

**WAUPACA COUNTY BOARD OF SUPERVISORS  
REGULAR SESSION  
MAY 20, 2014**

Chair Koeppen called the meeting to order at 9:00 a.m. with 27 members present.

Present: Suprs. Aasen, Barrington, Boyer, Craig, Ellis, Federwitz, Fleese, Gabert, Handrich, Johnson, Jonely, Kietzmann, Koeppen, Kussmann, McClone, Much, G. Murphy, T. Murphy, Neumann, Penney, Poehlman, Rohan, Sorensen, Spierings, Trinrud, Wilfuer, Zaug.

Chair Koeppen made the open meeting statement that this meeting and all other meetings of this board are open to the public. Proper notice has been posted and given to the press, in accordance with Wisconsin Statutes so the citizenry may be aware of the time, place and agenda of this meeting.

A moment of silent meditation was observed followed by the Pledge of Allegiance.

Supr. Zaug moved and Supr. Sorensen seconded the motion to approve the agenda. Motion carried 27-0. Passed the 20<sup>th</sup> day of May, 2014.

Supr. Jonely moved and Supr. Much seconded the motion to approve the minutes of the April 15 & 16, 2014 meetings. Motion carried 27-0. Passed the 20<sup>th</sup> day of May, 2014.

**WISCONSIN DEPARTMENT OF TOURISM  
2013 Economic Impact Report  
Grant Presentation**

Sarah Klavas of the Wisconsin Department of Tourism reported on tourism in the State of Wisconsin, the effects of tourism on the local community, and how to encourage tourism. Sarah Klavas also presented Year 3 Destination Marketing Grant for \$12,500 to Waupaca County. Dave Thiel reported that the grant money will be used for the advertising campaign 2014 with most of it being spent on cable advertising in the Milwaukee and Fox Valley markets. Sarah Klavas also presented a grant check in the amount of \$1,560 to Waupaca Blues Festival to help build fall season tourism.

**REPORT NO. 2 (2014-2015)  
HIGHWAY DEPARTMENT 2013 ANNUAL REPORT  
Commissioner Dean Steingraber**

Commissioner Steingraber reviewed the Highway Annual Report. Chair Koeppen placed the report on file in the County Clerk's Office.

## REPORTS BY COUNTY BOARD SUPERVISORS/DEPARTMENTS

Chair Koeppen thanked Vice Chair Barrington for attending the WCA North Central District Meeting in his absence. Chair Koeppen also reported on the Wisconsin County Mutual Insurance board meeting.

Chair Koeppen called for a short recess. Chair Koeppen called the meeting to order.

Clerk Robbins and Supr. Penney reported on the County Officials Workshop presented by WCA.

### **AMENDMENT TO CHAPTER NO. 34 Town of Little Wolf, AE District to RC-N District 2014-550, Z-002-14**

Parcel #13-24-31-4, Z-002-14, **Arthur R. Schuelke & Sons, Inc.** in Sec. 24, Town of Little Wolf for a Zoning Map Amendment from an AE (Agriculture Enterprise) District to an RC-N (Rural Commercial-Neighborhood) District to represent the landowner and Town's intent.

**An amendment to amend the Waupaca County Zoning Ordinance by changing the zoning classification of certain specified lands located in part of the SW ¼ of Sec. 24, Town of Little Wolf, lying along Cedar Springs Road, Fire Number E7005, Waupaca County, Wisconsin, on approximately 107.19 acres.**

Subject matter of this ordinance having been duly referred to and considered by the Waupaca County Planning and Zoning Committee and public hearing having been held after the giving of requisite notice of said hearing and a recommendation thereon reported to the Board of Supervisors, Waupaca County, Wisconsin as required by Section 59.97 of the Wisconsin Statutes, said Board does ordain as follows:

- Section 1. The Zoning Map entitled Little Wolf Township, Waupaca County is hereby amended by changing the zoning classification of the area shown on the attached map, which is made a part of the ordinance from an AE (Agriculture Enterprise) District to an RC-N (Rural Commercial - Neighborhood) District.
- Section 2. This ordinance shall be in full force and effect in the Town of Little Wolf upon filing with the County Clerk of Waupaca County a certified copy of a resolution of the Town Board of Supervisors of said town approving said ordinance or 40 days after the adoption of the ordinance by County Board, unless a certified copy of a resolution disapproving the amendment is filed within ten (10) days with the County Clerk within that time.

Section 3. All ordinances or parts of ordinances inconsistent with or in contravention of provisions of this ordinance are hereby repealed.

**I, Mary A. Robbins, Waupaca County Clerk**

do hereby certify that the above Zoning Amendment was adopted on May 20, 2014.  
/s/ Mary A. Robbins, Waupaca County Clerk

Supr. Kussmann moved and Supr. Federwitz seconded the motion to adopt the amendment to Chapter 34 of the Waupaca County Code of Ordinances. Motion carried 27-0. Passed the 20<sup>th</sup> day of May, 2014.

**AMENDMENT TO CHAPTER NO. 34  
Town of Little Wolf, RR District to RC-N District  
2014-551, Z-003-14**

Parcel #13-21-43-37, Z-003-14, **Janice Rosenthal** in Sec. 21, Town of Little Wolf for a Zoning Map Amendment from an RR (Rural Residential) District to an RC-N (Rural Commercial-Neighborhood) District to represent the landowner and Town's intent.

**An amendment to amend the Waupaca County Zoning Ordinance by changing the zoning classification of certain specified lands located in part of the SW ¼ of the SE ¼ of Sec. 21, Town of Little Wolf, lying along Highway 22-110, Fire Number N5733, Waupaca County, Wisconsin, on approximately .5 acres.**

Subject matter of this ordinance having been duly referred to and considered by the Waupaca County Planning and Zoning Committee and public hearing having been held after the giving of requisite notice of said hearing and a recommendation thereon reported to the Board of Supervisors, Waupaca County, Wisconsin as required by Section 59.97 of the Wisconsin Statutes, said Board does ordain as follows:

Section 1. The Zoning Map entitled Little Wolf Township, Waupaca County is hereby amended by changing the zoning classification of the area shown on the attached map, which is made a part of the ordinance from an RR (Rural Residential) District to an RC-N (Rural Commercial-Neighborhood) District.

Section 2. This ordinance shall be in full force and effect in the Town of Little Wolf upon filing with the County Clerk of Waupaca County a certified copy of a resolution of the Town Board of Supervisors of said town approving said ordinance or 40 days after the adoption of the ordinance by County Board, unless a certified copy of a resolution disapproving the amendment is filed within ten (10) days with the County Clerk within that time.

Section 3. All ordinances or parts of ordinances inconsistent with or in contravention of provisions of this ordinance are hereby repealed.

**I, Mary A. Robbins, Waupaca County Clerk**

do hereby certify that the above Zoning Amendment was adopted on May 20, 2014.

/s/ Mary A. Robbins, Waupaca County Clerk

Supr. McClone moved and Supr. Handrich seconded the motion to adopt the amendment to Chapter 34 of the Waupaca County Code of Ordinances. Motion carried 27-0. Passed the 20<sup>th</sup> day of May, 2014.

**AMENDMENT TO CHAPTER NO. 34  
Town of Little Wolf, RR District to AR District  
2014-552, Z-004-14**

Parcels #13-23-22-12 & #13-23-23-1, Z-004-14, **Randall E. & Gail A. Huberty** in Sec. 23, Town of Little Wolf for a Zoning Map Amendment from an RR (Rural Residential) District to an AR (Agriculture Retention) District to represent the landowner and Town's intent.

**An amendment to amend the Waupaca County Zoning Ordinance by changing the zoning classification of certain specified lands located in part of the E ½ of the W ½ of the NW ¼ and Lot 7 of Little Wolf Heights Plat, lying along Summit Lane, Fire Number N5983 and also the W ½ of the SW ¼ of the NW ¼, lying along Butternut Road in Sec. 23, Town of Little Wolf, Waupaca County, Wisconsin, on approximately 57.8 acres.**

Subject matter of this ordinance having been duly referred to and considered by the Waupaca County Planning and Zoning Committee and public hearing having been held after the giving of requisite notice of said hearing and a recommendation thereon reported to the Board of Supervisors, Waupaca County, Wisconsin as required by Section 59.97 of the Wisconsin Statutes, said Board does ordain as follows:

Section 1. The Zoning Map entitled Little Wolf Township, Waupaca County is hereby amended by changing the zoning classification of the area shown on the attached map, which is made a part of the ordinance from an RR (Rural Residential) District to an AR (Agriculture Retention) District.

Section 2. This ordinance shall be in full force and effect in the Town of Little Wolf upon filing with the County Clerk of Waupaca County a certified copy of a resolution of the Town Board of Supervisors of said town approving said ordinance or 40 days after the adoption of the ordinance by County Board, unless a certified copy of a

resolution disapproving the amendment is filed within ten (10) days with the County Clerk within that time.

Section 3. All ordinances or parts of ordinances inconsistent with or in contravention of provisions of this ordinance are hereby repealed.

**I, Mary A. Robbins, Waupaca County Clerk**

do hereby certify that the above Zoning Amendment was adopted May 20, 2014.

/s/ Mary A. Robbins, Waupaca County Clerk

Supr. Craig moved and Supr. Johnson seconded the motion to adopt the amendment to Chapter 34 of the Waupaca County Code of Ordinances. Motion carried 27-0. Passed the 20<sup>th</sup> day of May, 2014.

**RESOLUTION NO. 5 (2014-2015)**

**SUBJECT:** The Health and Human Services Board recommends the Department expand two (2) existing Nutrition Site Manager Positions for a total of 6 hours per week.

**WHEREAS**, the Department presently employs six (6) Nutrition Site Managers that all work 15 hours per week without fringe benefits; and

**WHEREAS**, the supervision and leadership for all those positions/programs fall under the Manager of the Aging and Disability Resource Unit; and

**WHEREAS**, the ADRU Manager provides quality improvement training, emergency preparedness awareness, and miscellaneous program assistance to help with Nutrition Site improvements; and

**WHEREAS**, the Waupaca Nutrition Site serves the largest number of participants, thereby having much more paperwork to complete daily than the other five Nutrition Site Managers, and at times, works on her own time to complete and submit paperwork; and

**WHEREAS**, the Marion Nutrition Site Manager, with the most seniority of the Site Managers, works at the smallest Site, thereby having a smaller amount of daily paperwork; and

**WHEREAS**, the Marion Nutrition Site Manager could relieve the ADRU Manager of these duties that are not required to be done by her, by providing these trainings, thereby allowing the ADRU Manager to devote more time to program needs; and

**WHEREAS**, increasing hours for these positions will improve billing time, provide training to all Site Managers, and reduce workload of the ADRU Manager, with the total

cost for this expansion estimated to be \$3,360.24, with the increase being funded through the current budget.

**NOW, THEREFORE, LET IT BE RESOLVED**, that the Waupaca County Board of Supervisors authorizes the Health and Human Services board to expand two existing Nutrition Site Managers, Waupaca Manager by 2 hours per week and Marion Manager by 4 hours per week, with no additional cost to the County, effective as of the signing of this resolution.

**RECOMMENDED FOR INTRODUCTION BY WAUPACA COUNTY FINANCE & HUMAN RESOURCES COMMITTEE AND WAUPACA COUNTY HEALTH & HUMAN SERVICES BOARD:** /s/ DuWayne Federwitz, Gary Barrington, John F. Penney, G. Robert Flease, David S. Neumann, Patricia Craig, Dick Koeppen, Gerald M. Murphy, Jan L. Lehrer, Carl Kietzmann, Dona Gabert, Don Aasen, Steve Goedderz, Mary Kay Poehlman, Elizabeth Tautges

ATTEST: APPROVED AS TO FORM:  
/s/ Mary A. Robbins, Waupaca County Clerk /s/ Jeffrey Siewert, Corporation Counsel

Supr. Poehlman moved and Supr. G. Murphy seconded the motion to approve Resolution No. 5 (2014-2015). Motion carried 27-0. Passed the 20<sup>th</sup> day of May, 2014.

#### **RESOLUTION NO. 6 (2014-2015)**

**SUBJECT:** The Health and Human Services Board and Waupaca County Board of Supervisors approved the Department to submit and application for a Coordinated Services Team (CST) Initiative Statewide Expansion Funding issued by the State of Wisconsin under the Department of Health Services (Resolution 38, 13-14).

**WHEREAS**, this CST Program initiative awarded Waupaca County a maximum of \$63,123 for 2014, with anticipated similar allocations for 2015 and 2016. This funding expansion request will require a 20% match from the Department of Health and Human Services of approximately \$12,500 per year; and,

**WHEREAS**, it is projected that this additional funding would support an additional full-time position for the current CST program. Targeted Case Management through this position will support additional revenues. It is projected that this addition to the intensive case management program should provide a reduction to the out of home care budget for children; and,

**WHEREAS**, this position will help reduce or eliminate the current waitlist for CST services, and would allow 18 additional families to be served through this voluntary, strength-based program; and,

**WHEREAS**, these new grant funds will assist our CST Committee and Prevention Policy Board to expand these core values, provide direct support for children and families, and train our staff and community partners; and,

**WHEREAS**, our Coordinated Services Team Core Values, such as family centered, consumer involvement, strength based, unconditional care, collaboration across systems, etc., were created by the 1995 Systems Change Grant, and continue to be the systems approach supported by the State for assisting children and families; and,

**NOW, THEREFORE, LET IT BE RESOLVED** that the Waupaca County Board of Supervisors authorizes the Health and Human Services Department to hire a full-time CST Social Worker at WC Grade 9.

**LET IT FURTHER BE RESOLVED** that funding for this position will come from the grant, budgeted funds, and revenues.

**RECOMMENDED FOR INTRODUCTION BY WAUPACA COUNTY FINANCE & HUMAN RESOURCES COMMITTEE AND WAUPACA COUNTY HEALTH & HUMAN SERVICES BOARD:** /s/ DuWayne Federwitz, Gary Barrington, John F. Penney, G. Robert Flease, David S. Neumann, Patricia Craig, Dick Koeppen, Gerald M. Murphy, Jan L. Lehrer, Carl Kietzmann, Dona Gabert, Don Aasen, Steve Goedderz, Mary Kay Poehlman, Elizabeth Tautges

ATTEST:

/s/ Mary A. Robbins, Waupaca County Clerk

APPROVED AS TO FORM:

/s/ Jeffrey Siewert, Corporation Counsel

Supr. G. Murphy moved and Supr. Zaug seconded the motion to approve Resolution No. 6 (2014-2015). Motion carried 27-0. Passed the 20<sup>th</sup> day of May, 2014.

**PROCLAMATION OF THE COUNTY OF WAUPACA, WISCONSIN  
IN RECOGNITION OF MELISSA DREWS  
SERVICE AS LAKEVIEW MANOR ADMINISTRATOR**

**WHEREAS**, Melissa Drews has served as Lakeview Manor Administrator for Waupaca County from April 2010 until 2014; and

**WHEREAS**, Melissa has been an active, dedicated, thoughtful and supportive County Management Team participant; and

**WHEREAS**, Melissa was a major advocate for county funding for Lakeview Manor Nursing Home always willing to talk to county supervisors to make a case for funding;

**NOW THEREFORE BE IT RESOLVED**, that the Waupaca County Board of Supervisors commend Melissa Drews for her dedication and service to the County of Waupaca its residents and guests.

**AND BE IT FURTHER RESOLVED**, that the Waupaca County Board commend Melissa Drews for her leadership, advocacy of the County Nursing Home Lakeview Manor and service to Waupaca County.

/s/ Dick Koeppen, Waupaca County Board Chair

Attest:

/s/ Mary A. Robbins, County Clerk

**PROCLAMATION OF THE COUNTY OF WAUPACA, WISCONSIN  
IN RECOGNITION OF WILLIAM J. MORIEN'S  
SERVICE ON THE OUTAGAMIE WAUPACA LIBRARY SYSTEMS BOARD**

**WHEREAS**, William J. Morien has served as a trustee for the Outagamie Waupaca Library System (OWLS) from 1976-2013 promoting and advocating for public libraries; and

**WHEREAS**, Bill has been an active, thoughtful and supportive member of OWLS serving several terms as vice-president and president; and

**WHEREAS**, he also served New London as a trustee on the New London Public Library Board; and

**WHEREAS**, he also was involved in the Waupaca County library planning committee prior to Waupaca joining OWLS; and

**WHEREAS**, he was a major advocate for county funding for libraries always willing to talk to county supervisors to make a case for funding;

**NOW THEREFORE BE IT RESOLVED**, that the Waupaca County Board of Supervisors commend William J. Morien for his dedication and service to the Outagamie Waupaca Library System to ensure free public libraries for all; and be it further

**RESOLVED**, that the Waupaca County Board commend Bill Morien for his leadership, advocacy of libraries and service to Waupaca County.

/s/ Dick Koeppen, Waupaca County Board Chair

Attest:

/s/ Mary A. Robbins, County Clerk



## **APPOINTMENTS**

Clerk Robbins announced that the appointments for the Board of Adjustment will be taking place in June.

Supr. Handrich moved and Supr. Zaug seconded the motion to appoint Jennifer Shanak to EIP/FSP/COP due to the resignation of DHHS Board Member Elizabeth Tautges. Motion carried 27-0. Passed the 20<sup>th</sup> day of May, 2014.

## **ANNOUNCEMENTS AND CORRESPONDENCE**

Chair Koeppen placed the following correspondence for May on file in the County Clerk's Office: WCEDC Monthly Report, Public Hearing for Department of Health & Human Services, Interactive Health letter, registration form for WCA Fall Conference, and Coulee Region Prayer Consortium letter.

Supr. Aasen moved and Supr. Much seconded the motion to adjourn. Motion carried 27-0. Chair Koeppen declared the meeting adjourned at 10:45 a.m.

Mary A. Robbins  
Waupaca County Clerk