

**WAUPACA COUNTY BOARD OF SUPERVISORS  
ANNUAL SESSION  
NOVEMBER 16, 2004**

Chair Koeppen called the meeting to order at 6:00 p.m. with 25 members present.

Present: Suprs. Aasen, Allen, Barrington, Brown, Craig, Flease, Flink, Gabert, Hillskotter, Hurlbut, Johnson, Jonely, Koeppen, Kussmann, Lawrence, Loughrin, Mares, Murphy, Penney, Peterson, Sasse, Sorensen, Steenbock, Trambauer, Trudell. Suprs. Rasmussen and Whitman excused.

Chair Koeppen made the open meeting statement that this meeting and all other meetings of this board are open to the public. Proper notice has been posted and given to the press, in accordance with Wisconsin Statutes so the citizenry may be aware of the time, place and agenda of this meeting.

A moment of silent meditation was observed followed by the Pledge of Allegiance.

Supr. Flink moved and Supr. Trudell seconded the motion to approve the amended agenda. Motion carried 25-0.

Supr. Peterson moved and Supr. Murphy seconded the motion to approve the minutes from the October 26, 2004 meeting. Motion carried 25-0.

**PUBLIC HEARING  
FARMLAND PRESERVATION RELINQUISHMENT**

Supr. Lawrence moved and Supr. Flink seconded the motion to open the public hearing for Farmland Preservation Relinquishment. Motion carried 25-0.

Chair Koeppen opened the public hearing and asked if anyone would like to speak on the relinquishment. Chair Koeppen called 3 times for any further public input. Being no input, Supr. Lawrence moved and Supr. Flease seconded the motion to close the public hearing and reconvene into regular session. Motion carried 25-0 to close the public hearing.

**RESOLUTION NO. 31 (2004-2005)**

**TO THE HONORABLE WAUPACA  
COUNTY BOARD OF SUPERVISORS**

The Waupaca County Land and Water Conservation Committee has reviewed the Farmland Preservation Release/Relinquishment Application Modification Agreement under S. 91.19(2) or S. 91.19(6S)

Waupaca County Highway Department  
515 E. Fulton St.  
Waupaca, WI 54981  
Sec. 19, Township of Mukwa  
.65 Acres

**Therefore**, as required by Farmland Preservation Law, Chapter 71.09(11) and Chapter 91.19(2), Wis. Stats., we are presenting this resolution for relinquishment to this Board with our recommendation that it be approved.

**RESPECTFULLY SUBMITTED BY THE WAUPACA COUNTY LAND AND WATER CONSERVATION COMMITTEE:** /s/ Eunice Lawrence, Donn L. Allen, Howard Trudell, Thomas A. Opperman, Donald Peterson

ATTEST:  
Mary A. Robbins, Waupaca County Clerk

APPROVED AS TO FORM:  
Jeffrey Siewert, Corporation Counsel

Supr. Craig moved and Supr. Lawrence seconded the motion to adopt Resolution No. 31 (2004-2005). Motion carried 25-0. Passed this 16<sup>th</sup> day of November, 2004.

**PUBLIC HEARING FOR THE 2005 BUDGET  
AND  
TRANSPORTATION SERVICES PROGRAM 85.21**

Supr. Brown moved and Supr. Kussmann seconded the motion to open the public hearing for the 2005 Budget and Transportation Services Program 85.21. Motion carried 25-0. Chair Koeppen opened the public hearing and asked if anyone would like to speak on the budget.

Chair Koeppen called 3 times for any further public input. Being no other input, Supr. Murphy moved and Supr. Hurlbut seconded the motion to close the public hearing and reconvene into regular session. Motion carried 24-1 with Supr. Steenbock voting not to close the public hearing.

**COMMITTEE REPORT**

Finance & Personnel Committee Chair Jim Loughrin thanked the Committee, Mary Robbins, Jim Bernhagen for organizing the budget sessions and all his helpful advice, and the department heads and committees for preparing their department budgets during this difficult time.

**EHLERS & ASSOCIATES  
5-Year Financial Plan Adoption**

Phil Cosson reviewed the 5-year financial plan and answered questions. Report is on file in its entirety in the County Clerk's office.

**RESOLUTION NO. 26 (2004-2005)**

**INITIAL RESOLUTION AUTHORIZING THE ISSUANCE OF  
\$5,540,000 GENERAL OBLIGATION PROMISSORY NOTES**

BE IT RESOLVED by the Board of Supervisors of Waupaca County, Wisconsin (the "County") that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, general obligation promissory notes in an amount not to exceed \$5,540,000 for the public purpose of paying the costs of projects included in the County's 2005 and 2006 capital improvement plans, including road and bridge projects, nursing home facility improvements, courthouse improvements, improvements at the County fairgrounds, park and recreation projects, the Land Information Office County-wide mapping project, acquisition of equipment for the Sheriff's Department, the Parks and Recreation Department and the Solid Waste/Recycling Department. There shall be levied on all the taxable property of the County a direct, annual, irrevocable tax sufficient to pay the interest on said notes as it becomes due, and also to pay and discharge the principal thereof.

Adopted and recorded November 16, 2004.

/s/ Dick Koeppen  
Chairperson

ATTEST:  
/s/ Mary A. Robbins  
Waupaca County Clerk

Supr. Hurlbut moved and Supr. Flink seconded the motion to adopt Resolution No. 26 (2004-2005). Motion carried 21-4 with Suprs. Kussmann, Steenbock, Penney and Johnson voting no, Supr. Whitman and Supr. Rasmussen were absent. Passed this 16<sup>th</sup> day of November, 2004, we a ¾ vote of members elect.

**RESOLUTION NO. 27 (2004-2005)  
RESOLUTION PROVIDING FOR THE SALE OF \$5,540,000  
GENERAL OBLIGATION PROMISSORY NOTES**

WHEREAS, the Board of Supervisors of Waupaca County, Wisconsin (the "County") has adopted an initial resolution authorizing the issuance of general obligation promissory notes in the amount not to exceed \$5,540,000 for the public purpose of paying the cost of projects included in the County's 2005 and 2006 capital improvement plans.

NOW, THEREFORE, BE IT RESOLVED that:

Section 1. The Notes. The County shall issue General Obligation Promissory Notes in the amount of \$5,540,000 (the "Notes") for the purpose above specified.

Section 2. Sale of Notes. The County Board hereby authorizes and directs that the Notes be offered for public sale. At a subsequent meeting, the County Board shall consider such bids for the Notes as may have been received and take action thereon.

Section 3. Notice of Note Sale. The County Clerk is hereby directed to cause notice of the sale of the Notes to be disseminated in such manner and at such times as the County Clerk may determine and to cause copies of a complete, official Notice of Note Sale and other pertinent data to be forwarded to interested bidders as the County Clerk may determine.

Section 4. Official Statement. The County Clerk shall cause an Official Statement concerning this issue to be prepared by the County's financial advisor, Ehlers & Associates, Inc. The appropriate County officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Statement under this resolution.

Approved this 16<sup>th</sup> day of November, 2004.

/s/ Dick Koeppen  
Chairperson

ATTEST:  
/s/ Mary A. Robbins  
Waupaca County Clerk

Supr. Lawrence moved and Supr. Barrington seconded the motion to adopt Resolution No. 27 (2004-2005). Motion carried 21-4 with Suprs. Kussmann, Steenbock, Penney and Johnson voting no. Passed this 16<sup>th</sup> day of November, 2004 with a majority vote.

Finance Director Jim Bernhagen reviewed the amended 2005 budget.

**RESOLUTION NO. 24 (2004-2005)**

**Subject:** Parks Caretaker new position – Waupaca County Parks and Recreation Department.

**WHEREAS**, the Waupaca County Parks and Recreation Department has requested additional staff to meet the needs and demands of the Parks Department; and

**WHEREAS**, the position has been reviewed and determined by the Finance and Personnel Committee to recommend to County Board for approval of this request.

**NOW, THEREFORE, LET IT BE RESOLVED** that the Waupaca County Board of Supervisors does hereby approve one new position of Parks Caretaker effective January 1, 2005.

**RECOMMENDED FOR INTRODUCTION BY WAUPACA COUNTY FINANCE AND PERSONNEL COMMITTEE:** /s/ James Loughrin, Gary Barrington, John F. Penney, Kay Hillskotter, Donald Aasen, Duane R. Brown, Patricia Craig, Dick Koeppen

ATTEST:  
/s/ Mary A. Robbins, Waupaca County Clerk

APPROVED AS TO FORM  
/s/ Jeffrey Siewert, Corporation Counsel

Supr. Hurlbut moved and Supr. Sasse seconded the motion to adopt Resolution No. 24 (2004-2005). Motion carried 19-6 with Suprs. Kussmann, Steenbock, Murphy, Penney, Johnson, and Jonely voting no. Passed this 16<sup>th</sup> day of November, 2004.

**RESOLUTION NO. 25 (2004-2005)**

**Subject: Year 2005 Budget**

**BE IT RESOLVED** that there is hereby levied against the taxable property of Waupaca County as equalized for the year of 2004 the sum of \$630,793.34 as a state tax for forestry purposes, and

**BE IT FURTHER RESOLVED** that there is hereby levied against the taxable property of Waupaca County as equalized for the year 2004 the following sums:

\$	4,060.00	as veteran's relief
\$	13,788,951.00	as general tax
\$	3,510,405.00	as debt service tax

**BE IT FURTHER RESOLVED** that there is hereby levied against the taxable property of Waupaca County as equalized for the year 2004 excepting Cities of Clintonville, New London and Waupaca, the sum of \$53,000.00 for bridges under Sec. 81.38, Wisconsin Statutes, and

**BE IT FURTHER RESOLVED** that there is hereby levied against the taxable property of Waupaca County as equalized for the year 2004 excepting the Cities of Clintonville, Manawa, Marion, New London, Waupaca, Weyauwega, Village of Fremont, Village of Scandinavia and the Village of Iola, the sum of \$653,390.00 for Public Libraries under Section 43.64 Wisconsin Statutes, and

**NOW, THEREFORE, BE IT RESOLVED THAT** the Year 2005 Budget be adopted at the summary level as printed in the Proceedings of the Waupaca County Board of Supervisors. Department heads shall operate their programs as presented in their proposed line item budgets.

**RECOMMENDED FOR INTRODUCTION BY WAUPACA COUNTY FINANCE AND PERSONNEL COMMITTEE:** /s/ James Loughrin, Gary Barrington, John F. Penney, Kay Hillskotter, Donald Aasen, Duane R. Brown, Patricia Craig, Dick Koeppen

ATTEST:  
/s/ Mary A. Robbins, Waupaca County Clerk

APPROVED AS TO FORM  
/s/ Jeffrey Siewert, Corporation Counsel

Supr. Brown moved and Supr. Flink seconded the motion to adopt Resolution No. 25 (2004-2005). Motion carried 23-2 with Suprs. Kussmann and Steenbock voting no. Passed this 16<sup>th</sup> day of November, 2004.

**RESOLUTION NO. 28 (2004-2005)**

**Subject:** Restructuring Group Home Staffing - Department of Health and Human Services.

**WHEREAS**, the Department of Health and Human Services owns and operates two residential group homes within Waupaca County (Park Place and Beacon House); and

**WHEREAS**, in 2001 the administration of these group homes was restructured to have one CBRF Coordinator supervise both facilities to allow for more consistent supervision of staffing; and

**WHEREAS**, a need has been determined by the administration at Beacon House to reduce the full-time Assistant Coordinator to a .65 part-time position and expand one Residential Assistant from .4 part-time status to .75 part-time status; and

**WHEREAS**, the additional cost differential of this change is \$3,700, which is available in the budget to cover the cost of this change.

**NOW, THEREFORE, LET IT BE RESOLVED** that the Waupaca County Board of Supervisors does hereby approve changing the full-time Assistant Coordinator to a .65 part-time position and expand one Residential Assistant from .4 part-time status to .75 part-time status.

**RECOMMENDED FOR INTRODUCTION BY WAUPACA COUNTY FINANCE AND PERSONNEL COMMITTEE:** /s/ James Loughrin, Gary Barrington, John F. Penney, Kay Hillskotter, Donald Aasen, Duane R. Brown, Patricia Craig, Dick Koeppen

**ATTEST:**  
/s/ Mary A. Robbins, Waupaca County Clerk

**APPROVED AS TO FORM**  
/s/ Jeffrey Siewert, Corporation Counsel

Supr. Trudell moved and Supr. Hillskotter seconded the motion to adopt Resolution No. 28 (2004-2005). Motion carried 25-0. Passed this 16<sup>th</sup> day of November, 2004.

**RESOLUTION NO. 29 (2004-2005)**

**SUBJECT:** January 1, 2005 Flexible Benefits Plan

**WHEREAS**, the County maintains the Waupaca County Group Health and Dental Benefit Plans (the "Group Health and Dental Plans"); and

**WHEREAS**, the County desires to allow its employees to participate in health and dependent care flexible spending account benefits as set forth in the Waupaca County Flexible Benefits Plan (the "Plan") on file in the Personnel Department; and

**WHEREAS**, the County wishes to adopt a Flexible Benefits Plan that complies with Section 125 of the Internal Revenue Code, to enable its employees to choose between qualified benefits under the Plan on a tax-excludable basis and/or taxable cash compensation; and

**WHEREAS**, the County wishes to adopt Flexible Benefit Plan documents that reflect the final regulations for Section 125 of the Internal Revenue Code.

**NOW, THEREFORE, BE IT RESOLVED**, that the Waupaca County Board of Supervisors hereby adopts the Waupaca County Flexible Benefits Plan as amended and restated, effective as of January 1, 2005;

**BE IT FURTHER RESOLVED**, that the operation of the Waupaca County Group Health and Dental Benefits Plan will continue and all employee contributions thereunder will be made pursuant to the elections under the Flexible Benefits Plan document; and

**BE IT FURTHER RESOLVED**, that the Waupaca County Board is authorized and directed to take any and all action as may be necessary to effectuate this Resolution.

**RECOMMENDED FOR INTRODUCTION BY WAUPACA COUNTY FINANCE AND PERSONNEL COMMITTEE:** /s/ James Loughrin, Gary Barrington, John F. Penney, Kay Hillskotter, Donald Aasen, Duane R. Brown, Patricia Craig, Dick Koeppen

ATTEST:  
/s/ Mary A. Robbins, Waupaca County Clerk

APPROVED AS TO FORM  
/s/ Jeffrey Siewert, Corporation Counsel

Supr. Craig moved and Supr. Trambauer seconded the motion to adopt Resolution No. 29 (2004-2005). Motion carried 25-0. Passed this 16<sup>th</sup> day of November, 2004.

**RESOLUTION NO. 30 (2004-2005)**

**WHEREAS**, Cerebral Palsy of Mideast Wisconsin began providing services for persons with disabilities and their families on July 8, 1954; and

**WHEREAS**, Cerebral Palsy of Mideast Wisconsin collaborates and/or coordinates the provision of these services in the following counties: Adams, Calumet, Fond du Lac, Green Lake, Marquette, Outagamie, Waupaca, Waushara and Winnebago; and

**WHEREAS**, Cerebral Palsy of Mideast Wisconsin is celebrating 50 years of program service provision in these counties; and

**WHEREAS**, the need of services continues to expand; and

**WHEREAS**, Cerebral Palsy of Mideast Wisconsin will continue to assess the needs of persons with disabilities and their families and provide future program services.

**NOW, THEREFORE, BE IT RESOLVED** the Waupaca County Board of Supervisors commend Cerebral Palsy of Mideast Wisconsin for their 50 years of dedicated services to persons with disabilities and their families.

Supr. Kussmann moved and Supr. Steenbock seconded the motion to adopt Resolution No. 30 (2004-2005). Motion carried 25-0. Passed this 16<sup>th</sup> day of November, 2004.

### **APPOINTMENTS**

Supr. Loughrin moved and Supr. Brown seconded the motion to appoint Sigurd Krostue to the Veterans Service Commission for a 3 year term and Supr. Murphy and Supr. Penney to the Waupaca Library Board. Motion carried 25-0. Passed this 16<sup>th</sup> day of November, 2004.

### **ANNOUNCEMENTS AND CORRESPONDENCE**

The County Board of Supervisors gave Post Crescent Correspondent Roger Pitt a standing ovation in honor of his years of service reporting on Waupaca County news.

Chair Koeppen placed the following correspondence for November on file in the County Clerk's Office: Waupaca County Economic Development Corp. Report for October.

Supr. Flink moved and Supr. Steenbock seconded the motion to adjourn. Motion carried 25-0. Chair Koeppen declared the meeting adjourned.