expansions:

**Aging Program Supervisor**, (*Aging & Disability Resource Division*), DHHS  
**Economic Support Specialist** (24 hrs/wk), (*Economic Support Division*), DHHS  
**Parent Aide** (24 hrs/wk), DHHS  
**Nurse Supervisor**, (*Public Health Division*), DHHS  
**Case Manager** (expand by .2 FTE), (*CLTS & Community Options*) DHHS  
**Land Use/Code Enforcement Specialist** (28 hrs/wk), Planning & Zoning  
**Parks Caretaker** (.75 FTE), Parks & Recreation  
**Patrol Sergeant-(2) to begin July 1, 2017**, Sheriff's Office

Eliminations/Reductions:

**Child Support Specialist**, Child Support/Corporation Counsel  
**Program Assistant** (reduce by .6 FTE), Land & Water Conservation  
**WCI Coordinator**, (*WCI*), DHHS  
**Employment Specialist**, (*WCI*), DHHS  
**Job Developer/Job Coach**, (*WCI*), DHHS

**NOW, THEREFORE, LET IT BE RESOLVED** that the Waupaca County Board of Supervisors does hereby approve the new positions/expansions/reductions for 2017 as listed above.

**RECOMMENDED FOR INTRODUCTION BY WAUPACA COUNTY FINANCE & HUMAN RESOURCE COMMITTEE:** /s/ DuWayne Federwitz, Gary Barrington, G. Robert Flease, Gerald M. Murphy, David S. Neumann, Patricia Craig, Dick Koeppen

ATTEST:  
/s/ Mary A. Robbins  
Waupaca County Clerk

APPROVED AS TO FORM:  
/s/ Diane Meulemans  
Corporation Counsel

Supr. Jonely moved and Supr. Federwitz seconded the motion to approve Resolution No. 19 (2016-2017). Motion carried 27-0. Passed the 25<sup>th</sup> day of October, 2016.

**RESOLUTION NO. 20 (2016-2017)**

**Subject: 2017 Waupaca County Employee Wages & Salaries**

**WHEREAS**, the Waupaca County Finance and Human Resources Committee has considered wage/salary adjustments for county employees and;

**WHEREAS**, the Finance and Human Resources Committee has concluded that the annual compensation structure should be increased by 1% effective 1/1/2017 for wage/salaries of employees paid in accordance with the Waupaca County wage schedules; and

**WHEREAS**, the Finance and Human Resources Committee has concluded that an annual one-time stipend of \$400 be paid to employees who are at a wage rate that exceeds the maximum rate on the County's designated wage/salary schedules and a pro-rate stipend of \$20 for those employees coming onto the wage schedule who will not receive a full 1% annual base wage increase. These stipends will be paid in January 2017;

**NOW, THEREFORE, BE IT RESOLVED** that the Waupaca County Board of Supervisors does hereby authorize an annual compensation increase of 1% effective 1/1/2017 for wage/salaries of employees paid in accordance with the Lakeview Manor, Department Head and Waupaca County Employee wage schedules. In addition an annual one-time stipend of \$400 paid to employees who are at a wage rate that exceeds the maximum rate on the County's designated wage/salary schedules and a pro-rated stipend of \$20 for those employees coming onto the wage schedule who will not receive a full 1% annual base wage increase. These stipends will be paid in January 2017.

**RECOMMENDED FOR INTRODUCTION BY WAUPACA COUNTY FINANCE & HUMAN RESOURCE COMMITTEE:** /s/ DuWayne Federwitz, Gary Barrington, G. Robert Flease, Gerald M. Murphy, David S. Neumann, Patricia Craig, Dick Koeppen

ATTEST:

APPROVED AS TO FORM:



/s/ Mary A. Robbins  
Waupaca County Clerk

/s/ Diane Meulemans  
Corporation Counsel

Supr. Kussmann moved and Supr. Penney seconded the motion to approve Resolution No. 20 (2016-2017). Motion carried 26-1 with Supr. Zaug voting no. Passed the 25<sup>th</sup> day of October, 2016.

### **REPORTS BY COUNTY BOARD SUPERVISORS/DEPARTMENTS**

Suprs. Kietzmann, Penney, Zaug, Poehlman, Nygaard, and Murphy reported on the recent WCA conference in Milwaukee.

### **APPOINTMENTS**

Supr. Flease moved and Supr. Much seconded the motion appointing Kris Carlin to the advisory portion of the Highway Special Building Committee. Motion carried 27-0. Passed the 25<sup>th</sup> day of October, 2016.

### **ANNOUNCEMENTS AND CORRESPONDENCE**

Chair Koeppen placed the following correspondence for October on file in the County Clerk's Office: WCEDC Monthly Report.

Supr. Much moved and Supr. Handrich seconded the motion to adjourn. Motion carried 27-0. Chair Koeppen declared the meeting adjourned at 10:55 a.m.

Mary A. Robbins  
Waupaca County Clerk