

**WAUPACA COUNTY BOARD OF SUPERVISORS
ADJOURNED ORGANIZATIONAL SESSION
AUGUST 17, 2004**

Chair Koeppen called the meeting to order at 9:00 a.m. with 26 members present.

Present: Suprs. Aasen, Allen, Barrington, Brown, Craig, Flease, Flink, Gabert, Hillskotter, Hurlbut, Johnson, Jonely, Koeppen, Kussmann, Lawrence, Loughrin, Mares, Murphy, Penney, Peterson, Rasmussen, Sasse, Sorensen, Trambauer, Trudell, Whitman. Supr. Steenbock was excused.

Chair Koeppen made the open meeting statement that this meeting and all other meetings of this board are open to the public. Proper notice has been posted and given to the press, in accordance with Wisconsin Statutes so the citizenry may be aware of the time, place and agenda of this meeting.

A moment of silent meditation was observed followed by the Pledge of Allegiance.

Supr. Flink moved and Supr. Kussmann seconded the motion to approve the agenda. Motion carried 26-0.

Supr. Rasmussen moved and Supr. Peterson seconded the motion to approve the minutes from the July 20, 2004 meeting. Motion carried 26-0.

**REVOLVING LOAN FUND - WORLD CLASS MANUFACTURING
Dave Thiel, WCEDC**

Dave Thiel reported that the local economy is pulling out of the recession. World Class Manufacturing is requesting \$100,000 from the revolving loan fund. Dave Thiel has received a commitment letter from the private financing company. Supr. Flease moved and Supr. Hillskotter seconded the motion to approve the revolving loan fund to World Class Manufacturing. Motion carried 26-0. Passed this 17th day of August, 2004.

**REPORT NO. 13 (2004-2005)
AUDITOR'S REPORT
Paul Denis, Schenk, S.C.**

Paul Denis reviewed the Management Letter, Comprehensive Annual Financial Report for the year ended December 31, 2003, and Federal, Awards and State Financial Assistance Report. The report is on file in the County Clerk's office.

REPORT NO. 14 (2004-2005)
Highway Department Capital Improvements Program 2005-2009
Dean Steingraber, Highway Commissioner

Dean Steingraber reviewed the 2005-2009 Capital Improvements Program and reviewed capital improvements completed in the past year. The reports are on file in the County Clerk's office.

LIBRARY SERVICE PLAN: 2005-2009
Rick Krumwiede, O.W.L.S.

Rick Krumwiede reviewed the 2005-2009 Library Service Plan. Supr. Rasmussen moved and Supr. Trudell seconded the motion to approve the 2005-2009 Library Service Plan as presented. Motion carried 26-0. Passed this 17th day of August, 2004.

REPORT NO. 12 (2004-2005)
Severe Weather and Emergency Management Updates
Andrew Carlin, Emergency Management Director

Emergency Management Director Andy Carlin gave a Powerpoint presentation on severe weather and highlighted Waupaca County's recent severe weather.

Chair Koeppen commended Andy Carlin, Sheriff Liebe and his department, and the Highway Department on the excellent job they did during the recent tornado.

COMMITTEE REPORTS

Supr. Rasmussen, Chair of the Public Property Committee, informed the County Board of a letter he received from the Waupaca Police Department requesting space in the Law Enforcement Center. Supr. Rasmussen directed Chief Deputy Kraeger to respond to the letter thanking the Waupaca Police Department for their interest but indicating that Waupaca County needs the space for future expansion.

AMEND WAUPACA COUNTY CODE OF ORDINANCES
CHAPTER 32, WAUPACA COUNTY SHORELAND ZONING ORDINANCE
Section 7.6 – Waterfront Camp or Institution

The Waupaca County Board of Supervisors does hereby ordain and enact the following amendments to the Waupaca County Shoreland Zoning Ordinance, Chapter 32:

7.6 Waterfront Camp or Institution

Purpose:

This section of the Waupaca County Shoreland Zoning Ordinance pertains to existing and potential future camps or institutions land uses, and is intended to provide flexibility to these land uses, while limiting the potential adverse impacts of such uses on the shoreland

environment. The intent is to permit multiple structures per parcel where the physical layout of the parcels will assure control of pollution and preservation of vegetative cover, and to regulate the impact of the development of the entire shoreland environment of the camp or institution.

Definitions:

Camp or Institution: Legally existing public or private premises, including buildings, owned and controlled by a profit, non-profit, benevolent, fraternal, or religious organization that are used for the temporary or permanent accommodations of the organization or its members or lessees.

Parcel: An existing or newly created ownership parcel delineated for tax or other purposes.

Density: Square feet of land per dwelling unit.

Maximum Density of Multiple Structures on a Single Parcel:

Multiple principal structures may be permitted on a single parcel in the Waterfront Camp or Institution Shoreland Zone provided that the density of the parcel is 20,000 square feet or greater per dwelling unit. If seasonal (including existing trailers or mobile homes) or year round principal structures are single family, they are limited to single family uses for perpetuity.

New Camp or Institution Waterfront Standard:

Any newly constructed waterfront camp or institution must also provide at least 100 feet of waterfront per dwelling unit.

Site Plan:

The owner or operator of the camp or institution shall submit a site plan to the Waupaca County Zoning Department for review and approval at a scale acceptable to the Zoning Department. This site plan shall include an existing map or certified survey map that has the following information drawn to scale:

1. Exterior parcel lines.
2. Location and size of footprint of all existing structures and other impervious surfaces.
3. Location of the Ordinary High Water Mark (OHWM).
4. Interior parcel lines created by the camp or institution to divide the parcel into single-family or multiple-family land use.
5. Identification of “deed restricted open space.”
6. Other pertinent information as required by the zoning administrator or the zoning committee.
7. The information requested above (1-6) may be submitted on several different drawings to provide for greater readability. This site plan must also be submitted

to the local town plan commission or committee if such a commission or committee exists.

Deed Restrictive Open Space:

Vegetative cover shall comprise of at least seventy five (75) percent of each parcel (whether there are single-family or multi-family structures located on the parcel) and shall be classified and noted on the original site plan as “deed restricted open space.” A deed restriction for the property shall also be recorded with the Waupaca County Register of Deeds office.

Shoreline Buffer (mitigation):

Prior to any structural alternations or additions to existing principal structures, or any new structures, mitigation shall include a 35-foot deep natural vegetation buffer measured landward from the OHWM on the parcel fronting the water. A pathway, no more than four (4) feet wide may be constructed per 100 feet of shoreline paralleling the shoreline within this 35 foot deep natural vegetation buffer.

Non-Conforming Shoreland Structures:

All principal structures that are non-conforming with regard to waterfront setback (distance from the OHWM to the structure), or because the density of existing structures exceed the maximum density of 20,000 sq. ft. per dwelling unit, shall adhere to the same rules and regulations that apply to similar principal structures under Section 8.3 of the Waupaca County Shoreland Zoning Ordinance.

All accessory structures that are non-conforming with regard to waterfront setback (except those identified for camp or institution use and noted on the original site plan) shall be removed or relocated to make them conforming prior to any alterations or additions to existing principal structures or new structures on that parcel. (Refer to 8.31(3) of the Waupaca County Shoreland Zoning Ordinance.)

New Parcels:

Any new parcel(s) established by a camp or institution after the date of original site plan submittal to the Waupaca County Zoning Office shall have a minimum of 20,000 square feet parcel per dwelling unit; and, if bordering the water, must have 100 feet of waterfront.

EFFECTIVE DATE

Upon adoption of the County Board of Supervisors, the amendment will be in full force and effect within Waupaca County and each Town as provided in Section 59.69(5)e, Wis. Stats.

Supr. Craig moved and Supr. Hurlbut seconded the motion to waive the reading of the amendment and to approve the amendment to Chapter 32, Section 7.6 of the Waupaca County Code of Ordinances. Motion carried 26-0. Passed the 17th day of August, 2004.

ANNOUNCEMENTS AND CORRESPONDENCE

Chair Koeppen placed the following correspondence for July on file in the County Clerk's Office: Waupaca County Economic Development Corp. Report for July, Clerk of Circuit Courts 2003 Annual Report for next month, and Resolution by Town of Scandinavia petitioning Waupaca County to Amend its Subdivision Ordinance.

Supr. Kussmann moved and Supr. Aasen seconded the motion to adjourn. Motion carried 26-0. Chair Koeppen declared the meeting adjourned at 10:25 a.m.