

**WAUPACA COUNTY BOARD OF SUPERVISORS
COUNTY BOARD SESSION
AUGUST 18, 2015**

Chair Koeppen called the meeting to order at 9:00 a.m. with 27 members present.

Present: Suprs. Aasen, Barrington, Boyer, Craig, Ellis, Federwitz, Fleese, Gabert, Handrich, Johnson, Jonely, Kietzmann, Koeppen, Kussmann, McClone, Much, G. Murphy, T. Murphy, Neumann, Penney, Peterson, Poehlman, Rohan, Sorensen, Spierings, Wilfuer, Zaug.

Chair Koeppen made the open meeting statement that this meeting and all other meetings of this board are open to the public. Proper notice has been posted and given to the press, in accordance with Wisconsin Statutes so the citizenry may be aware of the time, place and agenda of this meeting.

A moment of silent meditation was observed followed by the Pledge of Allegiance.

Supr. Peterson moved and Supr. Sorensen seconded the motion to approve the agenda. Motion carried 27-0. Passed the 18th day of August, 2015.

Supr. Handrich moved and Supr. McClone seconded the motion to approve the minutes of the July 21, 2015 meeting. Motion carried 27-0. Passed the 18th day of August, 2015.

**LEGISLATIVE REPORT
Kyle Christiansen, WCA Director of Government Affairs**

Kyle Christiansen reported on the State's 2015-2017 budget and changes to the budget.

Chair Koeppen called for a short recess. Chair Koeppen called the meeting to order.

**EAST CENTRAL WISCONSIN REGIONAL PLANNING REPORT
Eric Fowle, Director**

Eric Fowle reviewed the 2014-2015 Annual Report Highlights. Chair Koeppen placed the report on file in the County Clerk's Office.

**2014 COMPREHENSIVE ANNUAL FINANCIAL REPORT
Finance Director Heidi Dombrowski**

Heidi Dombrowski reviewed the Management Communications, Comprehensive Annual Financial Report for the year ended December 31, 2014, and Federal Awards and State Financial Assistance Report. The report is on file in the County Clerk's Office.

**LITTLE HOPE DAM REMOVAL
Roger Holman, DERM Director**

DERM Director Roger Holman reported on the removal of the Little Hope dam. Roger also reported that the entire cost of removing the dam was covered by grant money.

The Board adjourned to Branch I to view the audio/visual setup between the courts and the Law Enforcement Center.

REPORTS BY COUNTY BOARD SUPERVISORS/DEPARTMENTS

Chair Koeppen gave a brief update on his personal issues to inform his fellow Board members.

CORRECTIONS TO SECTIONS 10.08, 10.09 & 10.10 OF THE WAUPACA COUNTY CODE OF ORDINANCES, REGULATING RESTAURANTS, HOTELS, MOTELS AND TOURIST ROOMING HOUSES, BED AND BREAKFAST ESTABLISHMENTS, VENDING OF FOOD FACILITIES, PUBLIC POOLS & WATER ATTRACTIONS, RECREATIONAL AND EDUCATIONAL CAMPS, CAMPGROUNDS, TATTOO AND BODY PIERCING ESTABLISHMENTS, RETAIL FOOD ESTABLISHMENTS AND MANUFACTURED HOME COMMUNITIES

DHHS Environmental Health Manager Jed Wohlt appeared before the board and explained that the changes to Sections 10.08, 10.09 and 10.10 of the Waupaca Code of Ordinances are necessary now that DHHS is an agent for the Wisconsin Department of Health Services, Wisconsin Department of Agriculture, Trade & Consumer Protection and for the Wisconsin Department of Safety and Professional Service. The changes are mainly references to the correct Wisconsin statutes, administrative codes and language changes. Chapter 10 of the Waupaca County Code of Ordinances is on file in the County Clerk's office with the revisions.

Supr. Craig moved and Supr. G. Murphy seconded the motion to approve the amendments to Chapters 10.08, 10.09 and 10.10 of the Waupaca County Code of Ordinances as revised. Motion carried 27-0. Passed the 18th day of August, 2015.

**AMENDMENT TO CHAPTER NO. 34
Town of Farmington, RR District to AWT District
2015-587, Z-026-15**

Parcel #05-36-53-14, Z-026-15, **David & Shaun Thoe Living Trust** in Sec. 36, Town of Farmington for a Petition for Zoning Map Amendment from an RR (Rural Residential) District to an AWT (Agriculture and Woodland Transition) District for the combination of two parcels and making them both the same zoning district.

An amendment to amend the Waupaca County Zoning Ordinance by changing the zoning classification of certain specified lands located in part of Government Lot 3 of

Sec. 36, Town of Farmington, lying along King Road, Fire Number E2154, Waupaca County, Wisconsin on approximately .516 acres.

Subject matter of this ordinance having been duly referred to and considered by the Waupaca County Planning and Zoning Committee and public hearing having been held after the giving of requisite notice of said hearing and a recommendation thereon reported to the Board of Supervisors, Waupaca County, Wisconsin as required by Section 59.97 of the Wisconsin Statutes, said Board does ordain as follows:

Section 1. The Zoning Map entitled Farmington Township, Waupaca County is hereby amended by changing the zoning classification of the area shown on the attached map, which is made a part of the ordinance from an RR (Rural Residential) District to an AWT (Agriculture and Woodland Transition) District.

Section 2. This ordinance shall be in full force and effect in the Town of Farmington upon filing with the County Clerk of Waupaca County a certified copy of a resolution of the Town Board of Supervisors of said town approving said ordinance or 40 days after the adoption of the ordinance by County Board, unless a certified copy of a resolution disapproving the amendment is filed within ten (10) days with the County Clerk within that time.

Section 3. All ordinances or parts of ordinances inconsistent with or in contravention of provisions of this ordinance are hereby repealed.

I, Mary A. Robbins, Waupaca County Clerk

do hereby certify that the above Zoning
Amendment was adopted on August 18, 2015.

/s/ Mary A. Robbins, Waupaca County Clerk

Supr. Peterson moved and Supr. G. Murphy seconded the motion to adopt the amendment to Chapter 34 of the Waupaca County Code of Ordinances. Motion carried 27-0. Passed the 18th day of August, 2015.

**AMENDMENT TO CHAPTER NO. 34
Town of Wyoming, AR District to PVRF District
2015-588, Z-027-15**

Parcel #22-26-41-1, Z-027-15, **Radies Corporation** in Sec. 26, Town of Wyoming for a Petition for Zoning Map Amendment from an AR (Agriculture Retention) District to a PVRF (Private Recreation and Forestry) District to accommodate a sale/exchange between two adjoining parcels making them both the same zoning district.

An amendment to amend the Waupaca County Zoning Ordinance by changing the zoning classification of certain specified lands located in part of the NE ¼ of the SE ¼ of

Sec. 26, Town of Wyoming, lying off of Little Falls Road, Waupaca County, Wisconsin on approximately 2.25 acres.

Subject matter of this ordinance having been duly referred to and considered by the Waupaca County Planning and Zoning Committee and public hearing having been held after the giving of requisite notice of said hearing and a recommendation thereon reported to the Board of Supervisors, Waupaca County, Wisconsin as required by Section 59.97 of the Wisconsin Statutes, said Board does ordain as follows:

- Section 1. The Zoning Map entitled Wyoming Township, Waupaca County is hereby amended by changing the zoning classification of the area shown on the attached map, which is made a part of the ordinance from an AR (Agriculture Retention) District to a PVRF (Private Recreation and Forestry) District.
- Section 2. This ordinance shall be in full force and effect in the Town of Wyoming upon filing with the County Clerk of Waupaca County a certified copy of a resolution of the Town Board of Supervisors of said town approving said ordinance or 40 days after the adoption of the ordinance by County Board, unless a certified copy of a resolution disapproving the amendment is filed within ten (10) days with the County Clerk within that time.
- Section 3. All ordinances or parts of ordinances inconsistent with or in contravention of provisions of this ordinance are hereby repealed.

I, Mary A. Robbins, Waupaca County Clerk
do hereby certify that the above Zoning
Amendment was adopted on August 18, 2015.
/s/ Mary A. Robbins, Waupaca County Clerk

Supr. Aasen moved and Supr. Penney seconded the motion to adopt the amendment to Chapter 34 of the Waupaca County Code of Ordinances. Motion carried 27-0. Passed the 18th day of August, 2015.

**RESOLUTION NO. 18 (2015-2016)
TO AMEND WAUPACA COUNTY
ORDINANCE NO. 45 OF THE GENERAL CODE OF ORDINANCES
COMPREHENSIVE PLAN MAP**

The County Board of Supervisors of Waupaca County, Wisconsin, does ordain as follows;

WHEREAS, Wisconsin Statutes 66.1001 authorize Waupaca County to adopt and amend a comprehensive plan map; and,

WHEREAS, Waupaca County has adopted written procedures designed to foster public participation at every stage of the comprehensive plan amendment process as required by section 66.1001(4)(a), Wisconsin Statutes; and,

WHEREAS, the Planning and Zoning Committee held a public hearing on July 30, 2015 for a Preferred Land Use Map: PLUM-07-15, Town of Farmington; in compliance with the requirements of section 66.1001(4), Wisconsin Statutes; and,

WHEREAS, the attached comprehensive plan amendment was approved and deemed to be consistent with the overall planning goals and objectives by the respective township of origin; and,

NOW, THEREFORE, LET IT BE RESOLVED that the County of Waupaca Planning & Zoning Committee does hereby recommend the Waupaca County Board of Supervisors adopt an Ordinance amending the Comprehensive Plan Map as originally adopted in Ordinance #45 as follows: See attached documents (attachments are available in the County Clerk's office and Planning & Zoning).

RECOMMENDED FOR INTRODUCTION BY THE WAUPACA COUNTY PLANNING & ZONING AND LEGISLATIVE, JUDICIAL, ETHICS, SAFETY & SECURITY

COMMITTEES: /s/ John F. Penney, Dennis Kussmann, Terry Murphy, Wayne Wilfuer, DuWayne Federwitz, Fred Zaug, Mary Kay Poehlman, Dona Gabert

ATTEST:
/s/ Mary A. Robbins
Waupaca County Clerk

APPROVED AS TO FORM:
/s/ Diane Meulemans
Corporation Counsel

Supr. Kussmann moved and Supr. Handrich seconded the motion to approve Resolution No.18 (2015-2016). Motion carried 27-0. Passed the 18th day of August, 2015.

**RESOLUTION NO 19 (2015-2016)
TO CREATE A WAUPACA COUNTY
LAND & WATER CONSERVATION DEPARTMENT FEE SCHEDULE**

WHEREAS, the Waupaca County Land & Water Conservation Committee identified a need to create an Administrative Fee Schedule applicable to landowners for implementation and administration of Department of Natural Resources (DNR) Targeted Runoff Management (TRM) Grants, Department of Agriculture, Trade and Consumer Protection (DATCP) Land & Water Resource Management (LWRM) Grants and DATCP Notice of Discharge (NOD) Grants; and

WHEREAS, the fees created by the Land & Water Conservation Committee shall be consistent with Wisconsin State Statute sec. 66.0628 and Wisconsin Bond Counsel rules; and

WHEREAS, DNR and DATCP have not previously established a county or state fee structure applicable to landowners for implementation and administration of TRM, LWRM or NOD grants; and

WHEREAS, the Land & Water Conservation Committee recommends creating the Land & Water Conservation Department Fee Schedule as set forth in the attached schedule; and

WHEREAS, the Land & Water Conservation Committee may, in the future, amend the attached fee schedule to meet the administration and implementation needs of the Land & Water Conservation Department with respect to TRM, LWRM or NOD grants.

NOW, THEREFORE, BE IT RESOLVED BY THE WAUPACA COUNTY BOARD OF SUPERVISORS, that creates the fees in the Waupaca County Land & Water Conservation Department Fee Schedule as set forth as follows:

**Waupaca County Land & Water Conservation Department
Fee Schedule – January 1, 2016**

Additional Fees

All Application Fees will be received from the landowner prior to submittal of the Grant Application by Waupaca County to the appropriate state agency.

Targeted Runoff Management Grants\$500.00

Implementation Fees

All Implementation Fees shall be received from the landowner prior to Waupaca County signing the respective Cost Share Agreement. Implementation Fees are charged on a percentage basis of the State Cost Share of each Cost Share Agreement.

DATCP Land & Water Resource Management Grants5%

DATCP Notice of Discharge Grant5%

BE IT FURTHER RESOLVED the Fee Schedule shall take effect January 1, 2016.

RECOMMENDED FOR INTRODUCTION BY WAUPACA COUNTY LEGISLATIVE, JUDICIAL, ETHICS, SAFETY & SECURITY COMMITTEE AND WAUPACA COUNTY LAND & WATER CONSERVATION COMMITTEE: /s/ Terry Murphy, Fred Zaug, Dona Gabert, Mary Kay Poehlman, Dennis Kussmann, DuWayne Federwitz, Robert Ellis, Dick Rohan, Walter Strebe, Lee Much, Patricia Craig

ATTEST:
/s/ Mary A. Robbins

APPROVED AS TO FORM:
/s/ Diane Meulemans

Waupaca County Clerk

Corporation Counsel

Supr. Ellis moved and Supr. Zaug seconded the motion to approve Resolution No.19 (2015-2016). Motion carried 27-0. Passed the 18th day of August, 2015.

RESOLUTION NO. 20 (2015-2016)

Subject: Contingency Fund Transfer

WHEREAS, Waupaca County has the opportunity to purchase a Grant Module for the Financial Management Software that will assist in tracking Federal Awards as required by the U.S. Office of Management and Budget (“OMB”) “Omni-Circular; and

WHEREAS, it has become necessary to provide the additional expenditures not anticipated at the time of establishing the 2015 budget.

NOW, THEREFORE, BE IT RESOLVED that the following transfers be made for the purchase of the Grant Module, implementation and training services:

Transfer From:

Contingency Fund 11-08-59310 920.0 **\$8,620**

Transfer To:

<u>Department</u>	<u>Account Number</u>	<u>Description</u>	<u>Amount</u>
Finance Department	11-08-51510 340.2017	Operating Supplies – Software Supplies	\$8,620

RECOMMENDED FOR INTRODUCTION BY WAUPACA COUNTY FINANCE & HUMAN RESOURCE COMMITTEE: /s/ DuWayne Federwitz, Gary Barrington, John F. Penney, G. Robert Flease, Gerald M. Murphy, David S. Neumann, Patricia Craig, Dick Koeppen

ATTEST:
/s/ Mary A. Robbins
Waupaca County Clerk

APPROVED AS TO FORM:
/s/ Diane Meulemans
Corporation Counsel

Supr. Craig moved and Supr. Johnson seconded the motion to approve Resolution No. 20 (2015-2016). Motion carried 27-0. Passed the 18th day of August, 2015.

APPOINTMENTS

Supr. Federwitz moved and Supr. Poehlman seconded the motion to appoint County Clerk/Administrative Coordinator Mary Robbins, Finance Directory Heidi Dombrowski, DERM Director Roger Holman, highway Commissioner Dean Steingraber, and Corporation Counsel Diane Meulemans as advisory members only to the Special

Highway Building Project Committee. Motion carried 27-0. Passed the 18th day of August, 2015.

Supr. Flease moved and Supr. Zaug seconded the motion to appoint the Waupaca County Treasurer to the City of Weyauwega Tax Incremental District No. 7. Motion carried 27-0. Passed the 18th day of August, 2015.

ANNOUNCEMENTS AND CORRESPONDENCE

Chair Koeppen placed the following correspondence for August on file in the County Clerk's Office: WCEDC Monthly Report and letter from Governor Scott Walker.

Supr. Aasen moved and Supr. Peterson seconded the motion to adjourn. Motion carried 27-0. Chair Koeppen declared the meeting adjourned at 11:50 a.m.

Mary A. Robbins
Waupaca County Clerk