

**WAUPACA COUNTY BOARD OF SUPERVISORS
ADJOURNED ORGANIZATIONAL SESSION
May 16, 2006**

Chair Koeppen called the meeting to order at 9:00 a.m. with 24 members present.

Present: Suprs. Aasen, Allen, Barrington, Brown, Craig, Flease, Flink, Hillskotter, Hurlbut, Johnson, Jonely, Koeppen, Kussmann, Loughrin, Mares, G. Murphy, T. Murphy, Penney, Peterson, Rasmussen, Sasse, Sorensen, Sperl, Whitman. Suprs. Gabert, Steenbock and Trambauer were excused.

Chair Koeppen made the open meeting statement that this meeting and all other meetings of this board are open to the public. Proper notice has been posted and given to the press, in accordance with Wisconsin Statutes so the citizenry may be aware of the time, place and agenda of this meeting.

A moment of silent meditation was observed followed by the Pledge of Allegiance.

Supr. Rasmussen moved and Supr. G. Murphy seconded the motion to approve the agenda with one addition. Approval of the previous months minutes. Motion carried 24-0.

Supr. Sorensen moved and Supr. Mares seconded the motion to approve the minutes of the previous meeting. Motion carried 24-0.

**REPORT NO. 2 (2006-2007)
LAND & WATER CONSERVATION 2005 ANNUAL REPORT**

Bruce Bushweiler reviewed the annual report and updated the County Board on the Land and Water Conservations Department's various projects.

RESOLUTION NO. 8 (2006-2007)

**ADOPTING THE WAUPACA COUNTY
LAND AND WATER RESOURCE MANAGEMENT PLAN**

TO THE WAUPACA COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Wisconsin State Legislature mandated that counties develop a Land and Water Resource Management Plan as part of Wisconsin Act 27 in October, 1997, and

WHEREAS, this plan is a continuation of the Waupaca County Water Quality Program and compliments the goals of improved water quality of that program, and

WHEREAS, this plan integrates all of the water quality projects currently being administered by the Waupaca County Land and Water Conservation Department, and

WHEREAS, the Department of Agriculture, Trade and Consumer Protection will provide implementation money in 2006, and

WHEREAS, an official Public Hearing was conducted on April 27, 2006, and

WHEREAS, pertinent public comments have been incorporated into the plan, and

WHEREAS, the Department of Agriculture, Trade and Consumer Protection does not require implementation if grant monies are not available.

NOW, THEREFORE BE IT RESOLVED, by the Board of Supervisors of the County of Waupaca, that the Waupaca County Land and Water Resource Management Plan be adopted and implementation of the plan begin immediately upon approval by the Wisconsin Land and Water Conservation Board.

RECOMMENDED FOR INTRODUCTION BY WAUPACA COUNTY LAND & WATER CONSERVATION COMMITTEE: /s/ Dorothy Clinton, Donn L. Allen, Fred Rasmussen, Monica Sperrl, Donald Peterson, Donald Steenbock

ATTEST:
/s/ Mary A. Robbins, Waupaca County Clerk

APPROVED AS TO FORM
/s/ Jeffrey Siewert, Corporation Counsel

Bruce Bushweiler reviewed the Land and Water Resource Management Plan. Supr. Rasmussen moved and Supr. Peterson seconded the motion to adopt Resolution No. 8 (2006-2007). Motion carried 20-4 with Suprs. Johnson, Craig, Jonely and Flease voting no. Passed the 16th day of May, 2006.

**REPORT NO. 3 (2006-2007)
SHERIFF'S DEPARTMENT 2005 ANNUAL REPORT**

Sheriff Steve Liebe reviewed the 2005 annual report. Chair Koeppen placed the report on file in the County Clerk's Office.

**REPORT NO. 4 (2006-2007)
WAUPACA COUNTY HIGHWAY DEPARTMENT 2005 ANNUAL REPORT**

Highway Commissioner Dean Steingraber reviewed the 2005 Highway Department Annual Report. Chair Koeppen placed the report on file in the County Clerk's Office.

RESOLUTION NO. 10 (2006-2007)

Subject: Highway Department Motor Grader B positions (2) to replace an existing Bridge Mason position and a Patrolman position.

WHEREAS, the Waupaca County Highway Department currently has experienced difficulty in recruiting a qualified Motor Grader A Operator; and

WHEREAS, it has been determined that it would be most effective to develop experienced Motor Graders within the Highway Department; and

WHEREAS, it has been determined that the most efficient means to develop experienced Motor Graders is to create two additional Motor Grader B positions and eliminate an existing Bridge Mason position and a Patrolman position on the table of organization at the Highway Department; and

WHEREAS, these position changes will become effective upon passage by the Waupaca County Board of Supervisors.

NOW, THEREFORE, LET IT BE RESOLVED that the Waupaca County Board of Supervisors does hereby approve two new positions of Motor Grader B and the elimination of a Patrolman position and a Bridge Mason position in the organizational chart of the Waupaca County Highway Department.

RECOMMENDED FOR INTRODUCTION BY WAUPACA COUNTY HIGHWAY COMMITTEE AND FINANCE & PERSONNEL COMMITTEE: /s/ G. Robert Flease, William Jonely, Lloyd Mares, Dick Koeppen, Gary Barrington, Duane R. Brown, John F. Penney, Patricia Craig, Kay Hillskotter, James Loughrin

ATTEST: APPROVED AS TO FORM
/s/ Mary A. Robbins, Waupaca County Clerk /s/ Jeffrey Siewert, Corporation Counsel

Supr. Mares moved and Supr. Flease seconded the motion to adopt Resolution No. 10 (2006-2007). Motion carried 24-0. Passed the 16th day of May, 2006.

REPORT NO. 5 (2006-2007)
Connie Abert, Waupaca County UW-Extension

Connie Abert handed out and explained the Explore & Discover Waupaca County recreation map.

Chair Koeppen called for a short recess. Chair Koeppen called the meeting to order.

**AMEND CHAPTER 3, SECTION 5 OF THE
WAUPACA COUNTY CODE OF ORDINANCES
TO ADD: SECTION L. INFORMATION SYSTEM TECHNOLOGY REPLACEMENT
PLAN**

L. INFORMATION SYSTEM TECHNOLOGY REPLACEMENT PLAN

PROLOGUE

The Waupaca County Information Systems Department provides and supports many and various information technology resources for use by all Waupaca County departments to support their missions. The purpose of this policy is to set forth software and hardware replacement guidelines. The goal is to provide a cost effective manner for managing the County's information technology, provide accountability of technology costs and provide more flexibility in utilization of computer equipment.

OVERALL POLICY

All technology equipment, software, maintenance contracts, repair parts, etc. shall be purchased through Information Systems. Waupaca County Information Systems shall own all equipment and software purchased. The Information Systems Department staff shall determine the most effective placement of equipment. Information Systems reserves the right to bill a department for items that do not adhere to this policy.

This policy applies to all computer and data communications systems and refers to all hardware, data, software and associated communications networks owned and leased by Waupaca County, except for the following exemptions:

- The law enforcement records system
- The law enforcement radio system
- The geographical information system
- The land records / vital records system / CAD
- The nursing home software
- The data resources software
- The global financial and records system
- The HVAC software

MICROCOMPUTER USAGE DESIGNATION CATEGORY

All microcomputers within the Information Systems inventory and in general use by staff and public will have one of the following designations applied: Comprehensive, Basic or Limited.

“Comprehensive” indicates a high-end, network ready computer, capable of performing an extensive variety of applications – including high-end applications and multimedia – within a graphical operating environment. Examples: GIS workstations, laptops

“Basic” indicates a mid-range, network ready computer, capable of performing a variety of select, standard applications – including adequate application and multimedia performance – within a graphical environment.

“Limited” indicates a low-end computer adequate for performing a few applications – ideally but not necessarily within a graphic operating environment. Example: Windows terminal devices

These designations can be reclassified as a computer ages.

REPLACEMENT PROCESS

The Waupaca County Information Systems Department plans for the replacement of computer equipment on a schedule in keeping with the best practices of industry, currently three to five years. Systems may be updated prior to scheduled replacement if necessary to accommodate software releases/upgrades or to accommodate changes caused by federal or state needs.

In cases of limited funding to address all of the identifiable needs, priorities will be based in (1) number of computers available in the department, (2) usage, (3) critical nature of work.

The following schedule will be applied to all Waupaca County technology:

Network infrastructure hardware – 3-4 yrs

Network servers – 3 -4 yrs

Comprehensive microcomputer – 3-4 yrs

Basic microcomputer - 4 yrs

PDA's – 4 years

Limited – when it becomes non-usable*

Printers – when it becomes non-usable*

Monitors - when it becomes non-usable*

Desktop operating systems – 5 yrs

Server operating systems – 4 yrs

Standard software – 5 yrs

*Non-usable description means the device will no longer work anywhere in the County.

EQUIPMENT ADDITIONS

Hardware additions must be requested to the Information Systems Committee during the budget process, requests due July 31st. The Information Systems Committee will review all requests for additional devices and will decide whether or not to include the device in the following years Information Systems budget.

REDEPLOYMENT PLAN

As existing technology is replaced, their designation will be appropriately downgraded and they will then be reallocated to less intensive use within the County until they eventually are disposed of by Information Services. Reallocation(s) should have the effect of removing the lowest-end machine from general staff and public use.

Reviewed and Approved by Information Systems Committee on May 2, 2006

Reviewed and Approved by Finance & Personnel Committee May 10, 2006

Approved by the Waupaca County Board of Supervisors on May 16, 2006

Supr. Rasmussen moved and Supr. Flink seconded the motion to amend Chapter 3, Section 5 of the Waupaca County Code of Ordinances. Motion carried 24-0. Passed the 16th day of May, 2006.

AMEND CHAPTER 7.07 OF THE WAUPACA COUNTY CODE OF ORDINANCES

SUBJECT: WEIGHT RESTRICTION - County Trunk Highway "I" From USH 45 to the Shawano County Line

WHEREAS, Wisconsin Statutes 349.15(2), relative to the authority to modify weight limitations and classify highways, gives the County Highway Committee authority to designate all or parts of such highways maintained by them to be Class "B" highways for the purpose of putting into effect the weight limitations set forth in Section 348.16(2) (3); and

WHEREAS, the imposition of weight limits can be based on weakness of the roadbed due to deterioration or climatic conditions or other special conditions, and the potential for serious damage or destruction in the absence of such weight restrictions; and

WHEREAS, the Highway Committee and Highway Commissioner have reviewed and considered the implications of adopting an ordinance by submitting this recommended weight restriction to the County Board; and

WHEREAS, proper signing will be enacted in accordance with Wisconsin Statute 349.16 (2) and the authority in charge of maintenance may exempt vehicles carrying certain commodities specified by the authority, including but not limited to pumping septic or holding tanks, from the special weight limitations which are imposed under sub. (1) (a); and

WHEREAS, weight limitations on Class "B" highways Wisconsin Statute 348.16(2) state, pursuant to s.349.15 (3) "No person without a permit therefore shall operate any vehicle or combination of vehicles imposing wheel, axle, group of axles, or gross weight on the highway exceeding 60 per cent of the weights authorized in Wisconsin Statutes 348.15 (3)," and certain highways should be class "B" to insure them as safe traffic carriers, as so designated by the Highway Committee.

NOW, THEREFORE, BE IT RESOLVED that the Waupaca County Board of Supervisors do hereby ordain as follows:

This special ordinance shall be in force for the Waupaca County Highway Department to designate and maintain CTH "I" from USH 45 to the Shawano County Line as a Class "B" highway for the purpose of establishing weight limitations to preserve the roadbed and insure this road as a safe traffic carrier, and signed in accordance with Wisconsin Statute 349.16 (1)(2)(3).

CONDITIONS: No person, whether operating under a permit or otherwise, shall operate a vehicle in violation of special weight limitations imposed by local authorities on the highway designated herein when signs have been erected as required by Wisconsin Statutes 349.16 (3). The compliance with regard to the modification, designation, and signing of the county trunk highway will be in accordance with applicable Wisconsin Statutes.

This ordinance shall be effective upon passage and publication and the signing as required by Wisconsin State Statutes.

RECOMMENDED FOR INTRODUCTION BY WAUPACA COUNTY HIGHWAY COMMITTEE: /s/ G. Robert Flease, William Jonely, Donald Aasen, James Flink, Lloyd Mares

ATTEST:
/s/ Mary A. Robbins, Waupaca County Clerk

APPROVED AS TO FORM
/s/ Jeffrey Siewert, Corporation Counsel

Supr. Jonely moved and Supr. Craig seconded the motion to amend Chapter 7.07 of the Waupaca County Code of Ordinances. Motion carried 24-0. Passed the 16th day of May, 2006.

**AMENDMENT TO CHAPTER NO. 34
Town of Mukwa, A-G to C-G
2006-495, Z-1-06**

Part of Parcel #15-06-23, Z-1-06, Kevin M & Susan K. Bartel, in Sec. 6, Town of Mukwa for a Zoning Map Amendment from an A-G (General Agriculture) zone to a C-G (General Commercial) zone for the expansion of a commercial property.

An amendment to amend the Waupaca County Zoning Ordinance by changing the zoning classification of certain specified lands located in part of the SW ¼ of the NW ½ of Sec. 6, Town of Mukwa, lying along State Highway 54, Fire Number E-7310, Waupaca County, Wisconsin, on approximately 7 acres.

Subject matter of this ordinance having been duly referred to and considered by the Waupaca County Planning and Zoning Committee and public hearing having been held after the giving of requisite notice of said hearing and a recommendation thereon reported to the Board of Supervisors, Waupaca County, Wisconsin as required by Section 59.97 of the Wisconsin Statutes, said Board does ordain as follows:

- Section 1. The Zoning Map entitled Mukwa Township, Waupaca County is hereby amended by changing the zoning classification of the area shown on the attached map, which is made part of the ordinance from an A-G (General Agriculture) zone to a C-G (General Commercial) zone.
- Section 2. This ordinance shall be in force and effect in the Town of Mukwa upon filing with the County Clerk of Waupaca County a certified copy of a resolution of the Town Board of Supervisors of said town approving said ordinance or 40 days after the adoption of the ordinance by County Board, unless a certified copy of a resolution disapproving the amendment is filed within ten (10) days with the County Clerk within that time.
- Section 3. All ordinances or parts of ordinances inconsistent with or in contravention of provisions of this ordinance are hereby repealed.

I, Mary A. Robbins, Waupaca County Clerk
do hereby certify that the above Zoning
Amendment was adopted on May 16, 2006.
/s/ Mary A. Robbins, Waupaca County Clerk

Supr. Kussmann moved and Supr. Hurlbut seconded the motion to adopt the amendment to Chapter 34 of the Waupaca County Code of Ordinances. Motion carried 24-0. Passed the 16th day of May, 2006.

RESOLUTION NO. 7 (2006-2007)

SUBJECT: Oppose Assembly Substitute Amendment To Senate Bill 1 (2005)

WHEREAS, this Assembly Substitute Amendment to Senate Bill 1 would require a candidate for local public office (including all elected town, village, city, county, school district and town sanitary district officers) to file a *Statement of Economic Interests* within three days of filing nomination papers. Failure to file such a *Statement of Economic Interests* would disqualify the candidate from being placed on the ballot and could result in a forfeiture; and

WHEREAS, the *Statement of Economic Interests* (which currently applies to positions of higher elective State offices) requires candidates to file a comprehensive disclosure and listing of: investments, business activities, commercial customers, clients, tenants, business partners, real estate holdings, creditors etc.; and

WHEREAS, while the requirement of filing a *Statement of Economic Interests* makes sense for individuals pursuing higher positions of elective office within State Government, extending this requirement to local public offices will only serve to further limit the number of individuals who may be interested in serving on their local County Board, Town Board or School Board.

NOW, THEREFORE, BE IT RESOLVED, that the Waupaca County Board of Supervisors hereby voices its opposition to the Assembly Substitute Amendment to Senate Bill 1 requiring a *Statement of Economic Interests* to be filed by candidates for local public offices and respectfully requests that this Amendment be removed from Senate Bill 1.

BE IT FURTHER RESOLVED that the County Clerk forward copies of this Resolution to the Wisconsin Counties Association and our local State Representatives.

RECOMMENDED FOR INTRODUCTION BY WAUPACA COUNTY LEGISLATIVE & JUDICIAL COMMITTEE: /s/ Dennis A. Kussmann, Fred J. Rasmussen, Terry Murphy, Dona Gabert, Donn L. Allen

ATTEST:
/s/ Mary A. Robbins, Waupaca County Clerk

APPROVED AS TO FORM
/s/ Jeffrey Siewert, Corporation Counsel

Supr. Johnson moved and Supr. G. Murphy seconded the motion to adopt Resolution No. 7 (2006-2007). Motion carried 24-0. Passed the 16th day of May, 2006.

RESOLUTION NO. 9 (2006-2007)

SUBJECT: The Health and Human Services Board is recommending the creation of two new positions to staff the Aging Disability Resource Center (ADRC) in Waupaca County.

WHEREAS, Waupaca, Outagamie, and Calumet Counties submitted in January 2005 a consortium grant to the State of Wisconsin to receive funding for the creation of ADRC's in each of our counties; and

WHEREAS, we were notified in July 2005 that our grant was successful and startup funding would be available in 2005/06 with full implementation funding to start July 2006; and

WHEREAS, our consortium has been creating and developing; policy/procedures for information and referral, by-laws for advisory committee, marketing plan, outreach and admission procedures, crisis response systems, data systems, etc.; and

WHEREAS, the ADRC Grant will fund both of the newly created positions, as well as some additional time for supportive contract services, to complete assessments and services to meet customer needs.

NOW, THEREFORE, LET IT BE RESOLVED that the Waupaca County Board of Supervisors authorizes the Health and Human Services Department create two new Information & Assistance-Intake/Access Workers on the organizational chart, Labor Grade Levels #8 and # 9 effective July 1, 2006.

BE IT FURTHER RESOLVED that the Department will contract with independent providers for additional hours needed for customer assessments and services within the limited funding of the ADRC Grant.

RECOMMENDED FOR INTRODUCTION BY WAUPACA COUNTY FINANCE & PERSONNEL COMMITTEE AND WAUPACA COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD: /s/ James Loughrin, Gary Barrington, John F. Penney, Kay Hillskotter, G. Robert Flease, Duane R. Brown, Patricia Craig, Dick Koeppen, Elizabeth Tautges, Patty Kappleman, Monica Sperl, Donn L. Allen, Gerald M. Murphy

ATTEST:
/s/ Mary A. Robbins, Waupaca County Clerk

APPROVED AS TO FORM
/s/ Jeffrey Siewert, Corporation Counsel

Supr. Hillskotter moved and Supr. Brown seconded the motion to adopt Resolution No. 9 (2006-2007). Motion carried 24-0. Passed the 16th day of May, 2006.

RESOLUTION NO. 11 (2006-2007)

Subject: Contingency Fund Transfer

WHEREAS, Information Technology Disaster Recovery Plan Development costs unanticipated at the time of the budget.

WHEREAS, the Information Systems Committee and Finance & Personnel Committee reviewed this proposal and felt it would be in the best interest of the County to proceed.

NOW, THEREFORE, BE IT RESOLVED that the following transfer be made from the Contingency Fund to the HIPAA Security Compliance Account in the amount of \$22,000.00.

Transfer from:	
Contingency Fund	\$22,000.00
Transfer to:	
Acct. #51451 HIPAA Security Compliance	<u>\$22,000.00</u>
Total	<u>\$22,000.00</u>

RECOMMENDED FOR INTRODUCTION BY WAUPACA COUNTY FINANCE & PERSONNEL COMMITTEE: /s/ Dick Koeppen, James Loughrin, G. Robert Flease, Duane R. Brown, Gary Barrington, John F. Penney, Patricia Craig, Kay Hillskotter

ATTEST:
/s/ Mary A. Robbins, Waupaca County Clerk

APPROVED AS TO FORM
/s/ Jeffrey Siewert, Corporation Counsel

Supr. Craig moved and Supr. Rasmussen seconded the motion to adopt Resolution No. 11 (2006-2007) Motion carried 24-0. Passed the 16th day of May, 2006.

**RATIFY 2005-2007 AGREEMENT
WAUPACA COUNTY HIGHWAY EMPLOYEE'S UNION, LOCAL 1756**

Personnel Director Mandy Welch explained the changes and negotiations. Supr. Barrington moved and Supr. Flease seconded the motion to ratify the 2005-2007 agreement with Waupaca County Highway Employee's Union. Motion carried 24-0. Passed the 16th day of May, 2006.

APPOINTMENTS

Supr. Rasmussen moved and Supr. Sorensen seconded the motion to appoint Glenda Rhodes to the OWLS Board, Shaun Thoe to the Family Support/Early Intervention Program Advisory Committee, Vicki Basar, Linda Remington, and Amy Shambeau to the W-2 Community Steering Committee. Motion carried 24-0. Passed the 16th day of May, 2006.

ANNOUNCEMENTS AND CORRESPONDENCE

Chair Koeppen placed the following correspondence for May on file in the County Clerk's Office: Waupaca County Economic Development Corp. Report, DHHS Public Hearing Notice, letter from Lakeview Manor employee, and letter from Terri McCormick, 56th Assembly Representative.

Supr. Aasen moved and Supr. Peterson seconded the motion to adjourn. Motion carried 24-0. Chair Koeppen declared the meeting adjourned at 11:20 a.m.