

**WAUPACA COUNTY BOARD OF SUPERVISORS
ANNUAL COUNTY BOARD TOUR
JULY 19, 2016**

County Board members attended the annual County Board Tour which started at 8:45 a.m. The Board toured and learned about the New London area—Toured Hilker Trucking Warehouse, learned about the Wisconsin Nutrition Education Program and Waupaca County Farm to School program at Lincoln Elementary School, and tour of the Fietzer Dairy Farm and their new robotic milking system.

Chair Koeppen called the meeting to order at 12:45 p.m. at Crystal Falls Banquet Hall.

Present: Suprs. Barrington, Boyer, Craig, Ellis, Federwitz, Flease, Gabert, Handrich, Johnson, Jonely, Kietzmann, Koeppen, Kussmann, McClone, Much, G. Murphy, Neumann, Nygaard, Penney, Poehlman, Rohan, Sorensen, Spierings, Wilfuer, Whitman, Zaug. Supr. T. Murphy was excused.

Chair Koeppen made the open meeting statement that this meeting and all other meetings of this board are open to the public. Proper notice has been posted and given to the press, in accordance with Wisconsin Statutes so the citizenry may be aware of the time, place and agenda of this meeting.

A moment of silent meditation was observed followed by the Pledge of Allegiance.

Supr. Zaug moved and Supr. Nygaard seconded the motion to approve the agenda. Motion carried 26-0 on a voice vote. Passed the 19th day of July, 2016.

Supr. Flease moved and Supr. G. Murphy seconded the motion to approve the minutes of the June 21, 2016 meeting. Motion carried 26-0 on a voice vote. Passed the 19th day of July, 2016.

RESOLUTION NO. 9 (2016-2017)

SUBJECT: Create a new position of Purchasing Asset Manager for the Finance Department, Grade Level 11.

WHEREAS, Waupaca County Finance Department has identified a need for increased efficiencies and functioning in the areas of purchasing of goods and services; asset management and development through Capital Improvement Planning and monitoring; business management of vendor contracts and accounts payable processing; risk management regarding of the County's fixed assets; and coordination of and compliance with ordinances directly related to County business operations and finance department functions; and

WHEREAS, recent changes to federal grant reporting requirements have resulted in mandatory changes to purchasing goods and services related to 23% of the

County's revenue; and strict compliance with the Uniform Grant Guidance is essential for Waupaca County's fiscal health;

WHEREAS, reorganization within the Finance Department will result in an ability to address County-wide financial and business matters and provide quality service to the County Board and all of the departments of Waupaca County.

NOW, THEREFORE, LET IT BE RESOLVED that the Waupaca County Board of Supervisors authorizes the Waupaca County Finance Director to hire a Purchasing Asset Manager, effective as of the passing of this Resolution at a Grade Level 11 and add this position to the Waupaca County table of organization.

RECOMMENDED FOR INTRODUCTION BY WAUPACA COUNTY FINANCE & HUMAN RESOURCES COMMITTEE: /s/ DuWayne Federwitz, Gary Barrington, John F. Penney, G. Robert Flease, Gerald M. Murphy, David S. Neumann, Patricia Craig, Dick Koeppen

ATTEST:
/s/ Mary A. Robbins
Waupaca County Clerk

APPROVED AS TO FORM:
/s/ Diane Meulemans
Corporation Counsel

Supr. Craig moved and Supr. Federwitz seconded the motion to approve Resolution No. 9 (2016-2017). Motion carried 26-0 on a voice vote. Passed the 19th day of July, 2016.

RESOLUTION NO. 10 (2016-2017)

SUBJECT: Reorganization of the Environmental Resource Management Department.

WHEREAS, the Waupaca County Land & Water Conservation, Parks & Recreation and Solid Waste & Recycling Boards have reviewed the organizational structure as a result of the vacant ERM Director position and has determined an opportunity for reorganization of the Environmental Resource Management Department exists and is financially responsible; and

WHEREAS, a structural reorganization is feasible due to the existing highly qualified staff with extensive experience with Waupaca County; and

WHEREAS, the reorganization would include the elimination of the ERM Director and the separation of the Land & Water Conservation Division and Parks & Recreation/Solid Waste & Recycling Division into two stand-alone departments; and

WHEREAS, the reorganization would further include the following adjustments:

- The existing County Conservationist would assume the Department Head responsibilities for the Land & Water Conservation Department at DH Labor Grade 15.
- The existing Parks & Recreation Supervisor would assume the Department Head responsibilities for the Parks & Recreation/Solid Waste & Recycling programs at DH Labor Grade 15.
- The Parks & Recreation Supervisor position would be eliminated and two existing Parks Caretaker positions would assume additional responsibilities resulting in a classification of Parks Technician (2) at WC Labor Grade 9.
- The existing Program Assistant in Parks & Recreation/Solid Waste & Recycling would be classified as a Program Specialist at WC Labor Grade 6.
- The addition of a Parks Caretaker at WC Labor Grade 5.
- The elimination of a contracted staff at the Processing Transfer Facility and the creation of a PTF Assistant Supervisor WC Labor Grade 8.

NOW, THEREFORE, LET IT BE RESOLVED that the Waupaca County Board of Supervisors authorizes the reorganization of the Environmental Resource Department including the adjustments outlined above effective as of the passing of this resolution.

RECOMMENDED FOR INTRODUCTION BY WAUPACA COUNTY FINANCE & HUMAN RESOURCES COMMITTEE: /s/ DuWayne Federwitz, Gary Barrington, John F. Penney, G. Robert Flease, Gerald M. Murphy, David S. Neumann, Patricia Craig, Dick Koeppen

ATTEST:
/s/ Mary A. Robbins
Waupaca County Clerk

APPROVED AS TO FORM:
/s/ Diane Meulemans
Corporation Counsel

Supr. McClone moved and Supr. Zaug seconded the motion to approve Resolution No. 10 (2016-2017). Motion carried 26-0 on a voice vote. Passed the 19th day of July, 2016.

REPORTS BY COUNTY BOARD SUPERVISORS/DEPARTMENTS

Highway Commissioner Casey Beyersdorf gave an update on the new highway facility plans and reviewed the next steps in planning.

Chair Koeppen reported on the East Central Wisconsin Regional Planning Commission steering committee meeting.

APPOINTMENTS

Supr. Kussmann moved and Supr. Johnson seconded the motion appointing Supr. Zaug and Supr. Poehlman to Judge Huber's Special Drug Court Committee. Motion carried 26-0 on a voice vote. Passed the 19th day of July, 2016.

Supr. Barrington moved and Supr. Poehlman seconded the motion appointing Dave Thiel to the Fox Valley Workforce Development Board of Directors. Motion carried 26-0 on a voice vote. Passed the 19th day of July, 2016.

Chair Koeppen is looking for candidates for the East Central Wisconsin Regional Planning Commission Governor's Appointment. Suprs. Federwitz, Zaug and Craig will be recommended.

ANNOUNCEMENTS AND CORRESPONDENCE

Chair Koeppen placed the following correspondence for July on file in the County Clerk's Office: WCEDC Monthly Report and Supr. Craig's appointment to the Wisconsin Counties Association Taxation and Finance Steering Committee.

Supr. Craig announced a state-wide transportation meeting on September 29, 2016.

Supr. Zaug moved and Supr. Much seconded the motion to adjourn. Motion carried 26-0 on a voice vote. Chair Koeppen declared the meeting adjourned at 1:21 p.m.

Mary A. Robbins
Waupaca County Clerk