

**WAUPACA COUNTY BOARD OF SUPERVISORS  
ADJOURNED ORGANIZATIONAL SESSION  
JULY 20, 2004**

Chair Koeppen called the meeting to order at 9:00 a.m. with 26 members present.

Present: Suprs. Aasen, Barrington, Brown, Craig, Flease, Flink, Gabert, Hillskotter, Hurlbut, Johnson, Jonely, Koeppen, Kussmann, Lawrence, Loughrin, Mares, Murphy, Penney, Peterson, Rasmussen, Sasse, Sorensen, Steenbock, Trambauer, Trudell, Whitman. Supr. Allen was excused.

Chair Koeppen made the open meeting statement that this meeting and all other meetings of this board are open to the public. Proper notice has been posted and given to the press, in accordance with Wisconsin Statutes so the citizenry may be aware of the time, place and agenda of this meeting.

A moment of silent meditation was observed followed by the Pledge of Allegiance.

Supr. Flink moved and Supr. Aasen seconded the motion to approve the agenda. Motion carried 26-0.

Supr. Rasmussen moved and Supr. Sorensen seconded the motion to approve the minutes from the June 15, 2004 meeting as amended. Supr. Jonely was excused from the June 15 meeting. Motion carried 26-0.

**PRESENTATION  
Representative to the Assembly Jean Hundertmark**

Representative Hundertmark was presented with a recognition plaque in gratitude for her work on AB709 on behalf of Waupaca County. Dr. James Fico thanked Iola Police Chief Tom Hansen, Connie Abert, UW-Extension 4-H & Youth Development Coordinator, and Bob Tomczyk, Grant Administrator for all they did to get AB709 passed. Representative Hundertmark thanked everyone for the award and presented pens used by Governor Doyle in signing the bill to Bob Tomczyk and Chief Tom Hansen on behalf of the State of Wisconsin.

**REPORT NO. 9 (2004-2005)  
Department of Health & Human Services  
2003 Annual Report**

Dennis Dornfeld reviewed the Health and Human Services 2003 Annual Report. The report will be filed in its entirety in the County Clerk's office.

**REPORT NO. 10 (2004-2005)**  
**East Central Planning Commission**  
**Harlan Kiesow, Executive Director**

Harlan Kiesow reviewed the East Central Wisconsin Regional Planning annual report. The report will be filed in its entirety in the County Clerk's office.

**REPORT NO. 11 (2004-2005)**  
**Clean Sweep**  
**Roger Holman, Solid Waste Director**

Roger Holman handed out the Waupaca County Agricultural Clean Sweep brochure and reviewed the Clean Sweep program, being planned for September 15, 8:00 a.m. to noon.

**AMENDMENT TO CHAPTER NO. 34**  
**Town of Waupaca, A-G to RS-20**  
**2004-480**  
**Z-4-04**

Parcels #20-31-41-2, #20-31-41-3, #20-31-41-4 & #20-32-33-2, Z-4-04, Jon M. & Amber M. Petersen, in Sections 31 & 32, Town of Waupaca for a Zoning Map Amendment from an A-G (General Agriculture) zone to an RS-20 (Residential Single-Family, 20,000 Sq. Ft. Lot Minimum) zone for a future residential subdivision.

An amendment to amend the Waupaca County Zoning Ordinance by changing the zoning classification of certain specified lands located in part of the E ½ of the SE ¼ of Sec. 31 and also being in part of the W ½ of the SW ¼ of Sec. 32, Town of Waupaca, lying along County Highway "E", Fire Number N-2597, Waupaca County, Wisconsin, on approximately 45.7 acres.

Subject matter of this ordinance having been duly referred to and considered by the Waupaca County Planning and Zoning Committee and public hearing having been held after the giving of requisite notice of said hearing and a recommendation thereon reported to the Board of Supervisors, Waupaca County, Wisconsin as required by Section 59.97 of the Wisconsin Statutes, said Board does ordain as follows:

- Section 1. The Zoning Map entitled Waupaca Township, Waupaca County is hereby amended by changing the zoning classification of the area shown on the attached map, which is made a part of the ordinance from an A-G (General Agriculture) zone to an RS-20 (Residential Single-Family, 20,000 Sq. Ft. Lot Minimum) zone.
- Section 2. This ordinance shall be in full force and effect in the Town of Waupaca upon filing with the County Clerk of Waupaca County a certified copy of a resolution of the Town Board of Supervisors of said town approving said ordinance or 40 days after the adoption of the ordinance by County Board, unless a certified copy of a resolution disapproving the amendment is filed within ten (10) days with the County Clerk within that time.

Section 3. All ordinances or parts of ordinances inconsistent with or in contravention of provisions of this ordinance are hereby repealed.

I, Mary A. Robbins, Waupaca County Clerk do hereby certify that the above Zoning Amendment was adopted on July 20, 2004.

/s/ Mary A. Robbins, Waupaca County Clerk

Supr. Rasmussen moved and Supr. Hurlbut seconded the motion to adopt the amendment to Chapter 34 of the Waupaca County Code of Ordinances. Motion carried 26-0. Passed the 20th day of July, 2004.

**AMENDMENT TO CHAPTER NO. 34**  
**Town of Waupaca, RS-20 to C-G**  
**2004-481**  
**Z-5-04**

Parcel #05-35-76-14, Z-5-04, Sandi J. Schuettepelz, in Sec. 35, Town of Farmington for a Zoning Map Amendment from an RS-20 (Residential Single-Family, 20,000 Sq. Ft. Lot Minimum) zone to a C-G (General Commercial) zone for a retail business and/or café.

An amendment to amend the Waupaca County Zoning Ordinance by changing the zoning classification of certain specified lands located in part of Government Lot #4 of Sec. 35, Town of Farmington, lying along County Highway "QQ", Fire Number E-2729, Waupaca County, Wisconsin, on approximately 4,500 square feet (0.11 acres).

Subject matter of this ordinance having been duly referred to and considered by the Waupaca County Planning and Zoning Committee and public hearing having been held after the giving of requisite notice of said hearing and a recommendation thereon reported to the Board of Supervisors, Waupaca County, Wisconsin as required by Section 59.97 of the Wisconsin Statutes, said Board does ordain as follows:

Section 1. The Zoning Map entitled Farmington Township, Detail Map B-16, Waupaca County is hereby amended by changing the zoning classification of the area shown on the attached map, which is made a part of the ordinance from an RS-20 (Residential Single-Family, 20,000 Sq. Ft. Lot Minimum) zone to a C-G (General Commercial) zone.

Section 2. This ordinance shall be in full force and effect in the Town of Farmington upon filing with the County Clerk of Waupaca County a certified copy of a resolution of the Town Board of Supervisors of said town approving said ordinance or 40 days after the adoption of the ordinance by County Board, unless a certified copy of a resolution disapproving the amendment is filed within ten (10) days with the County Clerk within that time.

Section 3. All ordinances or parts of ordinances inconsistent with or in contravention of provisions of this ordinance are hereby repealed.

I, Mary A. Robbins, Waupaca County Clerk do hereby certify that the above Zoning Amendment was adopted on July 20, 2004.  
/s/ Mary A. Robbins, Waupaca County Clerk

Supr. Lawrence moved and Supr. Murphy seconded the motion to adopt the amendment to Chapter 34 of the Waupaca County Code of Ordinances. Motion carried 26-0. Passed this 20th day of July, 2004.

**WAUPACA COUNTY CODE OF ORDINANCES  
CHAPTER 2, RULES OF THE COUNTY BOARD**

Amend Rule No. 1.1 to read “Meeting hours of the Board shall be 9:00 a.m. or at the discretion of the Chairperson of the County Board. The Public Hearing of the budget held on the second Tuesday in November shall be scheduled to begin at 6:00 p.m.”

Supr. Craig moved and Supr. Hillskotter seconded the motion to amend the ordinance to read “The Public Hearing of the budget held on the third Tuesday in November shall be scheduled to begin at 6:00 p.m.” Motion carried 26-0. Passed this 20<sup>th</sup> day of July, 2004.

Supr. Rasmussen moved and Supr. Peterson seconded the motion to adopt Chapter 2, Rule 1.1 of the Waupaca County Code of Ordinances as previously amended. Motion carried 26-0. Passed this 20<sup>th</sup> day of July, 2004.

Amend Rule No. 3.1 to read “Silent Meditation followed by the Pledge of Allegiance.” Supr. Steenbock moved and Supr. Murphy seconded the motion to adopt Chapter 2, Rule No. 3.1 as amended. Motion carried 26-0. Passed this 20<sup>th</sup> day of July, 2004.

Amend Rule No. 12.4 to read “Supervisor/County Board Chairperson/Citizen Member Entitlement: Per diem will be \$55.00 per day and \$25.00 for any other meeting that same day except any meetings held prior to County Board monthly meeting no extra entitlement; and any regular standard committee meeting over four (4) hours in length shall be paid an additional \$25.00, not to exceed \$80.00 in any one day. See Appendix A – Duties of County Board Chairperson/Vice Chairperson.” Supr. Aasen moved and Supr. Brown seconded the motion to adopt Chapter 2, Rule No. 12.4 as amended. Motion carried 24-2 with Suprs. Craig and Trudell voting no. Passed this 20<sup>th</sup> day of July, 2004.

Supr. Rasmussen moved and Supr. Peterson seconded the motion to waive the reading of the resolutions. Motion carried 26-0. Passed this 20<sup>th</sup> day of July, 2004.

**RESOLUTION NO. 11 (2004-2005)**

**Subject:** Authorizing Waupaca County Treasurer to act as agent for the collection of taxes assessed by Municipalities.

**WHEREAS**, the Waupaca County Treasurer has been approached by Waupaca County municipalities to act as the collection agent for Real Estate and Personal Property Taxes; and

**WHEREAS**, the County is equipped and has the programming to handle the collection; and

**WHEREAS**, this type of agreement is in place in many Wisconsin Counties, it is requested that the County Board of Supervisors give formal approval to the County Treasurer to act as collection agent for municipalities for the purpose of collection of real estate and personal property taxes, special assessments and charges, all under the direction of the Finance & Personnel Committee; and

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. The Waupaca County Treasurer may at his/her discretion, enter into a written agreement under the provisions of Sec. 66.30(2) Wis. Stats. With any municipality in Waupaca County for the collection of real estate and personal property taxes, special assessments and charges.
2. The agreement shall continue in force until either Waupaca County or the municipality gives notice of intention to terminate and withdraw from the agreement by July 1<sup>st</sup> of the tax year.
3. There will be no direct charge to the municipality for this service, however in consideration for these services the County will bank the collections; including interest earnings and will complete the January and February settlements.
4. The Finance & Personnel Committee may approve a standard form agreement, which the County Treasurer may enter into with any municipality without further authorization from the Finance & Personnel Committee. However, any deviation from the standard form contract as authorized by the Finance & Personnel shall require separate specific approval by the same committee.
5. The municipality desiring the services of the Waupaca County Treasurer for the collection of taxes is required to pass a resolution authorizing Waupaca County to act as its agent in the collection of taxes and to enter into an agreement in the form authorized by the Finance & Personnel Committee.

**RECOMMENDED FOR INTRODUCTION BY WAUPACA COUNTY FINANCE & PERSONNEL COMMITTEE:** /s/ James Loughrin, Gary Barrington, John F. Penney, Kay Hillskotter, Don Aasen, Duane R. Brown, Patricia Craig, Dick Koeppen

ATTEST:  
/s/ Mary A. Robbins, Waupaca County Clerk

APPROVED AS TO FORM:  
/s/ Jeffrey Siewert, Corporation Counsel

Supr. Brown moved and Supr. Johnson seconded the motion to adopt Resolution No. 11 (2004-2005). Motion carried 26-0. Passed this 20<sup>th</sup> day of July, 2004.

**RESOLUTION NO. 12 (2004-2005)**

**SUBJECT:** The Health and Human Services Board recommends revising the qualifications of the vacant non-represented fulltime OTS/CSP Manager position (Salary Grade L) to Psychologist and Mental Health Care Manager (Salary Grade N).

**WHEREAS,** our department has been unable to fill the vacant position of OT/CSP Manager for almost six months; and,

**WHEREAS,** revising the qualifications to a licensed-eligible or licensed psychologist should improve recruitment opportunities, as well as expand the medical/biological knowledge for improved customer services; and,

**WHEREAS,** having a psychologist available five days a week for staff consultation will be extremely valuable when considering a majority of our customers are treated with psychotropic medications and suffer from numerous medical/neurological conditions.

**NOW, THEREFORE, LET IT BE RESOLVED** that the Waupaca County Board of Supervisors approves the Health and Human Services Department revise the qualifications of the vacant fulltime OTS/CSP Manager position (Grade L) to Psychologist and Mental Health Care Manager (Grade N).

**BE IT FURTHER RESOLVED** that our 2004 budget will be revised internally to accommodate the needed additional dollars to cover the increased expense of this position change.

**AND, BE IT FURTHER RESOLVED** that the increased dollars required to fund this change will not require any new county dollars.

**RECOMMENDED FOR INTRODUCTION BY WAUPACA COUNTY FINANCE & PERSONNEL COMMITTEE AND WAUPACA COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD:** /s/ James Loughrin, Gary Barrington, John F. Penney, Kay Hillskotter, Don Aasen, Duane R. Brown, Patricia Craig, Dick Koeppen, Nancy Mayne, Gerald Murphy, Donn L. Allen, John H. Trambauer, Howard Trudell, Elizabeth Tautges

ATTEST:  
/s/ Mary A. Robbins, Waupaca County Clerk

APPROVED AS TO FORM:  
/s/ Jeffrey Siewert, Corporation Counsel

Supr. Trudell moved and Supr. Craig seconded the motion to adopt Resolution No. 12 (2004-2005). Motion carried 26-0. Passed this 20<sup>th</sup> day of July, 2004.

### **ANNOUNCEMENTS & CORRESPONDENCE**

Chairman Koeppen placed the following correspondence for July on file in the County Clerk's Office: Waupaca County Economic Development Corp. Report for June, Thank you from Richard J. Pamperin, The High Ground – Thank you and Certificate of Appreciation, and Town of Mukwa Ordinance 3-99 & Addendum One.

County Board group photo will be on August 17 at 8:30 a.m.

Supr. Aasen moved and Supr. Steenbock seconded the motion to adjourn. Motion carried 26-0. Chair Koeppen declared the meeting adjourned at 10:15 a.m.