

**WAUPACA COUNTY BOARD OF SUPERVISORS
ADJOURNED ORGANIZATIONAL SESSION
August 21, 2012**

Chair Koeppen called the meeting to order at 9:00 a.m. with 24 members present.

Present: Suprs. Aasen, Barrington, Boyer, Craig, Ellis, Federwitz, Fleese, Handrich, Johnson, Kietzmann, Koeppen, Kussmann, Loughrin, L. Mares, McClone, Morgan, Much, G. Murphy, Neumann, Penney, Peterson, Poehlman, Sorensen, Zaug. Suprs. T. Murphy, M. Mares, and Jonely were excused.

Chair Koeppen made the open meeting statement that this meeting and all other meetings of this board are open to the public. Proper notice has been posted and given to the press, in accordance with Wisconsin Statutes so the citizenry may be aware of the time, place and agenda of this meeting.

A moment of silent meditation was observed followed by the Pledge of Allegiance.

Supr. Craig moved and Supr. L. Mares seconded the motion to approve the agenda. Motion carried 24-0. Passed the 21st day of August, 2012.

Supr. Sorensen moved and Supr. Boyer seconded the motion to approve the minutes of the July 17, 2012 meeting. Motion carried 24-0. Passed the 21st day of August, 2012.

**WCA EXECUTIVE DIRECTOR
Mark O'Connell**

WCA Executive Director Mark O'Connell relayed what Wisconsin Counties Association has been up to this last year; Debate on the Economy vs. Future of Health Care, etc; Be Bold I is a movement for a joint venture of the Wisconsin County Economic Development and Wisconsin Counties Association; they will be addressing the over demand of jobs under source of employees with labor skills; Financial Forecast 5; State budget – use of Tax Revenue: he mentioned that Liz Stephens is back with WCA; spoke about the Joint Public Finance Authority and praised both Pres. Of WCA/County Board Chair Dick Koeppen for his outstanding year and praised Finance Director Heidi Dombrowski for her great service on the JPFA.

**REPORT NO. 5 (2012-2013)
EAST CENTRAL WISCONSIN REGIONAL
PLANNING COMMISSION ANNUAL REPORT
Eric Fowle, Executive Director**

Eric Fowle reviewed the 2011-2012 Annual Report and the activities of East Central Wisconsin Regional Planning Commission. The report will be filed in its entirety in the County Clerk's Office.

REPORTS BY COUNTY BOARD SUPERVISORS/DEPARTMENTS

Chair Koeppen introduced his good friend Al Miller who is in attendance today. He introduced Mike Blaska, Chair of Program Services for WCA. Chair Koeppen spoke about the wonderful work that WCA has done for the counties and it has been a privilege and honor to serve as its President this last term.

AMEND GENERAL CODE OF ORDINANCE CHAPTER 35 – SANITARY ORDINANCE

The Waupaca County Board of Supervisors does hereby ordain and enact the following selected amendments (revisions) to the Waupaca County Sanitary Ordinance, Chapter 35 of the Waupaca County General Code of Ordinances.

Revisions to the Sanitary Ordinance approved by Planning & Zoning Committee on August 2, 2012.

- All references to the Department of Commerce were changed to the Department of Safety & Professional Services and SPS Code references moved to the 300s.
- All references to the Zoning Office were changed to Planning & Zoning Office
- Section 7.02(1)(g) reference to Section 11 was corrected to Section 12
- Section 7.04(1) inserted the word property, which had been omitted from first sentence
- Section 11.04(1)c) inserted the word submit, which had been omitted from the first sentence.
- Removed 12.03 (2)(b) through (n) and Section 12.04 was removed (requirements are in SPS 383, not needed here)
- Added Section 17.02(4) Notice Fee In lieu of commencing a civil action for any violation of this section, the Waupaca County Zoning Administrator, or their designee, may impose a notice fee for such violation. The amount of this notice fee is to be determined by the Waupaca County Planning & Zoning Committee and kept on file in the Waupaca County Planning & Zoning Office. If this notice fee is not paid and required forms and fees received, the matter shall be referred to the Corporation Counsel for prosecution without further notice to the owner. Instructions for paying notice fees are provided at the time the notice fee is issued.
- Removed reference to need “certified mail” from all of section 20.01 [including section 20.01(1), 20.01(1)(b), (c) and 20.01(4)]

- Section 24 reference to 27.04(2)(b)(1) of the Zoning Ordinance was corrected to 14.04(5)

Supr. Kussmann moved and Supr. Federwitz seconded the motion to approve the amendments to Chapter 35 of the Waupaca County Code of Ordinances. Motion carried 24-0. Passed the 21st day of August, 2012.

AMENDMENT TO CHAPTER NO. 34
Town of Farmington, RC-N District to an RC-G District
2012-529, Z006-12

Parcel #05-35-44-6, Z-006-12, CJL Landholdings LLC in Sec. 35, Town of Farmington for a Zoning Map Amendment from an RC-N (Rural Commercial - Neighborhood) District to an RC-G (Rural Commercial - General) District with a Conditional Use Permit application for commercial warehouse storage.

An amendment to amend the Waupaca County Zoning Ordinance by changing the zoning classification of certain specified lands located in part of the SE ¼ of the SE ¼ of Sec. 35, Town of Farmington, lying along Highway 22, Fire Number N2493, Waupaca County, Wisconsin, on approximately 16.45 acres.

Subject matter of this ordinance having been duly referred to and considered by the Waupaca County Planning and Zoning Committee and public hearing having been held after the giving of requisite notice of said hearing and a recommendation thereon reported to the Board of Supervisors, Waupaca County, Wisconsin as required by Section 59.97 of the Wisconsin Statutes, said Board does ordain as follows:

- Section 1. The Zoning Map entitled Farmington Township, Waupaca County is hereby amended by changing the zoning classification of the area shown on the attached map, which is made a part of the ordinance from an RC-N (Rural Commercial - Neighborhood) District to an RC-G (Rural Commercial - General) District.
- Section 2. This ordinance shall be in full force and effect in the Town of Farmington upon filing with the County Clerk of Waupaca County a certified copy of a resolution of the Town Board of Supervisors of said town approving said ordinance or 40 days after the adoption of the ordinance by County Board, unless a certified copy of a resolution disapproving the amendment is filed within ten (10) days with the County Clerk within that time.
- Section 3. All ordinances or parts of ordinances inconsistent with or in contravention of provisions of this ordinance are hereby repealed.

I, Mary A. Robbins, Waupaca County Clerk
do hereby certify that the above Zoning
Amendment was adopted on August 21, 2012.

Supr. G. Murphy moved and Supr. Kussmann seconded the motion to adopt the amendment to Chapter 34 of the Waupaca County Code of Ordinances. Motion carried 22-2 with Suprs. Poehlman and McClone voting no. Passed the 21st day of August, 2012.

AMENDMENT TO CHAPTER NO. 34
Amend Rural Residential Zoning District Minimum Lot Size Requirement
Town of Lebanon
2012-530, Z007-12

Township of Lebanon, Z-007-12, for an amendment to the Waupaca County Zoning Map amending the Rural Residential Zoning District minimum lot size requirement from two (2) acres to one (1) acre.

An amendment to the Waupaca County Zoning Map by changing the minimum lot size requirement from two (2) acres to one (1) acre on all property located in the RR (Rural Residential) District in the entire Town of Lebanon, Waupaca County, Wisconsin. This amendment will be consistent with the standards of the Rural Residential Preferred Land Use Category within the Town of Lebanon Comprehensive Plan and allow for clustering of new single family residential development within the Town.

Subject matter of this ordinance having been duly referred to and considered by the Waupaca County Planning and Zoning Committee and public hearing having been held after the giving of requisite notice of said hearing and a recommendation thereon reported to the Board of Supervisors, Waupaca County, Wisconsin as required by Section 59.97 of the Wisconsin Statutes, said Board does ordain as follows:

- Section 1. The Zoning Map entitled Lebanon Township, Waupaca County is hereby amended by changing the minimum lot size requirement from two (2) acres to one (1) acre on all property located in the RR (Rural Residential) District.
- Section 2. This ordinance shall be in full force and effect in the Town of Lebanon upon filing with the County Clerk of Waupaca County a certified copy of a resolution of the Town Board of Supervisors of said town approving said ordinance or 40 days after the adoption of the ordinance by County Board, unless a certified copy of a resolution disapproving the amendment is filed within ten (10) days with the County Clerk within that time.

Section 3. All ordinances or parts of ordinances inconsistent with or in contravention of provisions of this ordinance are hereby repealed.

I, Mary A. Robbins, Waupaca County Clerk

do hereby certify that the above Zoning Amendment was adopted on August 21, 2012.

Supr. Craig moved and Supr. Handrich seconded the motion to adopt the amendment to Chapter 34 of the Waupaca County Code of Ordinances. Motion carried 23-1 with Supr. L. Mares voting no. Passed the 21st day of August, 2012.

RESOLUTION NO. 15 (2012-2013)

SUBJECT: Department of Health and Human Services staffing change – increase hours of Volunteer Coordinator position from .5 FTE to .8 FTE.

WHEREAS, due to budgetary demands and need to reduce expenses, DHHS reduced the full-time Volunteer Coordinator position to a part-time, .5 FTE, position effective January 1, 2008; and

WHEREAS, there will be an increase in responsibilities in operating the prevention programs of the Aging and Disability resource Center (ADRC) at the Waupaca Branch office; and

WHEREAS, the duties of the prevention programs include recruiting and managing volunteers and others that are within the skill set of the Volunteer Coordinator; and

WHEREAS, it has been determined that an additional hours will be needed to carry out these duties; and

WHEREAS, the Aging and Disability Resource Center will receive funding to cover the additional costs of increasing the hours of the Volunteer Coordinator position.

NOW, THEREFORE, LET IT BE RESOLVED that the Waupaca County Board of Supervisors does hereby approve increasing the hours of the Volunteer Coordinator position from .5 FTE to .8 FTE, effective September 1, 2012.

LET IT FURTHER BE RESOLVED that with a sunset clause, should the funding decrease or no longer be available, the position would return to .5 FTE.

RECOMMENDED FOR INTRODUCTION BY WAUPACA COUNTY FINANCE AND HUMAN RESOURCES COMMITTEE AND WAUPACA COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD: /s/ James Loughrin, Gary Barrington, John F. Penney, G. Robert Flease, Gerald M. Murphy, Patricia Craig, Dick Koeppen,

Donald Morgan, Jan Lehrer, Carl Kietzmann, James W. Boyer, Steve Goedderz, Don Aasen, David S. Neumann

ATTEST: APPROVED AS TO FORM:
/s/ Mary A. Robbins, Waupaca County Clerk /s/ Jeffrey Siewert, Corporation Counsel

Supr. Poehlman moved and Supr. Johnson seconded the motion to adopt Resolution No. 15 (2012-2013). Motion carried 24-0. Passed the 21st day of August, 2012.

RESOLUTION NO. 16 (2012-2013)

Subject: Restore CSP (Community Support Program) Registered Nurse (RN) position to full-time.

WHEREAS, the Department of Health and Human Services has had a full-time Registered Nurse on the table of organization in the Community Behavioral Health Unit/Community Support Program for several years; and

WHEREAS, DHHS requested to eliminate the full-time Registered Nurse position and create of one .6 FTE Registered Nurse and one .4 FTE Registered Nurse position in 2004 due to not being able to fill the position full-time; and

WHEREAS, the .6 FTE position has been filled since 2004, but the .4 FTE position has had turnover three times since 2004 and has been difficult to fill; and

WHEREAS, the Department needs full-time nursing services for the clients served by the program, and the County will have the ability to successfully fill the full-time position with a qualified applicant; and

WHEREAS, the cost of creating the full-time position is estimated to be approximately a \$3,000 increase to the budget; and

WHEREAS, program revenues offset portions of the position's cost, and the Department was informed during the recent annual recertification that additional revenues are possible in this program.

NOW, THEREFORE, LET IT BE RESOLVED that the Waupaca County Board of Supervisors does hereby approve eliminating the two part-time RN positions and returning the Registered Nurse position to full-time in the Community Behavioral Health Unit/CSP Program of the Department of Health and Human Services.

RECOMMENDED FOR INTRODUCTION BY WAUPACA COUNTY FINANCE AND HUMAN RESOURCES COMMITTEE AND WAUPACA COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD: /s/ James Loughrin, Gary Barrington, John F. Penney, G. Robert Flease, Gerald M. Murphy, Patricia Craig, Dick Koeppen,

Donald Morgan, Jan Lehrer, Carl Kietzmann, James W. Boyer, Steve Goedderz, Don Aasen, David S. Neumann

ATTEST:

/s/ Mary A. Robbins, Waupaca County Clerk

APPROVED AS TO FORM:

/s/ Jeffrey Siewert, Corporation Counsel

Supr. McClone moved and Supr. Sorensen seconded the motion to adopt Resolution No. 16 (2012-2013). Motion carried 24-0. Passed the 21st day of August, 2012.

APPOINTMENTS

Supr. Barrington moved and Supr. Peterson seconded the motion to appoint the Planning & Zoning Director to the Central WI Housing Consortium with Clerk Robbins as alternate and recommend DuWayne Federwitz as the Governor's appointment to the ECWRPC. Motion carried 23-1 with Supr. Penney voting no. Passed the 21st day of August, 2012.

ANNOUNCEMENTS AND CORRESPONDENCE

Chair Koeppen placed the following correspondence for August on file in the County Clerk's Office: WCEDC Monthly Report, 2-1-1 United Way information, Parliamentary Procedures information, and WCA 2012-1013 directory.

Supr. Aasen moved and Supr. Peterson seconded the motion to adjourn. Motion carried 24-0. Chair Koeppen declared the meeting adjourned at 10:35 a.m.

Mary A. Robbins
Waupaca County Clerk