

**WAUPACA COUNTY BOARD OF SUPERVISORS
ADJOURNED ANNUAL SESSION
DECEMBER 19, 2006**

Chair Koeppen called the meeting to order at 9:40 a.m. with 25 members present. Meeting was held at Lakeview Manor, Weyauwega.

Present: Suprs. Aasen, Allen, Barrington, Boyer, Brown, Craig, Flease, Flink, Gabert, Hillskotter, Hurlbut, Johnson, Jonely, Koeppen, Kussmann, Loughrin, Mares, G. Murphy, T. Murphy, Penney, Peterson, Sperl, Steenbock, Trambauer, Whitman. Suprs. Sasse and Sorensen were excused

Chair Koeppen made the open meeting statement that this meeting and all other meetings of this board are open to the public. Proper notice has been posted and given to the press, in accordance with Wisconsin Statutes so the citizenry may be aware of the time, place and agenda of this meeting.

A moment of silent meditation was observed followed by the Pledge of Allegiance.

Supr. G. Murphy moved and Supr. Flink seconded the motion to approve the agenda. Motion carried 25-0.

Supr. Flease moved and Supr. Mares seconded the motion to approve the minutes from the November 21, 2006 meeting. Motion carried 25-0.

**REPORT NO. 15 (2006-2007)
Veterans Service Office Annual Report
Jon LiDonne, County Veterans Service Officer**

Jon LiDonne presented the Financial Report, Admissions, Training Sessions and other services provided for the year 2005 by the Veterans Service Office. Chair Koeppen placed Report No. 15 on file in its entirety in the County Clerk's Office.

**REPORT NO. 16 (2006-2007)
Lakeview Manor 2005 Annual Report – Kelton Wilhite, Administrator**

Kelton Wilhite reviewed the 2005 annual report and introduced staff with 20+ years of service. Chair Koeppen placed Report No. 16 on file in its entirety in the County Clerk's Office.

**AMEND CHAPTER 3
OF THE WAUPACA COUNTY CODE OF ORDINANCES
PERSONNEL POLICIES AND PROCEDURES**

SECTION 8 – CONDITIONS OF EMPLOYMENT

E. PAYROLL CHECK DISTRIBUTION. Waupaca County payroll will require mandatory direct deposit. Employees are required to complete direct deposit enrollment forms upon hire and keep the same up-to-date with any changes. Direct Deposit statements may be distributed after 3:00 p.m. on the day before payday.

This amendment becomes effective upon passage by Waupaca County Board of Supervisors and publication of said amendment.

RECOMMENDED FOR INTRODUCTION BY WAUPACA COUNTY FINANCE & PERSONNEL COMMITTEE: /s/ James Loughrin, Gary Barrington, Kay Hillskotter, Duane R. Brown, Patricia Craig, Dick Koeppen

ATTEST:
/s/ Mary A. Robbins, Waupaca County Clerk

APPROVED AS TO FORM:
/s/ Jeffrey Siewert, Corporation Counsel

Supr. Brown moved and Supr. Craig seconded the motion to adopt the amendment to Chapter 3, Section 8 of the Waupaca County Code of Ordinances. Motion carried 19-6 with Suprs. Flink, Whitman, Hurlbut, Penney, Jonely and Trambauer voting no. Passed the 19th day of December, 2006.

RESOLUTION NO. 27 (06-07)

SUBJECT: The Health and Human Services Board recommends the elimination of the vacant FTE Lead Social Worker III (LGL #11) Union position in the Children and Families Division from the Department's organizational chart and creation of an FTE MH/AODA Crisis Manager (Grade L) non-represented position effective immediately.

WHEREAS, Mental Health and Alcohol and Other Drug crisis services are extremely critical for the well being of Waupaca County residents; and

WHEREAS, managing the acute and preventative emergency services requires the authority and clinical knowledge to recommend the appropriate resources to meet the individual's needs; and

WHEREAS, the financial and clinical decisions made by this position can significantly impact the Department's overall budget and the county's legal liability for appropriate treatment of the resident.

NOW, THEREFORE, LET IT BE RESOLVED, that the Waupaca County Board of Supervisors authorizes the Health and Human Services Board to eliminate the vacant FTE Lead

Social Worker III in the Children and Families Division and create an FTE MH/AODA Crisis Manager effective immediately.

AND, BE IT FURTHER RESOLVED, that this change may require additional funds, however, no new county dollars will be requested.

RECOMMENDED FOR INTRODUCTION BY WAUPACA COUNTY FINANCE AND PERSONNEL COMMITTEE AND DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD: /s/ James Loughrin, Gary Barrington, John F. Penney, Kay Hillskotter, Duane R. Brown, Patricia Craig, Dick Koeppen, Gerald M. Murphy, Steven Goedderz, Patty Kappleman, Donn L. Allen, John H. Trambauer, Don Aasen, Monica Sperl, Elizabeth Tautges

ATTEST:
/s/ Mary A. Robbins, Waupaca County Clerk

APPROVED AS TO FORM:
/s/ Jeffrey Siewert, Corporation Counsel

Supr. Hillskotter moved and Supr. Sperl seconded the motion to adopt Resolution No. 27 (2006-2007). Motion carried 25-0. Passed the 19th day of December, 2006.

RESOLUTION NO. 28 (2006-2007)

Subject: Mandatory Direct Deposit

Whereas, the Waupaca County Board of Supervisors on February 20, 1990 adopted Chapter 3 Personnel Policies and Procedures; and

Whereas, the Personnel Committee has met to establish a policy and procedure mandating direct deposit for all non-represented staff and elected officials; and

Whereas, all staff covered by this policy shall participate in direct deposit for salary and per diems. The personnel office will administer and coordinate the implementation of direct deposit for all staff affected by the policy; and

Whereas in reviewing the existing intent behind the requiring direct deposit it is clear that expanding the requirement to require all employees and County Board Supervisors to utilize direct deposit will cut the cost of printing paychecks and further streamline the payroll process.

Now, Therefore, Be It Resolved that Waupaca County Board recommends approval of this policy for direct deposit as proposed, effective immediately upon passage.

RECOMMENDED FOR INTRODUCTION BY WAUPACA COUNTY FINANCE & PERSONNEL COMMITTEE: /s/ James Loughrin, Gary Barrington, Kay Hillskotter, Duane R. Brown, Patricia Craig, Dick Koeppen

ATTEST:
/s/ Mary A. Robbins, Waupaca County Clerk

APPROVED AS TO FORM:
/s/ Jeffrey Siewert, Corporation Counsel

Supr. Barrington moved and Supr. Hillskotter seconded the motion to adopt Resolution No. 28 (2006-2007). Motion carried 19-6 with Suprs. Flink, Whitman, Hurlbut, Penney, Jonely, and Trambauer voting no. Passed the 19th day of December, 2006.

RESOLUTION NO. 29 (2006-2007)

SUBJECT: Contingency Fund Transfer

WHEREAS, Zoning Administration’s request for a new vehicle was removed from the Capital Outlay Project fund for next year; and

WHEREAS, the Waupaca County Zoning and Planning Committee has reviewed the need for a Zoning/Sanitary Inspection vehicle and found it to be in the best interest of the County to purchase this vehicle before the end of the current year.

NOW, THEREFORE, BE IT RESOLVED that the following transfer be made from the 2006 Contingency Fund to the Zoning Administration fund #11-41-56400 820.0 Outlay Vehicle.

Transfer from:	
Contingency Fund	\$18,000.00
Transfer to:	
Acct. #11-41-56400 820.0 Zoning Outlay Vehicle	<u>\$18,000.00</u>
Total	<u>\$18,000.00</u>

RECOMMENDED FOR INTRODUCTION BY WAUPACA COUNTY FINANCE & PERSONNEL COMMITTEE: /s/ James Loughrin, Gary Barrington, John F. Penney, Kay Hillskotter, Duane R. Brown, Patricia Craig, Dick Koeppen

ATTEST:	APPROVED AS TO FORM:
/s/ Mary A. Robbins, Waupaca County Clerk	/s/ Jeffrey Siewert, Corporation Counsel

Supr. Kussmann moved and Supr. Brown seconded the motion to adopt Resolution No. 29 (2006-2007). Motion carried 25-0. Passed the 19th day of December, 2006.

APPOINTMENTS

Supr. Craig moved and Supr. Trambauer seconded the motion to appoint Supr. Dennis Kussmann to the Weyauwega TIF District 5 and Teri Moe to the DHHS Transportation Coordination Committee. Motion carried 25-0. Passed the 19th day of December, 2006.

ANNOUNCEMENTS AND CORRESPONDENCE

Chair Koeppen presented Sheriff Steve Liebe and Register of Deeds George Jorgensen with a Certificate of Achievement for their years of service with Waupaca County.

Chair Koeppen announced that the Waupaca County Post will be the County's official newspaper for 2007. Chair Koeppen placed the following correspondence for December on file in the County Clerk's Office: WCEDC Monthly Report and County Employees Newsletter.

Supr. Steenbock moved and Supr. Jonely seconded the motion to adjourn. Motion carried 25-0. Chair Koeppen declared the meeting adjourned at 10:30 a.m.