

**WAUPACA COUNTY BOARD OF SUPERVISORS
ORGANIZATIONAL SESSION – SECOND DAY
APRIL 21, 2004**

Chair Koeppen at 9:00 a.m. with 26 members present. Supr. Kussmann was excused.

Chair Koeppen made the opening statement that this meeting and all other meetings of this board are open to the public. Proper notice has been posted and given to the press, in accordance with Wisconsin Statutes so the citizenry may be aware of the time, place and agenda of this meeting.

Pledge of Allegiance and was said by all followed by a moment of silence.

	Supervisors entitled to seats:
District 1:	Rose Mary Sasse
District 2:	Dennis Kussmann
District 3:	Dick Koeppen
District 4:	Donald L. Steenbock
District 5:	James Flink
District 6:	Lloyd Mares
District 7:	Howard Trudell
District 8:	Donald Aasen
District 9:	Donald J. Peterson
District 10:	Gene Sorensen
District 11:	Fred Rasmussen
District 12:	Robert H. Whitman
District 13:	Eunice Lawrence
District 14:	Gerald Murphy
District 15:	Kenneth Hurlbut
District 16:	John F. Penney
District 17:	David L. Johnson
District 18:	Patricia Craig
District 19:	Kay Hillskotter
District 20:	William Jonely
District 21:	John Trambauer
District 22:	G. Robert Flease
District 23:	Dona Gabert
District 24:	Donn Allen
District 25:	Duane R. Brown
District 26:	James Loughrin
District 27:	Gary Barrington

Supr. Rasmussen moved and Supr. Flink seconded the motion to approve the agenda. The motion was carried without a negative vote.

REPORT NO. 1 (2004-2005)
Committee on Committees Selections

Agriculture & Extension

Eunice Lawrence, Chair
Ken Hurlbut, Vice Chair
Donald Steenbock
Donald Peterson
Gerald Murphy*

Acquired Lands in rem

Dennis Kussmann

Board of Adjustment
Term Expires June 30

James Loughrin, 2004
Carl Kietzmann, 2006
Patricia Craig, 2005
Lloyd Mares, 2004
Dave Johnson, 2005

CAP Services

David Johnson

Chain O'Lakes District

Fred Rasmussen

Committee on Aging
Advisory Committee

David Johnson
Donald Peterson*
Howard Trudell
Donn Allen
Citizen Member

Committee on Committee

Dick Koeppen*
Robert Whitman*
Kay Hillskotter*
John Penney*
Don Peterson*
Dave Johnson*
James Loughrin*

Criminal Justice

To be appointed

Comprehensive Planning

Kenneth Hurlbut, Chair
Dennis Kussmann

Information System

Don Aasen, Chair
John Penney, Vice Chair
Dick Koeppen*

East Central Wisconsin Planning

Dick Koeppen*
Duane Brown
Governor Appointment

Economic Development

John F. Penney
Dick Koeppen

Environmental Site Assessment

Dennis Kussmann
Donald Peterson

Emergency Management, Terrorism & Safety

Dick Koeppen, Chair*
James Loughrin, Vice Chair*
James Flink
G. Robert Flease*
Kay Hillskotter

Finance and Personnel

James Loughrin, Chair
Duane Brown, Vice Chair
Gary Barrington*
Kay M. Hillskotter
Dick Koeppen
Patricia Craig
John F. Penney
Donald Aasen

Personnel Sub-Committee

Kay Hillskotter, Chair
Patricia Craig, Vice Chair
Gary Barrington*

Health & Human Services

Kay Hillskotter
John Trambauer*
Rose Mary Sasse
Gerald Murphy*
Donn Allen
Howard Trudell
3 Citizen Members

Highway Elected

G. Robert Flease, Chair
William Jonely, Vice Chair
James Flink
Don Aasen*
Lloyd Mares*

Iola Lake District

Howard Trudell

Lakeview Manor Board

Robert Whitman, Chair
Gene Sorensen, Vice Chair
Fred Rasmussen*
Duane Brown*
Patricia Craig*

Land & Water Conservation

Eunice Lawrence, Chair
Donald Peterson, Vice Chair
Fred Rasmussen
Donn Allen
Donald Steenbock*
FSA apointee

Water Quality Sub-Committee

Donald Peterson, Chair
Eunice Lawrence, Vice Chair
Donald Steenbock*
Citizen Members: 8

Land Information/GIS

James Loughrin, Chair
Dona Gabert, Vice Chair
Howard Trudell*

Law Enforcement

James Flink, Chair
William Jonely, Vice Chair
Dona Gabert
David Johnson
Robert Whitman

Legislative & Judicial

Dennis Kussmann, Chair
Gary Barrington, Vice Chair
Fred Rasmussen
Howard Trudell
Donn Allen

Park & Recreation

Ken Hurlbut, Chair
Dona Gabert, Vice Chair
Eunice Lawrence
Rose Mary Sasse
John Trambauer*

Pigeon Lake District

Dennis Kussmann

Public Property

Fred J. Rasmussen, Chair
Robert Whitman, Vice Chair
David Johnson
James Flink
Lloyd Mares*

Solid Waste Management Board

2 year term expiring in April

Gene Sorensen, Chair
John F. Penney, Vice Chair
Ken Hurlbut*
Gerald Murphy*
John Trambauer*

Traffic & Safety

Dick Koeppen*
G. Robert Flease*

Zoning & Planning Committee

John F. Penney, Chair
Dennis Kussmann, Vice Chair
Ken Hurlbut
Gene Sorensen
Robert Flease

*new member on the committee

Supr. Steenbock moved and Supr. Penney seconded the motion to approve the Committee on Committee's report. Motion carried without a negative vote.

Chair Koeppen called a recess for the committees to select committee chairs. Chair Koeppen called the meeting back to order.

REPORT NO. 2 (2004-2005)
Register of Deeds 2003 Annual Report

Chair Koeppen placed the report on file in the County Clerk's office.

REPORT NO. 3 (2004-2005)
Sheriff's Department 2003 Annual Report – Sheriff Liebe
Law Enforcement Center Opening of the 2nd Floor

Chair Koeppen placed the report on file in the County Clerk's Office. Capt. Christ Brogaard gave a presentation on opening the second floor of the Law Enforcement Center with 50 new prisoners. Ten new corrections officers would need to be hired and trained. Training would cost approximately \$88,000.

RESOLUTION NO. 6 (2004-2005)

WHEREAS, the Waupaca County Sheriff's Department has been contacted to give a bid on housing 50 inmates from another county starting January 1, 2005; and

WHEREAS, with that number of inmates, the Waupaca County Jail is not able to house those numbers without opening the second floor; and

WHEREAS, if Waupaca County Sheriff's Office were awarded the 50 inmate contract, the second floor would have to be opened; and

WHEREAS, if 10 new officers were hired to open the second floor to begin January 1, 2005, these officers would have to be hired by November 1, 2004 at a cost of \$88,342.00 as to be trained for housing inmates on January 1, 2005.

THEREFORE BE IT RESOLVED that a proposal be submitted to the jurisdiction in contact with the Waupaca County Sheriff's Office for 50 inmates, to determine the feasibility of opening the second floor for purposes of housing out-of-county inmates.

BE IT FUTHER RESOLVED if the 50 bed contract were not awarded to the Waupaca County Sheriff's Office, this resolution would be null and void pending other contracts awarded to the Waupaca County Sheriff's Office.

RECOMMENDED FOR INTRODUCTION BY THE WAUPACA COUNTY LAW ENFORCEMENT COMMITTEE: /s/ James Flink, Robert Whitman, David Johnson, William Jonely, Dona Gabert

ATTEST:
/s/ Mary A. Robbins, Waupaca County Clerk

APPROVED AS TO FORM
/s/ Jeffrey Siewert, Corporation Counsel

Supr. Flink moved and Supr. Hurlbut seconded the motion to adopt Resolution No. 6 (2004-2005). Supr. Penney expressed his concerns of adding to the county's tax roll. Supr. Hillskotter expressed her concerns regarding personnel issues beyond 2006. Voice roll call vote was taken. Supr. Sasse aye, Supr. Kussmann absent, Supr. Koeppen aye, Supr. Steenbock no, Supr. Flink aye, Supr. Mares aye, Supr. Trudell aye, Supr. Aasen aye, Supr. Peterson aye, Supr. Sorensen aye, Supr. Rasmussen aye, Supr. Whitman aye, Supr. Lawrence aye, Supr. Murphy aye, Supr. Hurlbut aye, Supr. Penney no, Supr. Johnson aye, Supr. Craig aye, Supr. Hillskotter aye, Supr. Jonely aye, Supr. Trambauer aye, Supr. Flease aye, Supr. Gabert aye, Supr. Allen aye, Supr. Brown aye, Supr. Loughrin aye, and Supr. Barrington aye. Motion carried 24-2.

REPORT NO. 4 (2004-2005)
Sturgeon Trail – Parks & Recreation – Roger Holman

REPORT NO. 5 (2004-2005)
Burn Barrel Brochure – Solid Waste & Recreation

Roger Holman presented a short history of the Sturgeon Trail and updated the Board on the work done on the Sturgeon Trail. Roger also handed out the "Burning News . . ." brochure and discussed the burning restrictions in Waupaca County. Roger announced the 10th anniversary of the Processing Transfer Facility and reminded the Board of the open house on Friday, May 7.

Chair Koeppen called for a five minute recess. Chair Koeppen called the meeting back to order.

REPORT NO. 6 (2004-2005)
Revolving Loan Fund
Dave Thiel, WCEDC

Dave Thiel has received a request for a revolving loan fund in the amount of \$60,000 from the Marion Home & Hardware. Marion Home & Hardware would be creating 3 full-time positions. Supr. Flink moved and Supr. Penney seconded the motion to approve the Revolving Loan Fund to the Marion Home & Hardware. Motion carried without a negative vote. Passed this 21st day of April, 2004.

ADOPTION OF COUNTY BOARD RULES, CHAPTER 2
OF THE GENERAL CODE OF ORDINANCES FOR WAUPACA COUNTY
The Governing Body

Clerk Robbins explained the changes to Chapter 2, The Governing Body. Supr. Craig moved and Supr. Trudell seconded the motion to enact Chapter 2 of the Waupaca County Code of Ordinances, Rules of the Board. The motion was carried without a negative vote. Passed this 21st day of April, 2004. The entire code is on file in the County Clerk's Office.

**AMEND CHAPTER 3, SECTION 19
WAUPACA COUNTY CODE OF ORDINANCES
PERSONNEL POLICIES AND PROCEDURES**

D. Health Insurance

5. As a sponsor of a group health plan, as defined by the Health Insurance Portability and Accountability Act of 1996 (HIPAA), Waupaca County has taken steps to insure its compliance with the applicable federal and state laws and regulations relating to the use, maintenance and disclosure of protected health information.

U. Dental Insurance.

1. As a sponsor of a group health plan which includes a dental plan, as defined by the Health Insurance Portability and Accountability Act of 1996 (HIPAA), Waupaca County has taken steps to insure its compliance with the applicable federal and state laws and regulations relating to the use, maintenance and disclosure of protected health information.

Y. Employee Assistance Program (EAP)

Waupaca County has adopted an Employee Assistance Program (EAP) which is designed to assist employees and their families in identifying and resolving personal concerns in a confidential and professional manner. Those eligible for EAP services include employees, immediate family members designated as dependants, and other individuals living in the household of the employee.

1. As a sponsor of a group health plan which includes EAP, as defined by the Health Insurance Portability and Accountability Act of 1996 (HIPAA), Waupaca County has taken steps to insure its compliance with the applicable federal and state laws and regulations relating to the use, maintenance and disclosure of protected health information.

Supr. Hillskotter moved and Supr. Rasmussen seconded the motion to enact the amendments to Chapter 3, Section 19, Waupaca County Code of Ordinances. The motion was carried without a negative vote. Passed this 21st day of April, 2004.

**AMEND CHAPTER 32
WAUPACA COUNTY CODE OF ORDINANCES
WAUPACA COUNTY SHORELAND ZONING ORDINANCE**

The Waupaca County Board of Supervisors does hereby ordain and enact the following amendments to the Waupaca County Shoreland Zoning Ordinance, Chapter 32:

4.21 Side Yards

1. For lots 100 feet or more wide at the building line there shall be a minimum side yard of 10 feet and a combined total side yard of at least 30 feet for both side yards for all principal and accessory structures.
2. For lots less than 100 feet wide at the building line there shall be a minimum side yard of 7.5 feet and a combined total side yard of at least 20 feet for both side yards for all principal and accessory structures.
3. Side yards shall be measured from all points along a common lot line to the nearest point of a building or structure which may include a roof overhang, wing wall or deck.

4.4 Accessory Structures

An accessory structure may be placed on a parcel prior to a principal structure only if the following conditions are met:

1. No human habitation shall be allowed in this structure. The structure may not include sleeping, kitchen or other facilities or construction designed to allow its use for human habitation or inconsistent with use as an accessory structure.
2. No commercial use shall be allowed in this structure.
3. No sanitary facilities shall be allowed in this structure.
4. Provided all other sections of this ordinance are met including site plan and setback requirements.

5.43 Garage Exemptions

A roadway setback of less than what is required by Section 2.06 of the Waupaca County Zoning Ordinance may be permitted by the zoning administrator or his/her designee where lot depth, location of utilities or other significant site limitations do not allow compliance with roadway setback requirements, a garage not exceeding 600 square feet in area may be constructed provided construction complies with the following:

1. The resulting roadway setback is not less than 20 feet from the road right-of-way where a garage faces the roadway; and not less than 10 feet where a garage does not face the roadway;
2. No parking area may be located in the reduced roadway setback area;
3. State highway shall comply with the provisions of Trans 233, Wisconsin Administrative Code; and

4. All other standards of the ordinance are met.

6.16 Impervious Surface Standards

1. At least 75 percent of each shoreland lot shall be maintained in vegetative cover inclusive of standard landscape practices such as mulch treatments but excluding areas covered by structures such as decks and similar structures.
2. However, on parcels zoned industrial, commercial or multi-family, an approved stormwater management plan may be implemented as an option to (1) above. Such plan shall provide that there will be no increase in stormwater discharge from the parcel as a result of the proposed construction for storms up to and including the 10 year, 24 hour storm event. The plan shall be certified by a registered professional engineer.

Any part of a parcel that is mapped as part of the service is counted as permeable in calculating impervious surface limits provided adequate treatment measures are employed between the parcel and downstream lakes or streams. Additions to stormwater service areas must be approved by the municipality responsible for their design and operation.

8.32(2) Shoreline Setback Nonconformities

2. Principal Structure Between 50 Feet and Required Setback.

A principal structure which is nonconforming as to shoreline setback and which is located between 50 feet from the ordinary high water mark and the required setback may be expanded.

- a. No expansion is permitted within 50 feet of the OHWM;
- b. All expansion is located on the landward side of the existing structure, whenever practicable;
- c. The overall footprint of the enclosed nonconforming principal structure (living space) after expansion does not exceed 1700 square feet;
- d. Impervious surface standards of Section 6.16 are complied with;
- e. Only one expansion over the life of the structure is permitted;
- f. Expansion shall not include a new basement under an existing structure or conversion of a crawlspace to a basement but a basement may be constructed under a new addition and;

- g. Expansion must comply with all other ordinance provisions including mitigation requirements.
- h. As an alternative to expansion under Section 8.32(2)a-g above, an additional story no larger than the footprint of the original structure and not exceeding 28 feet in height may be permitted. Height shall be measured from the lowest exposed point of the structure to the peak of the roof.

Effective Date: Upon enactment of the County Board of Supervisors, the amendment will be in full force and effect within Waupaca County and each Town as provided in Section 59.69(5)e, Wis. Stats.

Supr. Hurlbut moved and Supr. Fleuse seconded the motion to approve the amendments to Chapter 32, Waupaca County Shoreland Zoning Ordinance. Supr. Lawrence read a letter the Water Quality Committee sent to the Waupaca County Zoning Committee in opposition to the amendments to the Waupaca County Shoreland Zoning Ordinance. Motion carried 22-4 with Suprs. Lawrence, Peterson, Allen, and Rasmussen voting no. Passed this 4th day of May, 2004.

**AMENDMENT TO CHAPTER 34
Town of Lebanon, O-F to RS-20
2004-477
Z-1-04**

Parcel #05-26-31-4, Z-1-04, David D. Verhalen, in Sec. 26, Town of Farmington for a Zoning Map Amendment from an O-F (Forest) zone to an RS-20 (Residential Single-Family, 20,000 Sq. Ft. Lot Minimum) zone for a single-family dwelling.

An amendment to amend the Waupaca County Zoning Ordinance by changing the zoning classification of certain specified lands located in part of the NE 1/4 of the SW 1/4 of Sec. 26, Town of Farmington, lying along Otter Drive, Fire Number N-3046, Waupaca County, Wisconsin, on approximately .46 acres.

Subject matter of this ordinance having been duly referred to and considered by the Waupaca County Planning and Zoning Committee and public hearing having been held after the giving of requisite notice of said hearing and a recommendation thereon reported to the Board of Supervisors, Waupaca County, Wisconsin as required by Section 59.97 of the Wisconsin Statutes, said Board does ordain as follows:

- Section 1. The Zoning Map entitled Farmington Township, Detail Map B-16, Waupaca County is hereby amended by changing the zoning classification of the area shown on the attached map, which is made a part of the ordinance from an O-F (Forest) zone to an RS-20 (Residential Single-Family, 20,000 Sq. Ft. Lot Minimum) zone.

Section 2. This ordinance shall be in full force and effect in the Town of Farmington upon filing with the County Clerk of Waupaca County a certified copy of a resolution of the Town Board of Supervisors of said town approving said ordinance or 40 days after the adoption of the ordinance by County Board, unless a certified copy of a resolution disapproving the amendment is filed within ten (10) days with the County Clerk within that time.

Section 3. All ordinances or parts of ordinances inconsistent with or in contravention of provisions of this ordinance are hereby repealed.

I, Mary A. Robbins, Waupaca County Clerk, do hereby certify that the above Zoning Amendment was adopted on April 21, 2004.
/s/ Mary A. Robbins, Waupaca County Clerk

Supr. Lawrence moved and Supr. Allen seconded the motion to approve the amendment to Chapter 34, 2004-477, ZA-3-04. Motion carried 26-0. Passed this 21st day of April, 2004.

DENIAL OF ZONING AMENDMENT
Town of Farmington
ZA-3-04

The Waupaca County Zoning Committee, having considered the petition No. ZA-3-04 on the 12th day of February, 2004 by **Francine E. Behn, et al** from an A-G (General Agriculture) zone to a C-G (General Commercial) zone for a model log home/corporate office.

The following described lands: Located in part of Government Lot #5 and also being in part of the SE 1/4 of the NE 1/4 of Sec. 6, Town of Weyauwega, lying along U.S. Highway "10", Waupaca County, Wisconsin. Approximately 11.87 acres.

Having held public hearings thereon, pursuant to Section 59.97(5)(e) Wisconsin Statutes, notice thereof having been given as provided by law, and being duly informed of the facts pertinent to the changes proposed, and duly advised of the wishes of the people in the area affected, hereby recommends as follows:

Based on the facts and evidence presented, the Committee's decision was to **DENY** the Petition for Zoning Map Amendment, but to **GRANT** a Conditional Use Permit only for the requested purpose as presented due to the following:

The Town Board of Weyauwega was in favor of this application.

With the following conditions:

1. **MUST** obtain a Land Use Permit from the Town Zoning Deputy for the Town of Weyauwega for the construction of the model log home/corporate office.

2. **MUST** obtain a Sanitary Permit from the Zoning Office for the sanitary system prior to construction.

Dated this 8th day of April, 2004
Waupaca County Zoning committee
By: /s/ John F. Penney, Chairman

Supr. Jonely moved and Supr. Murphy seconded the motion to approve the Denial to Zoning Amendment ZA-3-04. Motion carried 26-0. Passed this 21st day of April, 2004.

RESOLUTION NO. 1 (2004-2005)

WHEREAS, under current law, the State Public Defender (SPD) provides counsel to represent people in various legal proceedings including criminal proceedings that may result in imprisonment, emergency detention or involuntary civil commitment proceedings, proceedings for the protective placement of an adult, paternity determination, and juvenile delinquency proceedings; and

WHEREAS, the SPD provides counsel to children regardless of the child's income or assets, but only provides counsel to adults who the SPD determines are indigent; and

WHEREAS, the current law provides that a person is indigent for purposes of SPD representation when a person's income and assets, after deductions for reasonable and necessary living expenses, are insufficient to cover the cost of effective legal representation based on the amounts of the former AFDC program; and

WHEREAS, in determining whether a person can afford counsel, courts are not limited by the SPD indigency criteria when they determine that the person cannot afford counsel, and the county in which the court sits must pay the appointed counsel; and

WHEREAS, in 2003 Waupaca County paid \$46,899.35 for individuals that did not meet SPD indigency criteria; and

WHEREAS, effective May 1, 2005 the Assembly Bill Substitute Amendment to this bill changes the criteria for determining indigency for purposes of SPD representation based on whether he or she meets the financial eligibility criteria for the Wisconsin Works Program which in part is based on 115% of the federal poverty guideline as updated annually; and

WHEREAS, the Assembly Substitute Amendment to this bill provides for hiring 44.25 full-time equivalent general purpose revenue positions on May 1, 2005; and

WHEREAS, effective May 1, 2005 the Assembly Substitute Amendment to this bill requires the SPD to provide legal representation to any person, regardless of whether the person is indigent, who seeks SPD representation and is the subject of an involuntary commitment proceeding for mental health or alcoholism treatment, a protective placement proceeding, or a

proceeding to appoint a guardian because the person is alleged to be not competent to refuse psychotropic medication.

NOW, THEREFORE, BE IT RESOLVED by the Waupaca County Board of Supervisors that we strongly support Assembly Substitute Amendment to 2003 Assembly Bill 616 which changes the criteria for determining indigency for purposes of SPD representation to reflect financial eligibility criteria for the Wisconsin Works Program.

BE IT FURTHER RESOLVED that the Waupaca County Clerk be directed to forward a copy of this resolution to all area members of the Committee on Corrections, Governor Jim Doyle, the Wisconsin Counties Association, and all other counties in the State of Wisconsin.

RECOMMENDED FOR INTRODUCTION BY WAUPACA COUNTY LEGISLATIVE AND JUDICIAL COMMITTEE: /s/ Dennis Kussmann, Donn Allen, Gary Barrington, Fred J. Rasmussen, Howard Trudell

ATTEST:
/s/ Mary A. Robbins, Waupaca County Clerk

APPROVED AS TO FORM
/s/ Jeffrey Siewert, Corporation Counsel

Supr. Trudell moved and Supr. Allen seconded the motion to adopt Resolution No. 1 (2004-2005). Motion carried 26-0. Passed the 21st day of April, 2004.

RESOLUTION NO. 2 (2004-2005)

SUBJECT: Health Insurance Portability and Accountability Act (HIPAA)

WHEREAS, Representatives from the Waupaca County Departments of Finance, Health and Human Services, Personnel, Lakeview Manor, Corporation Counsel, and Information Systems have established an inter-departmental work group (HIPAA Work Group) to conduct an initial study of the impact of the 1996 Federal Health Insurance Portability and Accountability Act on the policies and procedures of various departments of Waupaca County and to help determine the steps necessary to insure that the County complies with the applicable federal and state laws and regulations relating to the use, maintenance and disclosure of protected health information; and

WHEREAS, the HIPAA Work Group believes that the establishment of said policies and procedures relating to various departments of Waupaca County is a legal and administrative matter as opposed to a political matter; and

WHEREAS, Waupaca County is required to establish procedures with regard to affected departments to come into compliance with various terms of said Act at different times during 2003, 2004, and 2005; and

WHEREAS, it has been determined that it is necessary for the Board of Supervisors to adopt an enabling resolution so as to allow compliance with said law; and

WHEREAS, in that Waupaca County provides health insurance services and also provides a health insurance plan for some of its employees, the HIPPA Work Group believes that Waupaca County is a hybrid entity as defined in the regulations and as such, Waupaca County should be designated as a hybrid entity to take advantage of the benefits such designation confers.

NOW, THEREFORE, BE IT RESOLVED by the Waupaca County Board of Supervisors that Waupaca County is hereby designated as a hybrid entity as defined in the regulations for purposes of the Health Insurance Portability and Accountability Act and compliance therewith.

BE IT FURTHER RESOLVED by the Waupaca County Board of Supervisors that it hereby authorizes the Department Heads or their designees of the Waupaca County Department of Health and Human Services, the Waupaca County Personnel Department, Waupaca County Lakeview Manor, the Waupaca County Finance Department and the Waupaca County Corporation Counsel's Office to promulgate and establish such procedures and policies as they deem to be necessary so as to insure compliance by Waupaca County with the Health Insurance Portability and Accountability Act, as an administrative matter, under the authority of their respective committees of jurisdiction.

BE IT FURTHER RESOLVED by the Waupaca County Board of Supervisors that it hereby authorizes the Waupaca County Personnel and Finance Committee to amend the Waupaca County Personnel Policies and Plan Documents, without further approval of this Board, to the extent necessary to bring said documents into full compliance with HIPAA.

BE IT FURTHER RESOLVED by the Waupaca County Board of Supervisors that the position of Corporation Counsel shall be designated to serve in the capacity of Waupaca County's HIPAA Privacy Officer and the position of Information Systems Director serve as HIPAA Security Officer.

BE IT FURTHER RESOLVED by the Waupaca County Board of Supervisors that each of the departments listed above shall appoint a Deputy Privacy Officer and Deputy Security Officer in relationship to HIPAA to serve in that capacity with regard to any privacy and/or security issues which may relate to their specific department.

Supr. Craig moved and Supr. Rasmussen seconded the motion to suspend the reading of Resolution No. 2 (2004-2005) and adopt same. Motion carried 26-0. Passed the 21st day of April, 2004.

RESOLUTION NO. 3 (2004-2005)

SUBJECT: Elimination of one full-time RN Supervisor position and creation of one .65 FTE Nurse Manager position.

WHEREAS, Lakeview Manor is attempting to reduce expenses by re-organizing and reducing the number of positions in the nursing department; and

WHEREAS, Lakeview Manor has eliminated one full-time registered nurse position;
and

WHEREAS, this newly created position has been evaluated for appropriate placement in Grade L on the Non-Represented pay structure due to the level of duties and responsibilities. Additionally, this position meets the exempt status and will be paid an annual salary.

NOW, THEREFORE, LET IT BE RESOLVED that the Waupaca County Board of Supervisors does hereby eliminate one full-time Registered Nurse Supervisor position and create a .65 FTE Nurse Manager position at the non-represented Grade Level L.

BE IT FURTHER RESOLVED that the change will result in an approximate saving of \$54,000.

RECOMMENDED FOR INTRODUCTION BY LAKEVIEW MANOR BOARD OF TRUSTEES AND FINANCE & PERSONNEL COMMITTEE: /s/ Robert Whitman, G. Robert Flease, Gary Barrington, Gene Sorensen, Lloyd Mares, Dick Koeppen, James Loughrin, Patricia Craig, Duane Brown, Kay Hillskotter, John Penney, Don Aasen

ATTEST:
/s/ Mary A. Robbins, Waupaca County Clerk

APPROVED AS TO FORM
/s/ Jeffrey Siewert, Corporation Counsel

Supr. Rasmussen moved and Supr. Peterson seconded the motion to adopt Resolution No. 3 (2004-2005). Motion carried 26-0. Passed the 21st day of April, 2004.

RESOLUTION NO. 4 (2004-2005)

Subject: Donald E. Fabricius, County Board Supervisor, Vice Chair

WHEREAS, Supr. Fabricius served with distinction, efficiency and honor on the Waupaca County Board of Supervisors from April, 1982 then again in 1984 until April 2004, and

WHEREAS, Supr. Fabricius' valuable input as Vice Chair of the Waupaca County Board of Supervisors from 1996, Hwy. Committee Chair from 1986, and Finance & Personnel Committee and numerous sub-committees will be missed.

NOW, THEREFORE, BE IT RESOLVED that the Waupaca County Board of Supervisors hereby commend Supr. Donald E. Fabricius for his years of faithful and exceptional services and wish him continued success and happiness in the years to come.

RECOMMENDED FOR INTRODUCTION BY THE WAUPACA COUNTY BOARD OF SUPERVISORS: /s/ Dick Koeppen, James Loughrin, Rose Mary Sasse, Donald Steenbock, James Flink, Lloyd Mares, Howard Trudell, Don Aasen, Donald Peterson, Gene A. Sorensen, Fred Rasmussen, John H. Trambauer, Jr., William Jonely, Kay Hillskotter, Patricia Craig,

Donald Johnson, John F. Penney, Kenneth Hurlbut, Gerald Murphy, Eunice Lawrence, Robert H. Whitman, G. Robert Flease, Dona Gabert, Donn L. Allen, Gary Barrington, Duane R. Brown

ATTEST:
/s/ Mary A. Robbins, Waupaca County Clerk

APPROVED AS TO FORM
/s/ Jeffrey Siewert, Corporation Counsel

Supr. Flink moved and Supr. Steenbock seconded the motion to adopt Resolution No. 4 (2004-2005). Motion carried 26-0. Passed the 21st day of April, 2004.

RESOLUTION NO. 5 (2004-2005)

Subject: Carl Kietzmann, County Board Supervisor 1986-April 2004

WHEREAS, Supr. Kietzmann served with distinction, efficiency and honor on the Waupaca County Board of Supervisors from April, 1986 until April 2004, and

WHEREAS, Supr. Kietzmann's valuable input is commended serving as Chair of the Solid Waste Board for many years, Health & Human Services Board and several committees throughout his terms as County Board Supervisor.

NOW, THEREFORE, BE IT RESOLVED that the Waupaca County Board of Supervisors hereby commend Supr. Carl Kietzmann for his years of faithful and exceptional services and wishes him continued success and happiness in the years to come.

RECOMMENDED FOR INTRODUCTION BY THE WAUPACA COUNTY BOARD OF SUPERVISORS: /s/ Dick Koeppen, James Loughrin, Rose Mary Sasse, Donald Steenbock, James Flink, Lloyd Mares, Howard Trudell, Don Aasen, Donald Peterson, Gene A. Sorensen, Fred Rasmussen, John H. Trambauer, Jr., William Jonely, Kay Hillskotter, Patricia Craig, Donald Johnson, John F. Penney, Kenneth Hurlbut, Gerald Murphy, Eunice Lawrence, Robert H. Whitman, G. Robert Flease, Dona Gabert, Donn L. Allen, Gary Barrington, Duane R. Brown

ATTEST:
/s/ Mary A. Robbins, Waupaca County Clerk

APPROVED AS TO FORM
/s/ Jeffrey Siewert, Corporation Counsel

Supr. Steenbock moved and Supr. Sasse seconded the motion to adopt Resolution No. 5 (2004-2005). Motion carried 26-0. Passed the 21st day of April, 2004.

ANNOUNCEMENTS AND CORRESPONDENCE

Chairman Koeppen placed the following correspondence for April on file in the County Clerk's Office: Waupaca County Economic Development Report for March, Rep. Jean Hundertmark - AB 598, WI Veterans Affairs commending local CVSO Jon LiDonne, and HIPAA Privacy Plan Document.

Supr. Aasen moved and Supr. Steenbock seconded the motion to adjourn. Motion carried 26-0. Chair Koeppen declared the meeting adjourned at 11:20 a.m.