

**WAUPACA COUNTY BOARD OF SUPERVISORS
REGULAR SESSION
May 21, 2013**

Chair Koeppen called the meeting to order at 9:00 a.m. with 25 members present.

Present: Suprs. Aasen, Barrington, Boyer, Ellis, Federwitz, Fleese, Gabert, Handrich, Johnson, Jonely, Kietzmann, Koeppen, Kussmann, Loughrin, Mares, McClone, Morgan, Much, G. Murphy, T. Murphy, Neumann, Penney, Poehlman, Sorensen, Zaug. Suprs. Peterson and Craig were excused.

Chair Koeppen made the open meeting statement that this meeting and all other meetings of this board are open to the public. Proper notice has been posted and given to the press, in accordance with Wisconsin Statutes so the citizenry may be aware of the time, place and agenda of this meeting.

A moment of silent meditation was observed followed by the Pledge of Allegiance.

Supr. Federwitz moved and Supr. Mares seconded the motion to approve the agenda. Motion carried 25-0. Passed the 21st day of May, 2013.

Supr. Jonely moved and Supr. Sorensen seconded the motion to approve the minutes of the April 16, 2013 meeting. Motion carried 25-0. Passed the 21st day of May, 2013.

**REPORT NO. 4 (2013-2014)
HIGHWAY DEPARTMENT 2012 ANNUAL REPORT
Commissioner Dean Steingraber**

Commissioner Steingraber reviewed the Highway Annual Report. Chair Koeppen placed the report on file in the County Clerk's Office.

**REPORT NO. 5 (2013-2014)
UW-EXTENSION QUARTERLY NEWSLETTER
Penny Tank, 4-H Program Assistant**

Penny Tank reviewed the Extension Impact newsletter. Penny also reported that the County Board Tour will be in the Marion area. Chair Koeppen placed the report on file in the County Clerk's Office.

REPORTS BY COUNTY BOARD SUPERVISORS/DEPARTMENTS

Chair Koeppen reported on Leadership Waupaca County.

**AMENDMENT TO CHAPTER NO. 34
Town of Farmington, RR to RC-G District
2013-539, Z-004-13**

Parcel #05-23-71-18, Z-004-13, Joseph E. & Charles R. Golke in Sec. 25 & 26, Town of Farmington for a Zoning Map Amendment from an RR (Rural Residential) District to an RC-G (Rural Commercial - General) District to adjust a property line to accommodate the encroachment of an existing building.

An amendment to amend the Waupaca County Zoning Ordinance by changing the zoning classification of certain specified lands located in part of the NW ¼ of the NW ¼ of Sec. 25 and also being in part of the NE ¼ of the NE ¼ of Sec. 26, Town of Farmington, lying at the end of S. Westgate Acres Road, Waupaca County, Wisconsin, on approximately 3,807 sq. ft. (.09 acres).

Subject matter of this ordinance having been duly referred to and considered by the Waupaca County Planning and Zoning Committee and public hearing having been held after the giving of requisite notice of said hearing and a recommendation thereon reported to the Board of Supervisors, Waupaca County, Wisconsin as required by Section 59.97 of the Wisconsin Statutes, said Board does ordain as follows:

- Section 1. The Zoning Map entitled Farmington Township, Waupaca County is hereby amended by changing the zoning classification of the area shown on the attached map, which is made a part of the ordinance from an RR (Rural Residential) District to an RC-G (Rural Commercial - General) District.
- Section 2. This ordinance shall be in full force and effect in the Town of Farmington upon filing with the County Clerk of Waupaca County a certified copy of a resolution of the Town Board of Supervisors of said town approving said ordinance or 40 days after the adoption of the ordinance by County Board, unless a certified copy of a resolution disapproving the amendment is filed within ten (10) days with the County Clerk within that time.
- Section 3. All ordinances or parts of ordinances inconsistent with or in contravention of provisions of this ordinance are hereby repealed.

I, Mary A. Robbins, Waupaca County Clerk
do hereby certify that the above Zoning
Amendment was adopted on May 21, 2013.
/s/ Mary A. Robbins, Waupaca County Clerk

Supr. Ellis moved and Supr. G. Murphy seconded the motion to adopt the amendment to Chapter 34 of the Waupaca County Code of Ordinances. Motion carried 25-0.
Passed the 21st day of May, 2013.

**AMENDMENT TO CHAPTER NO. 34
Town of Lebanon, RC-G to AWT District
2013-540, Z-005-13**

Parcels #11-36-42-4 & #11-36-42-5, Z-005-13, **Helen Petit, c/o Lunette Pohlman** in Sec. 36, Town of Lebanon for a Zoning Map Amendment from an RC-G (Rural Commercial-General) District to an AWT (Agriculture and Woodland Transition) District to be consistent with the Comprehensive Plan and the current use of the property.

An amendment to amend the Waupaca County Zoning Ordinance by changing the zoning classification of certain specified lands located on Lots 1 & 2 of Certified Survey Map, Volume 29, Page 32 and also being in part of the NW ¼ of the SE ¼ of Sec. 36, Town of Lebanon, lying along County Highway D, Fire Number N5071, Waupaca County, Wisconsin, on approximately 20.59 acres.

Subject matter of this ordinance having been duly referred to and considered by the Waupaca County Planning and Zoning Committee and public hearing having been held after the giving of requisite notice of said hearing and a recommendation thereon reported to the Board of Supervisors, Waupaca County, Wisconsin as required by Section 59.97 of the Wisconsin Statutes, said Board does ordain as follows:

- Section 1. The Zoning Map entitled Lebanon Township, Waupaca County is hereby amended by changing the zoning classification of the area shown on the attached map, which is made a part of the ordinance from an RC-G (Rural Commercial-General) District to an AWT (Agriculture and Woodland Transition) District.
- Section 2. This ordinance shall be in full force and effect in the Town of Lebanon upon filing with the County Clerk of Waupaca County a certified copy of a resolution of the Town Board of Supervisors of said town approving said ordinance or 40 days after the adoption of the ordinance by County Board, unless a certified copy of a resolution disapproving the amendment is filed within ten (10) days with the County Clerk within that time.
- Section 3. All ordinances or parts of ordinances inconsistent with or in contravention of provisions of this ordinance are hereby repealed.

I, Mary A. Robbins, Waupaca County Clerk
do hereby certify that the above Zoning
Amendment was adopted on May 21, 2013.
/s/ Mary A. Robbins, Waupaca County Clerk

Supr. Penney moved and Supr. Zaug seconded the motion to adopt the amendment to Chapter 34 of the Waupaca County Code of Ordinances. Motion carried 25-0. Passed the 21st day of May, 2013.

**AMENDMENT TO CHAPTER NO. 34
Town of Little Wolf, AE to AR District
2013-541, Z-006-13**

Parcel #13-05-14-1, Z-006-13, **Jeffrey E. Drath et al** in Sec. 5, Town of Little Wolf for a Zoning Map Amendment from an AE (Agriculture Enterprise) District to an AR (Agriculture Retention) District to be consistent with the Comprehensive Plan and for the construction of a dwelling.

An amendment to amend the Waupaca County Zoning Ordinance by changing the zoning classification of certain specified lands located in part of the SE ¼ of the NE ¼ of Sec. 5, Town of Little Wolf, lying along White Clover Road, Fire Number N7155, Waupaca County, Wisconsin, on approximately 37 acres.

Subject matter of this ordinance having been duly referred to and considered by the Waupaca County Planning and Zoning Committee and public hearing having been held after the giving of requisite notice of said hearing and a recommendation thereon reported to the Board of Supervisors, Waupaca County, Wisconsin as required by Section 59.97 of the Wisconsin Statutes, said Board does ordain as follows:

- Section 1. The Zoning Map entitled Little Wolf Township, Waupaca County is hereby amended by changing the zoning classification of the area shown on the attached map, which is made a part of the ordinance from an AE (Agriculture Enterprise) District to an AR (Agriculture Retention) District.
- Section 2. This ordinance shall be in full force and effect in the Town of Little Wolf upon filing with the County Clerk of Waupaca County a certified copy of a resolution of the Town Board of Supervisors of said town approving said ordinance or 40 days after the adoption of the ordinance by County Board, unless a certified copy of a resolution disapproving the amendment is filed within ten (10) days with the County Clerk within that time.
- Section 3. All ordinances or parts of ordinances inconsistent with or in contravention of provisions of this ordinance are hereby repealed.

I, Mary A. Robbins, Waupaca County Clerk
do hereby certify that the above Zoning
Amendment was adopted on May 21, 2013.
/s/ Mary A. Robbins, Waupaca County Clerk

Supr. Ellis moved and Supr. Kussmann seconded the motion to adopt the amendment to Chapter 34 of the Waupaca County Code of Ordinances. Motion carried 25-0.
Passed the 21st day of May, 2013.

**AMENDMENT TO CHAPTER NO. 34
Town of Little Wolf, AE-RR District
2012-531, Z-008-12**

Part of Parcels #13-15-12 & 13-15-13-1, Z-008-12, Donald J. Brown in Sec. 15, Town of Little Wolf for a Zoning Map Amendment from an AE (Agriculture Enterprise) District to an RR (Rural Residential) District to accommodate a boundary line adjustment between two adjoining parcels, one being in an RR (Rural Residential) District and one being in an AE (Agriculture Enterprise) District.

An amendment to amend the Waupaca County Zoning Ordinance by changing the zoning classification of certain specified lands located in part of the NW ¼ of the NE ¼ and also being in part of the SW ¼ of the NE ¼ of Sec.15, Town of Little Wolf, lying along Pond Street, Fire Number N6410, Waupaca County, Wisconsin, on approximately .77 acres.

Subject matter of this ordinance having been duly referred to and considered by the Waupaca County Planning and Zoning Committee and public hearing having been held after the giving of requisite notice of said hearing and a recommendation thereon reported to the Board of Supervisors, Waupaca County, Wisconsin as required by Section 59.97 of the Wisconsin Statutes, said Board does ordain as follows:

- Section 1. The Zoning Map entitled Little Wolf Township, Waupaca County is hereby amended by changing the zoning classification of the area shown on the attached map, which is made a part of the ordinance from an AE (Agriculture Enterprise) District to an RR (Rural Residential) District.
- Section 2. This ordinance shall be in full force and effect in the Town of Little Wolf upon filing with the County Clerk of Waupaca County a certified copy of a resolution of the Town Board of Supervisors of said town approving said ordinance or 40 days after the adoption of the ordinance by County Board, unless a certified copy of a resolution disapproving the amendment is filed within ten (10) days with the County Clerk within that time.
- Section 3. All ordinances or parts of ordinances inconsistent with or in contravention of provisions of this ordinance are hereby repealed.

I, Mary A. Robbins, Waupaca County Clerk
do hereby certify that the above Zoning
Amendment was adopted on May 21, 2013.
/s/ Mary A. Robbins, Waupaca County Clerk

Supr. Johnson moved and Supr. Sorensen seconded the motion to adopt the amendment to Chapter 34 of the Waupaca County Code of Ordinances. Motion carried 25-0. Passed the 21st day of May, 2013.

RESOLUTION NO. 11 (2013-2014)

**AMEND GENERAL CODE OF ORDINANCE
CHAPTER 45 - COMPREHENSIVE PLAN MAP**

The County Board of Supervisors of Waupaca County, Wisconsin, does ordain as follows;

WHEREAS, Wisconsin Statutes 66.1001 authorize Waupaca County to adopt and amend a comprehensive plan map; and,

WHEREAS, Waupaca County has adopted written procedures designed to foster public participation at every stage of the comprehensive plan amendment process as required by section 66.1001(4)(a), Wisconsin Statutes; and,

WHEREAS, the Planning and Zoning Committee held a public hearing on August 16, 2012 and on May 2, 2013, in compliance with the requirements of section 66.1001(4), Wisconsin Statutes; and,

WHEREAS, all of the attached comprehensive plan amendments were approved and deemed to be consistent with the overall planning goals and objectives by the respective townships of origin; and,

NOW, THEREFORE, LET IT BE RESOLVED that the County of Waupaca Planning & Zoning Committee does hereby recommend the Waupaca County Board of Supervisors adopt an Ordinance amending the Comprehensive Plan Map as originally adopted in Ordinance #45 as follows: see attached documents.

RECOMMENDED FOR INTRODUCTION BY THE WAUPACA COUNTY PLANNING & ZONING & LEGISLATIVE, JUDICIAL, ETHICS, SAFETY & SECURITY COMMITTEE:
/s/ Dona Gabert, Dennis A. Kussmann, John F. Penney, David S. Neumann, Robert Ellis, Mary Kay Poehlman, DuWayne Federwitz, Terry Murphy

ATTEST: APPROVED AS TO FORM:
/s/ Mary A. Robbins, Waupaca County Clerk */s/* Jeffrey Siewert, Corporation Counsel

Supr. Kussmann moved and Supr. Federwitz seconded the motion to adopt Resolution No. 11 (2013-2014) and amend Chapter 45 of the Waupaca County Code of Ordinances. Motion carried 25-0. Passed the 21st day of May, 2013.

RESOLUTION NO. 8 (2013-2014)

SUBJECT: The Health and Human Services Board is recommending the hiring of a new FTE Economic Support Specialist position (LGL 6) effective July 1, 2013.

WHEREAS, the Department of Health and Human Services is part of the 10-County East Central Income Maintenance Partnership (ECIMP) Consortium for determining eligibility for Income Maintenance Programs; and

WHEREAS, the Consortium is expected to have a large workload increase with the onset of the Patient Protection and Affordable Care Act (PPACA) beginning in October 2013 and lasting at least until the end of 2015; and

WHEREAS, the Governor is proposing additional funding in the 2014-2015 Biennial Budget for this added workload, with Waupaca County's allocation increase projected to be \$456,372 and the caseload is estimated to increase by 2,800 new cases in the first year; and

WHEREAS, the East Central Income Maintenance Partnership (ECIMP) Consortium to which Waupaca County belongs will be receiving FoodShare Bonus funding for good performance, with Waupaca County's share estimated to be \$31,931 in 2013; and those funds are available to spend on any Income Maintenance allowable expenses, including staff; and

WHEREAS, the average timeframe for training for a new Economic Support worker is 2-3 months, and the estimated cost of a new Economic Support Specialist position for the time period of July 1 through December 31, 2013, is approximately \$26,740.

NOW, THEREFORE, LET IT BE RESOLVED that the Waupaca County Board of Supervisors authorizes the Health and Human Services Department to hire an FTE Economic Support Assistant position (LGL 6) effective July 1, 2013.

LET IT FURTHER BE RESOLVED that no County funds are needed to fill this position, and as the PPACA funding is decreased, staff positions may need to be eliminated in 2015 or not refilled due to attrition.

RECOMMENDED FOR INTRODUCTION BY WAUPACA COUNTY FINANCE & HUMAN RESOURCES COMMITTEE AND WAUPACA COUNTY DEPARTMENT OF HEALTH & HUMAN SERVICES BOARD: /s/ James Loughrin, Gary Barrington, John F. Penney, G. Robert Flease, Gerald M. Murphy, DuWayne Federwitz, Patricia Craig, Dick Koeppen, Jan L. Lehrer, Donald Morgan, Carl Kietzmann, Dr. Steven Goedderz, Mary Kay Poehlman, David S. Neumann, Elizabeth Tautges

ATTEST:

/s/ Mary A. Robbins, Waupaca County Clerk

APPROVED AS TO FORM:

/s/ Jeffrey Siewert, Corporation Counsel

Supr. G. Murphy moved and Supr. Poehlman seconded the motion to adopt Resolution No. 8 (2013-2014). Motion carried 25-0. Passed the 21st day of May, 2013.

RESOLUTION NO. 9 (2013-2014)

SUBJECT: Contingency Fund Transfer

WHEREAS, there is a need to develop a comprehensive evaluation process for county employed department heads which will provide measureable accountability; and

WHEREAS, assistance and training is necessary to develop a process that will be successful and of value to the county; and

WHEREAS, the Finance & Human Resources Committee has reviewed and has determined that external assistance in developing such a system is essential; and

WHEREAS, the Finance & Human Resources Committee would like to request a 2013 Contingency Fund Transfer in an amount not to exceed \$5,000 to cover the costs of consulting services to provide assistance in developing the pay for performance evaluation system for county employed department heads.

NOW, THEREFORE, BE IT RESOLVED that a maximum transfer of \$5,000 be made from the 2013 Contingency Fund to cover the cost of this project to Account No. 11-10-51430.0 Human Resources.

RECOMMENDED FOR INTRODUCTION BY THE WAUPACA COUNTY FINANCE & HUMAN RESOURCES COMMITTEE: /s/ James Loughrin, Gary Barrington, John F. Penney, G. Robert Flease, Gerald M. Murphy, DuWayne Federwitz, Patricia Craig, Dick Koeppen

ATTEST:
/s/ Mary A. Robbins, Waupaca County Clerk

APPROVED AS TO FORM:
/s/ Jeffrey Siewert, Corporation Counsel

Supr. Federwitz moved and Supr. Barrington seconded the motion to adopt Resolution No. 9, (2013-2014). Motion carried 23-2 with Suprs. McClone and Zaug voting no. Passed the 21st day of May, 2013.

**RESOLUTION NO. 10 (2013-2014)
TO ESTABLISH PUBLIC PARTICIPATION PROCEDURES TO
AMEND THE WAUPACA COUNTY COMPREHENSIVE PLAN**

WHEREAS, Waupaca County has decided to amend the Waupaca County Comprehensive Plan to correct mapping errors or accommodate property owner desires and to ensure consistency between locally adopted Comprehensive Plans and the Waupaca County Comprehensive Plan; and

WHEREAS, §66.1001(4)(a), Wisconsin Statutes, requires that the governing body of the local governmental unit adopt written procedures designed to foster public participation at every stage of the comprehensive plan amendment process, and that

such written procedures shall provide for wide distribution of plan materials, an opportunity for the public to submit written comments on amendment materials, and a process for the governing body to respond to such comments; and

WHEREAS, Waupaca County believes that regular, meaningful public involvement in the comprehensive plan amendment process is important to assure that the resulting amended plan meets the wishes and expectations of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE WAUPACA COUNTY BOARD OF SUPERVISORS in session this 21st day of May, 2013, that Waupaca County does hereby adopt the attached written procedures included in the “Public Participation Strategy and Procedures” as its public participation procedures to address all comprehensive plan amendments meeting the requirements of §66.1001(4)(a), Wisconsin Statutes.

RECOMMENDED FOR INTRODUCTION BY THE WAUPACA COUNTY PLANNING & ZONING & LEGISLATIVE, JUDICIAL, ETHICS, SAFETY & SECURITY COMMITTEE:
/s/ Dona Gabert, Dennis A. Kussmann, John F. Penney, David S. Neumann, Robert Ellis, Mary Kay Poehlman, DuWayne Federwitz, Terry Murphy

ATTEST: APPROVED AS TO FORM:
/s/ Mary A. Robbins, Waupaca County Clerk /s/ Jeffrey Siewert, Corporation Counsel

Supr. Kussmann moved and Supr. Ellis seconded the motion to adopt Resolution No. 10 (2013-2014). Motion carried 25-0. Passed the 21st day of May, 2013.

APPOINTMENTS

Supr. Zaug moved and Supr. Johnson seconded the motion to appoint Jeanette Newell as Humane Officer for Waupaca County as a contact person, appoint Dave Schmidt of Agropur as Industry Representative and Eric Rasmussen of Agropur as Alternate Industry Representative to the Local Emergency Planning Committee (LEPC), and Jackie Beyer from the Town of Little Wolf as a Board of Adjustment temporary appointment. Motion carried 25-0. Passed the 21st day of May, 2013.

ANNOUNCEMENTS AND CORRESPONDENCE

Chair Koeppen placed the following correspondence for May on file in the County Clerk’s Office: WCEDC Monthly Report, Public Hearing for Department of Health & Human Services, United Way 2-1-1 Report, and WCA Fall Conference registration form.

Supr. Aasen moved and Supr. McClone seconded the motion to adjourn. Motion carried 25-0. Chair Koeppen declared the meeting adjourned at 10:55 a.m.

Mary A. Robbins
Waupaca County Clerk