

**WAUPACA COUNTY BOARD OF SUPERVISORS
ADJOURNED ORGANIZATIONAL SESSION
AUGUST 16, 2005**

Chair Koeppen called the meeting to order at 9:00 a.m. with 25 members present.

Present: Suprs. Allen, Barrington, Brown, Craig, Flease, Flink, Hillskotter, Hurlbut, Johnson, Jonely, Koeppen, Kussmann, Lawrence, Loughrin, Mares, Murphy, Penney, Peterson, Rasmussen, Sasse, Sorensen, Steenbock, Trambauer, Trudell, Whitman. Suprs. Aasen and Gabert were excused.

Chair Koeppen made the open meeting statement that this meeting and all other meetings of this board are open to the public. Proper notice has been posted and given to the press, in accordance with Wisconsin Statutes so the citizenry may be aware of the time, place and agenda of this meeting.

A moment of silent meditation was observed followed by the Pledge of Allegiance.

Supr. Steenbock moved and Supr. Murphy seconded the motion to approve the agenda. Motion carried 25-0.

Supr. Flink moved and Supr. Mares seconded the motion to approve the minutes from the July 19, 2005 meeting. Motion carried 25-0.

**PRESENTATION
Emergency Response Unit – Sheriff’s Department**

Matter has been postponed until the September meeting.

**REPORT NO. 8 (2005-2006)
Auditor’s Report – Paul Denis, Schenk, S.C.**

Paul Denis reviewed the Management Letter, Comprehensive Annual Financial Report for the year ended December 31, 2004, and Federal Awards and State Financial Assistance Report. The report is on file in the County Clerk’s office.

**REPORT NO. 9 (2005-2006)
USDA-NCRS
Gary Elmer, District Conservationist**

Gary Elmer reviewed some of the projects the USDA-NCRS has done in the past few years.

REPORT NO. 10 (2005-2006)
Department of Health & Human Services
2004 Annual Report

Dennis Dornfeld reviewed the Health and Human Services 2004 Annual Report. The report will be filed in its entirety in the County Clerk's office.

REPORT NO. 11 (2005-2006)
Comprehensive Planning Update &
Adoption of Public Participation Plan and Education Plan
Dave Thiel & Mike Koles

Mike Koles, UWEX Community Resource & Development Agent, updated the County Board on Comprehensive Planning and explained that due to some changes in the original document, we need to re-adopt the Public Participation Plan and Education Plan today as stated in Resolution No. 10 (2005-2006) and then approve Resolution No. 11 (2005-2006) concerning non-metallic mining interests. Dave Thiel, Comprehensive Planning Manager, discussed the financial status, we are doing very well to date, we have received \$200,000 from the State grant, \$175,000 from local communities, and \$123,333 from the County.

RESOLUTION NO. 10 (2005-2006)
A Resolution by the Governing Body of
Waupaca County Adopting a Public Participation and Education Plan

WHEREAS, Waupaca County is participating in the Waupaca County comprehensive planning process to develop a comprehensive plan as defined in section 66.1001 of the Wisconsin Statutes to guide community actions and to promote more informed decision making regarding land use and related issues; and

WHEREAS, Section 66.1001(4)(a) of the Wisconsin Statutes specifies that local governments preparing a comprehensive plan must adopt written procedures that are *“Designed to foster public participation, including open discussion, communication programs, information services and public meetings for which advance notice has been provided, in every stage of the preparation of a comprehensive plan;”* and

WHEREAS, These written procedures must also: *“Provide for wide distribution of proposed, alternative, and amended elements of a comprehensive plan, and shall provide an opportunity for written comments on the plan to be submitted by members of the public to the governing body and for the governing body to respond to such written comments;”* and

NOW, THEREFORE, BE IT RESOLVED, that the previously submitted and approved Public Participation and Education Plan pursuant to the County Board approved Report No. 12 (03-04) is hereby repealed and the attached amended Public Participation and Education Plan is adopted by the Waupaca County Board of Supervisors to foster public participation throughout the comprehensive planning process consistent with the spirit and intent of section 66.1001(4)(a) of the Wisconsin Statute.

RECOMMENDED FOR INTRODUCTION BY THE WAUPACA COUNTY ZONING & PLANNING COMMITTEE: /s/ John F. Penney, Dennis A. Kussmann, Kenneth Hurlbut, G. Robert Flease, Gene Sorensen

ATTEST:
/s/ Mary A. Robbins, Waupaca County Clerk

APPROVED AS TO FORM:
/s/ Jeffrey Siewert, Corporation Counsel

Supr. Lawrence moved and Supr. Kussmann seconded the motion to approve Resolution No. 10 (2005-2006). Motion carried 23-1 with Supr. Sasse voting no. Passed the 16th day of August, 2005. Supr. Hurlbut was excused at 10:15 a.m.

RESOLUTION NO. 11 (2005-2006)
A Resolution by the Governing Body of Waupaca County amending the Public Participation and Education Plan

WHEREAS, Waupaca County is participating in the Waupaca County Comprehensive Planning effort as defined in Section 66.1001 of the Wisconsin Statutes (Wisconsin's Comprehensive Planning Law) and has adopted a Public Participation and Education Plan as defined in Section 66.1001(4)(a) of the Wisconsin Statutes; and

WHEREAS, on May 7, 2004, Wisconsin Act 307 took effect and amended the Comprehensive Planning Law to require communities to include provisions within their public participation plan to "*distribute proposed, alternative or amended elements of a comprehensive plan*" to non-metallic mining interests, and to provide written notification to those interests at least 30 days prior to the community's hearing to adopt the comprehensive plan.

NOW, THEREFORE, BE IT RESOLVED, that Waupaca County will: (1) send a letter to non-metallic mining interests that requests their involvement throughout the planning process, (2) distribute a draft copy of the proposed comprehensive plan via electronic format (i.e., internet or compact disc) prior to final consideration, and (3) provide written notification to those interests at least 30 days prior to the public hearing to adopt the comprehensive plan.

RECOMMENDED FOR INTRODUCTION BY THE WAUPACA COUNTY ZONING & PLANNING COMMITTEE: /s/ John F. Penney, Dennis A. Kussmann, Kenneth Hurlbut, G. Robert Flease, Gene Sorensen

ATTEST:
/s/ Mary A. Robbins, Waupaca County Clerk

APPROVED AS TO FORM:
/s/ Jeffrey Siewert, Corporation Counsel

Supr. Craig moved and Supr. Johnson seconded the motion to adopt Resolution No. 11 (2005-2006). Motion carried 24-0. Passed the 16th day of August, 2005.

APPOINTMENTS

Supr. Ramussen moved and Supr. Peterson seconded the motion to appoint Roger Pitt as Public Information Officer and Paulene Kipke as the Red Cross representative to the Local Emergency Planning Committee (LEPC). Motion carried 24-0. Passed the 16th day of August, 2005.

ANNOUNCEMENTS AND CORRESPONDENCE

Chair Koeppen placed the following correspondence for August on file in the County Clerk's Office: Waupaca County Economic Development Corp. Report, Town of Mukwa interim Ordinance, Towns Association Quarterly Meeting Agenda, 2 Legislative Reviews, and Wisconsin County Mutual Insurance newsletter.

Supr. Rasmussen moved and Supr. Sorensen seconded the motion to move the date of the September County Board meeting to September 27 so not to conflict with the WCA Annual Conference on September 20. Motion carried 24-0. Passed the 16th day of August, 2005.

Supr. Steenbock moved and Supr. Trambauer seconded the motion to adjourn. Motion carried 24-0. Chair Koeppen declared the meeting adjourned at 10:36 a.m.