

**WAUPACA COUNTY BOARD OF SUPERVISORS
REGULAR SESSION
October 29, 2013**

Chair Koeppen called the meeting to order at 9:00 a.m. with 25 members present.

Present: Suprs. Aasen, Barrington, Boyer, Craig, Ellis, Federwitz, Fleese, Gabert, Handrich, Johnson, Kietzmann, Koeppen, Kussmann, Loughrin, Mares, McClone, Morgan, Much, G. Murphy, T. Murphy, Penney, Peterson, Poehlman, Sorensen, Zaug. Suprs. Neumann and Jonely were excused.

Chair Koeppen made the open meeting statement that this meeting and all other meetings of this board are open to the public. Proper notice has been posted and given to the press, in accordance with Wisconsin Statutes so the citizenry may be aware of the time, place and agenda of this meeting.

A moment of silent meditation was observed followed by the Pledge of Allegiance.

Supr. G. Murphy moved and Supr. McClone seconded the motion to approve the agenda. Motion carried 25-0. Passed the 29th day of October, 2013.

Supr. Zaug moved and Supr. Mares seconded the motion to approve the minutes of the September 17, 2013 meeting. Motion carried 25-0. Passed the 29th day of October, 2013.

**AWARD PRESENTATION
Vice Chr. James Loughrin**

The award presentation will be postponed until the December meeting.

**2014 PROPOSED BUDGET
Heidi Dombrowski, Finance Director**

Heidi Dombrowski presented the proposed 2014 budget, gave a brief overview, and reviewed the Summary of Waupaca County's 2014 Proposed Operating, Special Purpose and Debt Service Budgets. Chair Koeppen placed the 2014 Proposed Budget on file in its entirety in the County Clerk's Office.

(Summary of Waupaca County's year 2014 Proposed Operating,
Special Purpose and Debt Service Budgets attached)

SUMMARY OF WAUPACA COUNTY'S YEAR 2014 PROPOSED OPERATING, SPECIAL PURPOSE AND DEBT SERVICE BUDGETS

	YEAR 2014		YEAR 2014		FUND	YEAR 2014		YEAR 2013		PERCENT	
	PROPOSED	PROPOSED	PROPOSED	PROPOSED		BALANCE	TAX LEVY	TAX LEVY	TAX LEVY	INCREASE	INCREASE
OPERATING BUDGET	EXPENDITURES	REVENUES	APPLIED	TAX LEVY							(DECREASE)
GENERAL FUND											
GENERAL GOVERNMENT	\$ 7,294,364	\$ 3,223,328	\$ -	\$ 4,071,036	\$ 3,583,665	\$ 487,371	13.60%				
PUBLIC SAFETY	10,946,087	2,034,200	-	8,911,887	8,727,160	184,727	2.12%				
PUBLIC WORKS	880,618	657,264	83,089	140,265	114,997	25,268	21.97%				
HEALTH AND HUMAN SERVICES	232,730	11,500	-	221,230	209,145	12,085	5.78%				
CULTURE, RECREATION AND EDUCATION	1,027,674	192,400	-	835,274	743,564	91,710	12.33%				
CONSERVATION AND DEVELOPMENT	1,361,078	750,411	-	610,667	578,040	32,627	5.64%				
TRANSFERS TO OTHER FUNDS	-	-	-	-	-	-	0.00%				
OTHER FINANCING USES - CONTINGENCY	182,665	-	-	182,665	271,739	(89,074)	-32.78%				
COUNTY SALES TAX REVENUE	-	2,800,000	-	(2,800,000)	(2,800,000)	-	0.00%				
STATE SHARED REVENUE	-	1,334,316	-	(1,334,316)	(1,325,002)	(9,314)	-0.70%				
STATE COMPUTER AID	-	50,000	-	(50,000)	(40,000)	(10,000)	-25.00%				
SPECIAL REVENUE FUNDS											
TRANSPORTATION SERVICES FUND	5,160,933	2,912,759	-	2,248,174	2,211,149	37,025	1.67%				
ECONOMIC DEVELOPMENT FUND	200,500	200,500	-	-	-	-	0.00%				
HEALTH AND HUMAN SERVICES FUND	17,401,094	14,128,549	-	3,272,545	3,272,545	-	0.00%				
CAPITAL OUTLAY	4,293,000	-	4,293,000	-	316,000	(316,000)	-100.00%				
ENTERPRISE FUNDS											
LAKEVIEW MANOR NURSING HOME FUND	3,846,711	2,783,647	182,994	880,070	849,903	30,167	3.55%				
HIGHWAY OPERATIONS FUND	17,174,042	17,174,042	-	-	-	-	0.00%				
OPERATING BUDGET SUBTOTAL	\$ 70,001,496	\$ 48,252,916	\$ 4,559,083	\$ 17,189,497	\$ 16,712,905	\$ 476,592	2.85%				
SPECIAL PURPOSE BUDGET											
GENERAL FUND - LIBRARY AIDS	\$ 948,124	\$ -	\$ -	\$ 948,124	\$ 940,405	\$ 7,719	0.82%				
TRANSPORTATION SERVICES FUND - LOCAL BRIDGE AIDS	53,000	-	-	53,000	53,000	-	0.00%				
SPECIAL PURPOSE BUDGET SUBTOTAL	\$ 1,001,124	\$ -	\$ -	\$ 1,001,124	\$ 993,405	\$ 7,719	0.78%				
DEBT SERVICE BUDGET											
DEBT SERVICE FUND	\$ 5,065,000	\$ -	\$ -	\$ 5,065,000	\$ 4,740,000	\$ 325,000	6.86%				
PRINCIPAL - G. O. BONDS, NOTES AND LOANS	828,017	-	-	828,017	957,231	(129,214)	-13.50%				
INTEREST - G. O. BONDS, NOTES AND LOANS	5,893,017	-	-	5,893,017	5,697,231	195,786	3.44%				
DEBT SERVICE BUDGET SUBTOTAL	\$ 76,895,637	\$ 48,252,916	\$ 4,559,083	\$ 24,083,638	\$ 23,403,541	\$ 680,097	2.91%				
COMBINED BUDGET TOTALS											

EQUALIZED PROPERTY VALUES (TID OUT)	OPERATING BUDGET		SPECIAL PURPOSE		DEBT SERVICE		PERCENT INCREASE (DECREASE)
	BUDGET YEAR	MILL RATE	PURPOSE	MILL RATE	MILL RATE	MILL RATE	
2005 - \$3,242,027,000 - 6.6169% Increase	2006	\$4.349523	\$0.225264	\$1.272229	\$5.847016	-1.28%	
2006 - \$3,460,443,800 - 6.7370% Increase	2007	\$4.163353	\$0.218517	\$1.211715	\$5.593585	-4.33%	
2007 - \$3,651,525,500 - 5.5219% Increase	2008	\$4.097784	\$0.202454	\$1.295751	\$5.595989	0.04%	
2008 - \$3,812,010,100 - 4.3950% Increase	2009	\$4.003773	\$0.204079	\$1.298795	\$5.506647	-1.60%	
2009 - \$3,834,319,200 - 0.5852% Increase	2010	\$4.169598	\$0.221021	\$1.414139	\$5.804758	5.41%	
2010 - \$3,776,207,500 - 1.5156% Decrease	2011	\$4.360352	\$0.235643	\$1.438120	\$6.034120	3.95%	
2011 - \$3,679,978,100 - 2.5483% Decrease	2012	\$4.506577	\$0.274084	\$1.509840	\$6.290501	4.25%	
2012 - \$3,639,270,900 - 1.1062% Decrease	2013	\$4.592377	\$0.272968	\$1.565487	\$6.430832	2.23%	
2013 - \$3,665,780,300 - .7285% Increase	2014	\$4.689178	\$0.273100	\$1.607575	\$6.569853	2.16%	

Chair Koeppen called for a short recess. Chair Koeppen called the meeting to order.

REPORTS BY COUNTY BOARD SUPERVISORS/DEPARTMENTS

Chair Koeppen reported on WCA meetings and reported that he will be on the Wisconsin Counties Mutual Insurance Board.

AMENDMENT TO CHAPTER NO. 34 Town of Iola, RR District to AWT District 2013-544, Z-009-13

Part of Parcel #09-35-22-6, Z-009-13, Faldet Farms Inc. in Sec. 35, Town of Iola for a Zoning Map Amendment from an RR (Rural Residential) District to an AWT (Agriculture and Woodland Transition) District to accommodate a boundary line adjustment between two adjoining parcels one being in an RR (Rural Residential) District and one being in an AWT (Agriculture and Woodland Transition) District.

An amendment to amend the Waupaca County Zoning Ordinance by changing the zoning classification of certain specified lands located in part of the NW ¼ of the NW ¼ of Sec. 35, Town of Iola, lying along Highway 49, Fire Number N7649, Waupaca County, Wisconsin, on approximately 5.99 acres.

Subject matter of this ordinance having been duly referred to and considered by the Waupaca County Planning and Zoning Committee and public hearing having been held after the giving of requisite notice of said hearing and a recommendation thereon reported to the Board of Supervisors, Waupaca County, Wisconsin as required by Section 59.97 of the Wisconsin Statutes, said Board does ordain as follows:

- Section 1. The Zoning Map entitled Iola Township, Waupaca County is hereby amended by changing the zoning classification of the area shown on the attached map, which is made a part of the ordinance from an RR (Rural Residential) District to an AWT (Agriculture and Woodland Transition) District.
- Section 2. This ordinance shall be in full force and effect in the Town of Iola upon filing with the County Clerk of Waupaca County a certified copy of a resolution of the Town Board of Supervisors of said town approving said ordinance or 40 days after the adoption of the ordinance by County Board, unless a certified copy of a resolution disapproving the amendment is filed within ten (10) days with the County Clerk within that time.
- Section 3. All ordinances or parts of ordinances inconsistent with or in contravention of provisions of this ordinance are hereby repealed.

I, Mary A. Robbins, Waupaca County Clerk

do hereby certify that the above Zoning Amendment was adopted on October 29, 2013.

/s/ Mary A. Robbins, Waupaca County Clerk

Supr. Ellis moved and Supr. Federwitz seconded the motion to adopt the amendment to Chapter 34 of the Waupaca County Code of Ordinances. Motion carried 25-0. Passed the 29th day of October, 2013.

TO THE WAUPACA COUNTY BOARD OF SUPERVISORS AMENDMENT TO WAUPACA COUNTY GENERAL CODE OF ORDINANCES CH. 12 AS FOLLOWS TO BE ENACTED EFFECTIVE APRIL 15, 2014:

RULE NO. 12.0 – COUNTY BOARD MEMBER AND CITIZEN MEMBER ENTITLEMENTS

Definitions:

County Board Member: A duly elected representative elected at the Spring Election for a two-year term, unless otherwise appointed per the County Board Rules.

Citizen Member: A member serving on a statutory committee/board/commission per Wisconsin State Statutes and approved by the County Board of Supervisors.

- 12.1** Mileage reimbursement for County Board Meetings, Committee Meetings and other authorized County functions.

Each Supervisor for each day they attend a meeting of the Board, receive mileage for each mile traveled in going to and return from the meetings by the most usual traveled route at the rate established by the Board pursuant to Sec, 59.15, Wis. Stats. as the standard mileage allowance for all County employees and officers.

- 12.2** County Board Members: The Standard Mileage Allowance for attendance of in-county Committee Meetings, County Board Meetings and other authorized in-county functions shall be set at the same rate as the Internal Revenue Service rate for mileage reimbursement for the driver only.

- 12.3** Mileage reimbursement for out-of-county meetings and other authorized out-of-county functions shall be set at the same rate as the Internal Revenue Service rate for mileage reimbursement for the driver only. This mileage rate shall be set for all county employees who travel in and outside the county for authorized county business for the driver only, to be effective January 1, 2001.

- 12.4** Supervisor/County Board Chairperson/Citizen Member/Administrative Coordinator Entitlement: \$60.00 per meeting and any meeting over 4

hours will receive an additional \$30.00. See Appendix A – Duties of County Board Chairperson/Vice Chairperson. County Board Chair will receive an annual salary of \$13,000 plus paid meetings and mileage. County Board Vice Chair will receive an annual salary of \$1,000 plus paid meetings and mileage. The appointed part-time Administrative Coordinator shall be paid \$5,000 annually.

12.4(a) Conferences, Seminars, Conventions and authorized County functions. Shall be paid mileage, \$60.00 or if over 4 hours, \$75.00 for the full day.

12.4(b) Cancellation Policy. On any prepaid convention, conference or seminar, a supervisor must notify the County Clerk's office at least 48 hours of a cancellation or any non-reimbursable fee shall be paid from the supervisor's mileage and expense voucher.

12.5 Supervisors/Citizen Members per diem and expense entitlement while attending conventions and other out of the county functions shall be entitled to per diem payments on a daily basis when attending meetings, conventions or conferences which directly relate to their positions on the Board or one of its duly appointed committees or boards. This shall include each day of the convention or conference and meeting schedule before the day of the convention or conferences.

Registration fees and expenses for lodging made necessary by the board members attendance at such a conference or convention shall be paid by the County only for that board member. Whenever possible, room reservations are to be submitted to the County Clerk's office in advance so that advanced billing can be made through that office for the tax exemption rate and direct billing.

Meal reimbursement to County Board Supervisors/Citizen Members shall allocate a daily meal allowance equal to \$34 per day for all out of county meal expenses, receipts must be submitted to the County Clerk's office with their voucher or the bill will not be paid. Meal reimbursements are for the Supervisor only. When it is not an overnight stay, it is a taxable amount.

12.6 All County Board Committee meetings (including Highway Committee meetings) and other authorized county functions as described in 12.5 shall be unlimited per calendar year.

12.7 Leadership Waupaca County. Any sitting County Board Supervisor may apply to the County Board Chair for authorization to submit an application to Leadership Waupaca County. The County Board Chair may select two members per year to attend the Leadership Program and to authorize payment of the full fee for each of the supervisors selected.

There will be no per diem or mileage payment for participation in this course.

Supr. Craig moved and Supr. Sorensen seconded the motion to adopt the amendments to Chapter 12.4 of the Waupaca County Code of Ordinances, County Board Member and Citizen Member Entitlements. Motion carried 22 ayes, 2 nays and 1 abstention with Chair Koeppen abstaining and Suprs. Kussmann and Johnson voting no. Passed the 29th day of October, 2013.

RESOLUTION NO. 23 (2013-2014)

SUBJECT: Lakeview Manor, Waupaca County, Wisconsin

WHEREAS, Lakeview Manor Nursing Home has been a publicly operated facility for over 100 years; and

WHEREAS, Lakeview Manor has a long history of providing various health services, adjusting those services as the health care industry changed; and

WHEREAS, the Lakeview Manor Committee at its September 10, 2013 meeting voted to recommend the remodel option which includes 2 units of Assisted Living/CBRF (Community Based Residential Facility) which would downsize the nursing home and exploring funding options, which may include the sale of adjoining property; and

WHEREAS, the committee would explore all funding options, which may include a loan, or sale of adjoining property; and

WHEREAS, Lakeview Manor Administrator Melissa Drews presented options to the full county board at the September 17, 2013 meeting; and

WHEREAS, Market and Financial Analysis was done in 2008, 2010 and updated in 2013 for the Lakeview Manor facility.

NOW, THEREFORE LET IT BE RESOLVED that the Waupaca County Board of Supervisors in session, approve the recommendation from the Lakeview Manor Committee to remodel the facility to include 2 units of Assisted Living/CBRF which would downsize the nursing home.

BE IT FURTHER RESOLVED, that Finance/Human Resource & Lakeview Manor Committees explore all funding options, including but not limited to a financial loan and/or sale of adjoining county owned property.

RECOMMENDED FOR INTRODUCTION BY WAUPACA COUNTY LAKEVIEW MANOR, EXECUTIVE, FINANCE/HUMAN RESOURCE, AND LEGISLATIVE, JUDICIAL, ETHICS, SAFETY & SECURITY COMMITTEES: /s/ Dick Koeppen, James Loughrin, DuWayne Federwitz, Lloyd Mares, Gary Barrington, Donald Peterson, Gene

Sorensen, William Jonely, Patricia Craig, John F. Penney, G. Robert Flease, Gerald M. Murphy, Dona Gabert, Mary Kay Poehlman, Terry Murphy

ATTEST:

/s/ Mary A. Robbins, Waupaca County Clerk

APPROVED AS TO FORM:

/s/ Jeffrey Siewert, Corporation Counsel

Supr. Poehlman moved and Supr. Zaug seconded the motion to table the resolution for 90 days. Motion carried 17-8 with Chair Koeppen, Suprs. T. Murphy, Peterson, Sorensen, Penney, Johnson, Loughrin and Barrington voting no. Passed the 29th day of October, 2013.

**RESOLUTION NO. 24 (2013-2014)
RESOLUTION SUPPORTING CLEAN ENERGY CHOICE
FOR WAUPACA COUNTY AND THE STATE OF WISCONSIN**

WHEREAS, Waupaca County has pursued the goal of becoming more sustainable in its planning, operation, management and policymaking by implementing numerous projects, initiatives and policies that save energy, reduce waste and conserve natural resources, while supporting a healthy economy; and

WHEREAS, Clean Energy Choice will expand market opportunities for Waupaca County and Wisconsin companies and their employees who are part of the state's vast renewable energy supply chain by integrating locally available renewable energy into our economy and by engaging local manufacturers, distributors, installers, farmers, builders, entrepreneurs and related professional workers; and

WHEREAS, Waupaca County urges the State of Wisconsin to adopt a policy expressly allowing customers to enter into contracts with third parties who install, own and operate a renewable energy system at the customer's premises by supporting Clean Energy Choice, which will help households and businesses overcome the diminishing supply of renewable energy incentive dollars available from Wisconsin's Focus on Energy program and utilities at no extra cost to ratepayers or taxpayers; and

WHEREAS, current ambiguities in state law make it difficult for customers to access directly clean renewable energy produced on their premises from systems owned by third parties, and more than 20 states have adopted policies expressly authorizing these types of arrangements with third parties; and

WHEREAS, businesses, residents, schools and local governments in Waupaca County desire to exercise responsibility over their long-term energy choices and integrate clean energy into their daily lives.

NOW, THEREFORE, BE IT RESOLVED that the Waupaca County Board of Supervisors joins other Wisconsin citizens, businesses and local governments in endorsing Clean Energy Choice as a policy for Wisconsin residents.

BE IT FURTHER RESOLVED that the Waupaca County Board of Supervisors directs the County Clerk to forward this resolution to the Governor and representatives of the state legislature.

RECOMMENDED FOR INTRODUCTION BY WAUPACA COUNTY SOLID WASTE MANAGEMENT BOARD AND LEGISLATIVE, JUDICIAL, ETHICS, SAFETY & SECURITY COMMITTEES: /s/ Gene Sorensen, Jeffrey Dyer, Joe McClone, Donald Morgan, Joyce Boyer, MaryAnn Snider, Nancy Koeppen, Terry Murphy, Mary Kay Poehlman, Dona Gabert

ATTEST: /s/ Mary A. Robbins, Waupaca County Clerk APPROVED AS TO FORM: /s/ Jeffrey Siewert, Corporation Counsel

Supr. Craig moved and Supr. Sorensen seconded the motion to adopt Resolution No. 24 (2013-2014). Motion carried 25-0. Passed the 29th day of October, 2013.

RESOLUTION NO. 25 (2013-2014)

SUBJECT: Staffing New Positions/Expansions/Reductions for 2014

WHEREAS, through the budget process there has been a thorough review of requests for increased staffing levels and;

WHEREAS, it has been determined by the Finance & Human Resources Committees to recommend the approval of the following positions/expansions on January 1, 2014 unless otherwise designated:

- Support Technician, Information Systems Department
- Records Specialist, Sheriff's Department
- TeleCommunicator, Sheriff's Department (*effective 9/1/2014*)
- Patrol Officer, Sheriff's Department (*effective 9/1/2014*)
- Nutrient Management Specialist (*effective 8/1/2014*)
- Healthy Beginnings Manager (*increase position by .3 FTE to full-time status*)
- Healthy Beginnings Case Worker (*eliminate .4 FTE position*)
- Program Assistant-Volunteer Coordinator (*increase by .2 FTE to full-time status*)

NOW, THEREFORE, LET IT BE RESOLVED that the Waupaca County Board of Supervisors does hereby approve the new positions/expansions/reductions for 2014 as listed above.

RECOMMENDED FOR INTRODUCTION BY WAUPACA COUNTY FINANCE & HUMAN RESOURCES COMMITTEE: /s/ Dick Koeppen, John F. Penney, Gary Barrington, G. Robert Fleese, Gerald Murphy, Patricia Craig, James Loughrin, DuWayne Federwitz

ATTEST:
/s/ Mary A. Robbins, Waupaca County Clerk

APPROVED AS TO FORM:
/s/ Jeffrey Siewert, Corporation Counsel

Supr. McClone moved and Supr. Handrich seconded the motion to adopt Resolution No. 25 (2013-2014). Motion carried 25-0. Passed the 29th day of October, 2013.

RESOLUTION NO. 26 (2013-2014)

Subject: 2014 Waupaca County Employee Wages & Salaries

WHEREAS, the Waupaca County Finance and Human Resources Committee has considered wage/salary adjustments for county employees and;

WHEREAS, the Finance and Human Resources Committee has concluded that the annual compensation structure should be increased by 1.25% effective 1/1/2014 for wage/salaries of employees paid in accordance with the Lakeview Manor, Department Head and Waupaca County Employee wage schedules, along with Elected Officials (*Sheriff, County Clerk, Treasurer, Register of Deeds, Clerk of Circuit Court and Coroner*); and

WHEREAS, the Finance and Human Resources Committee has concluded that an annual one-time stipend of \$500 be paid to employees who are at a wage rate that exceeds the maximum rate on the County's designated wage/salary schedules to be paid in January 2014;

NOW, THEREFORE, BE IT RESOLVED that the Waupaca County Board of Supervisors does hereby authorize an annual compensation increase of 1.25% effective 1/1/2014 for wage/salaries of employees paid in accordance with the Lakeview Manor, Department Head and Waupaca County Employee wage schedules, along with the above designated Elected Officials. In addition all employees with designated classifications on the wage schedule but with rates exceeding the maximum allowable step receive an annual one-time stipend of \$500.

RECOMMENDED FOR INTRODUCTION BY WAUPACA COUNTY FINANCE & HUMAN RESOURCES COMMITTEE: /s/ Dick Koeppen, John F. Penney, Gary Barrington, G. Robert Fleese, Gerald Murphy, Patricia Craig, James Loughrin, DuWayne Federwitz

ATTEST:
/s/ Mary A. Robbins, Waupaca County Clerk

APPROVED AS TO FORM:
/s/ Jeffrey Siewert, Corporation Counsel

Supr. Federwitz moved and Supr. Poehlman seconded the motion to adopt Resolution No. 26 (2013-2014). Motion carried 25-0. Passed the 29th day of October, 2013.

**PROCLAMATION OF THE COUNTY OF WAUPACA, WISCONSIN
DECLARING OCTOBER 20-26, 2013
“FREEDOM FROM WORKPLACE BULLIES WEEK”**

WHEREAS, the County of Waupaca has an interest in promoting the social and economic well-being of its employees and citizens; and

WHEREAS, that well-being depends upon the existence of health and productive employees working in safe and abuse-free environments; and

WHEREAS, surveys and studies have documented the stress-related health consequences for individuals caused by exposure to abusive work environments; and

WHEREAS, abusive work environments can create costly consequences for employers, including reduced productivity, absenteeism, turnover, employee health-related expenses and if left unchecked, costly litigation; and

WHEREAS, protection from abusive work environments should apply to every worker, and not limited to legally protected class status based only on race, color, gender, national origin, age, or disability.

NOW, THEREFORE, the Board of Supervisors of the County of Waupaca hereby proclaim October 20-26 “Freedom From Workplace Bullies Week.”

/s/ Dick Koeppen
Waupaca County Board Chair

ATTEST:
/s/ Mary A. Robbins, Waupaca County Clerk

Supr. Peterson moved and Supr. T. Murphy seconded the motion to approve the Proclamation of the County of Waupaca, Wisconsin, Declaring October 20-26, 2013 “Freedom From Workplace Bullies Week.” Motion carried 23-2 with Suprs. Craig and Boyer voting no. Passed the 29th day of October, 2013.

APPOINTMENTS

Supr. T. Murphy moved and Supr. Peterson seconded the motion to appoint Charles “Chuck” Fritz to the Local Emergency Planning Commission. Motion carried 25-0. Passed the 29th day of October, 2013.

Appointment of the county official newspaper will be postponed.

ANNOUNCEMENTS AND CORRESPONDENCE

Chair Koeppen placed the following correspondence for October on file in the County Clerk's Office: WCEDC Monthly Report, Towns Association Meeting, and thank you cards from Lloyd Mares and Dennis Kussmann.

Supr. Aasen moved and Supr. Handrich seconded the motion to adjourn. Motion carried 25-0. Chair Koeppen declared the meeting adjourned at 11:10 a.m.

Mary A. Robbins
Waupaca County Clerk