

**WAUPACA COUNTY BOARD OF SUPERVISORS
ADJOURNED ANNUAL SESSION
MARCH 16, 2004**

County Board Chair Brown called the meeting to order at 9:00 a.m. with 24 members present.

Present: Suprs. Aasen, Allen, Barrington, Brown, Craig, Fabricius, Flease, Flink, Gabert, Hurlbut, Johnson, Jonely, Kietzmann, Koeppen, Kussmann, Lawrence, Loughrin, Penney, Peterson, Sasse, Sorensen, Steenbock, Trudell, Whitman. Suprs. Hillskotter, Mares and Rasmussen were excused.

County Board Chair Brown made the opening statement that this meeting and all other meetings of this board are open to the public. Proper notice has been posted and given to the press, in accordance with Wisconsin Statutes so the citizenry may be aware of the time, place and agenda of this meeting.

Pledge of Allegiance was said by all followed by a moment of silence.

Supr. Flink moved and Supr. Steenbock seconded the motion to approve the amended agenda. Motion carried 24-0.

Supr. Flease moved and Supr. Whitman seconded the motion to approve the minutes of the February 17, 2004 meeting. Motion carried 24-0.

SOLID WASTE BOARD PRESENTATION

County Board Chair Brown thanked and presented Solid Waste Board member Tom Seversen a plaque for his 11 years of service to the Solid Waste Board.

**REPORT NO. 10
SOLID WASTE & RECYCLING 2003 ANNUAL REPORT**

Roger Holman presented the Solid Waste & Recycling 2003 Annual Report. The report is placed on file in the County Clerk's Office.

**PUBLIC PARTICIPATION &
EDUCATION PLAN APPROVAL**

Mike Koles, UW-Extension, answered questions on the Comprehensive Plan Public Participation & Education Plan. Supr. Kussmann moved and Supr. Sasse seconded the motion to approve the Public Participation & Education Plan as presented. Motion carried 24-0. Passed this 16th day of March, 2004.

REPORT NO. 11
WISCONSIN FARM TECHNOLOGY 2003 REPORT

Greg Blonde and Bud Brown presented the final 2003 Wisconsin Farm Technology report and presented Waupaca County an aerial photo of the event. UWEX, Wisconsin Farm Technology Committee and everyone who helped make this a successful event received a round of applause.

AMEND CHAPTER 2, WAUPACA COUNTY CODE OF ORDINANCES
APPENDIX A – RULES OF THE BOARD
DUTIES OF COUNTY BOARD CHAIRPERSON/VICE CHAIRPERSON

1. The Chairperson and Vice Chairperson are regulated by Sec. 59 of the Wisconsin State Statutes.
2. Meeting hours of the Board shall be 9:00 a.m. or at the discretion of the Chairperson of the County Board.
3. Orientation Session - Prior to the third Tuesday in April an Orientation Session will be held for all new supervisors by the County Board Chair and County Clerk.
4. The Chair shall appoint a Committee on Committees to advise the Chair in the selection of committee members. The Committee on Committees shall consist of seven Board members, which shall include the Chair and Vice Chair of the Board. The Committee on Committees shall meet the first day of the Organizational Session after all elected officials have been sworn in to office and Committee on Committees members approved.
5. County Board Chair and Vice Chair. The County Board Chair and Vice Chair are elected at the Organizational meeting.
6. Order of Business: Chairperson shall call the meeting to order. The Chairperson shall preserve order and decorum, and shall decide all questions of order, subject to an appeal of the Board.
7. The Chairperson shall be required to vote on all questions before the board, for representation in his/her district.
8. Supervisor/County Board Chairperson/Citizen member Entitlement: Per Diem will be \$55.00 per day and \$25.00 for any other meeting that same day with a definite separation between meetings; and any regular standing committee meeting over four (4) hours in length shall be paid an additional \$25.00. Not to exceed \$80.00 in any one day.
9. County Board Chairperson. County Board Chairperson shall receive an annual salary of \$8,000.00, plus all meetings to be paid as stated above for all supervisors. The salary shall include all meetings with Department Heads, opening and answering correspondence, representing organizations, ceremonial functions, unless over two (2) hours, at that time the Chairperson is allowed to collect \$55.00 for that event/meeting.

10. Purchases of greater than \$20,000 shall require the signatures of the County Board Chairperson and the County Clerk. Waupaca County Highway Department equipment; Lakeview Manor pharmaceuticals and dietary; and Waupaca County Industries production equipment are exempt from this ordinance. (Waupaca County Resolution No. 64, 1990). All purchase of service contracts/agreements issued under State Statutes 46.036 for the Department of Health and Human Services are exempt from this ordinance. An agreement with Waupaca County is not valid and binding upon Waupaca County unless signed by the County Board Chairperson and/or Vice Chair or County Clerk/Administrative Coordinator.
11. Purchases under \$20,000 are left to the Department Head responsible for the project to determine whether the County Board Chairperson needs to sign the contract.
12. In the absence of the County Board Chairperson, the Vice Chair shall sign the contracts and in the absence of both the Chairperson and the Vice Chair, the Chairperson of the Finance and Personnel Committee or the County Clerk/Administrative Coordinator shall sign the contract.
13. All committee appointments are either through election by the full County Board, appointment by the Board Chairperson and confirmation by the Board, or by recommendation of the Committee on Committees.
14. Except as hereinafter provided, the term of office of each member of the Solid Waste Management Board appointed by the Waupaca County Board Chair and approved by the County Board of Supervisors pursuant to this ordinance shall be for three (3) years. The terms of those initially appointed shall be as follows:
 - Two (2) shall be appointed for a term of three (3) years from date of appointment.
 - Four (4) shall be appointed for a term of two (2) years from date of appointment.
 - Four (4) shall be appointed for a term of one (1) year from the date of appointment.
15. The Solid Waste Management Board objectively monitors and reviews the nuclear waste issue within its boundaries, and Nuclear Waste Exploration: Any person, including individuals, partnerships, associations, corporations, municipalities, or other State and/or Federal agencies, departments, bureaus or units, shall give written notice to the County Board Chair and the Solid Waste Management Board, a minimum of sixty (60) days prior to said person conducting any drillings over 500 feet in depth or any drillings of any depth or onsite exploration related to the search for a nuclear waste disposal site on lands within Waupaca.

Recommended by Waupaca County Executive Committee

Supr. Lawrence moved and Supr. Flink seconded the motion to approve the amendment to Chapter 2 of the Waupaca County Code of Ordinances. Motion carried 24-0. Passed this 16th day of March, 2004.

**AMENDMENT TO CHAPTER 3, WAUPACA COUNTY CODE OF ORDINANCES
PERSONNEL POLICIES & PROCEDURES**

Section 19 – Employee Benefits

Section 2: When a holiday falls on a Saturday, it shall be observed on the preceding Friday. When a holiday falls on Sunday, the following Monday shall be observed. When Christmas Day or New Year’s Day fall on a Saturday, the preceding Thursday shall be observed as the Christmas Eve and New Year’s Eve holiday. When Christmas Day or New Year’s Day fall on a Sunday or Monday, the preceding Friday shall be observed as the Christmas Eve and New Year’s Eve holiday.

Recommended for introduction by Finance & Personnel Committee

Supr. Craig moved and Supr. Koeppen seconded the motion to approve the amendment to Chapter 3 of the Waupaca County Code of Ordinances. Motion carried 24-0. Passed this 16th day of March, 2004.

**AMEND CHAPTER 5 OF THE WAUPACA COUNTY CODE OF ORDINANCES
EMERGENCY MANAGEMENT**

5.04 Emergency Management Committee

A. How constituted. The Committee on Committee shall appoint the Emergency Management Committee, on even numbered years, at the April Organizational Session. The Emergency Management Committee shall consist of the Chair from the County Board, Health & Human Services, Law Enforcement, Finance and Personnel, and Highway Committees. The County Board shall hold the position of Chair on the Emergency Management Committee.

B. Duties of the Emergency Management Committee. The Emergency Management Committee shall be an advisory, policy, and oversight group and shall inform the County Emergency Management Director and the County Board on all matters pertaining to emergency management.

**RECOMMENDED FOR INTRODUCTION BY THE WAUPACA COUNTY
EMERGENCY MANAGEMENT COMMITTEE:** /s/ Duane R. Brown, Kay Hillskotter,
James Flink, Don Fabricius

Supr. Whitman moved and Supr. Steenbock seconded the motion to approve the amendment to Chapter 5 of the Waupaca County Code of Ordinances. Motion carried 24-0. Passed this 16th day of March, 2004.

**REPORT OF ZONING COMMITTEE
TO THE COUNTY BOARD OF WAUPACA COUNTY:**

Petition #ZA-3-04
Town of Weyauwega
Parcel #21-06-55-3

The Waupaca County Zoning Committee, having considered the petition No. ZA-3-04 on the 12th day of February, 2004 by **Francine E. Behn, et al** from an A-G (General Agriculture) zone to a C-G (General Commercial) zone for a model log home/corporate office.

The following described lands: Located in part of Government Lot #5 and also being in part of the SE ¼ of the NE ¼ of Sec. 6, Town of Weyauwega, lying along U.S. Highway "10", Waupaca County, Wisconsin.

Approximately 11.87 acres.

Having held public hearings thereon, pursuant to Section 59.97(5)(e) Wisconsin Statutes, notice thereof having been given as provided by law, and being duly informed of the facts pertinent to the changes proposed, and duly advised of the wishes of the people in the area affected, hereby recommends as follows:

Based on the facts and evidence presented, the Committee's decision was to **DENY** the Petition for Zoning Map Amendment, but to **GRANT** a Conditional Use Permit only for the requested purpose as presented due to the following:

The Town Board of Weyauwega was in favor of this application.

With the following conditions:

1. **MUST** obtain a Land Use Permit from the Town Zoning Deputy for the Town of Weyauwega for the construction of the model log home/corporate office.
2. **MUST** obtain a Sanitary Permit from the Zoning Office for the sanitary system prior to construction.

Supr. Penney moved and Supr. Fleuse seconded the motion to postpone action on the zoning denial until the April meeting. Motion carried 24-0. Passed this 16th day of March, 2004.

RESOLUTION NO. 48 (2003-2004)

Subject: Support of Municipal Employment Relations Reforms

WHEREAS, County governments in the State of Wisconsin are bound by the current mediation and arbitration laws; and

WHEREAS, the current laws: 1) do not encourage prompt and fair settlement of public employee contracts; 2) do not provide local governments with flexibility to work smarter and more efficiently; and 3) do not consider the impact on property tax rates a factor in public employee bargaining; and,

WHEREAS, County governments need to provide state mandated services through innovation and leadership at the most fiscally responsible level to minimize the property tax burden on county residents.

NOW, THEREFORE, LET IT BE RESOLVED that the Waupaca County Board of Supervisors does hereby go on record as supporting Municipal Employment Relations Reform as outlined in AB598 and SB296 as an important step in controlling expenses at the local level and that a copy of this resolution be sent to counties in the State of Wisconsin, Governor Jim Doyle, Senator Robert Welch, Rep. Jean Hundertmark and Wisconsin Counties Association.

BE IT FURTHER RESOLVED that the Waupaca County Board of Supervisors recommends the following changes to AB598 and SB296:

- 1) Revise the proposed language that would require arbitrators to consider revenues available without raising property taxes to include the language...”or imposing any additional taxes...”
- 2) Revise the proposed language to exempt a municipality’s decision to subcontract with another municipality from the collective bargaining process.

RECOMMENDED FOR INTRODUCTION BY THE WAUPACA COUNTY

LEGISLATIVE AND JUDICIAL COMMITTEE: /s/ Dennis Kussmann, Howard Trudell, Donn L. Allen

ATTEST:
/s/ Mary A. Robbins, Waupaca County Clerk

APPROVED AS TO FORM:
/s/ Jeffrey J. Siewert, Corporation Counsel

Supr. Kussmann moved and Supr. Trudell seconded the motion to adopt Resolution No. 48 (2003-2004). Motion carried 24-0. Passed this 16th day of March, 2004.

RESOLUTION NO. 49 (2003-2003)

Subject: Contingency Fund Transfers

WHEREAS, it has become necessary to provide for additional expenditures not anticipated at the time of establishing the 2003 budget.

NOW, THEREFORE, BE IT RESOLVED that the following transfers be made to close the books:

Transfer from:

Contingency Fund \$199,570.00

Transfer to:

Worker's Compensation 1,260.00
Unemployment Compensation 10,372.00
Sundry Unclassified 7,040.00
Personnel Office 4,787.00
Real Estate Description 3,344.00
Personal Property Tax Chargebacks 1,586.00
Judicial Circuit Courts 24,817.00
Victim/Witness Program 174.00
Child Support Agency 7,235.00
Jail Maintenance 61,797.00
E911 Regular 3,402.00
Veteran Service Officer 12,319.00

Revenue shortfalls:

Clerk of Courts 17,785.00
Treasurer's Interest Earnings 21,825.00
Corrections-Outside Boarding Fees 21,825.00

Total **\$199,570.00**

RECOMMENDED FOR INTRODUCTION BY WAUPACA COUNTY FINANCE & PERSONNEL COMMITTEE: /s/ James Loughrin, Don Fabricius, John F. Penney, Kay Hillskotter, Don Aasen, Patricia Craig, Duane R. Brown

ATTEST:
/s/ Mary A. Robbins, Waupaca County Clerk

APPROVED AS TO FORM:
/s/ Jeffrey J. Siewert, Corporation Counsel

Supr. Lawrence moved and Supr. Hurlbut seconded the motion to adopt Resolution No. 49 (2003-2004). Motion carried 24-0. Passed this 16th day of March, 2004.

RESOLUTION NO. 50 (03-04)

SUBJECT: Expand part-time 25% Coroner Position to 50% (1040 hours).

WHEREAS, this expanded position is requested to meet the increased demands of the Waupaca County Coroner; and

WHEREAS, it has been determined by the Executive Committee to expand the Coroner's hours beginning January 1, 2005 from 520 hours to 1040 hours and set the Coroner's salary with a cost of living increase the same as all other non-represented employees for 2005 and 2006.

NOW, THEREFORE, LET IT BE RESOLVED that the Waupaca County Board of Supervisors does hereby approve the expanded position for the County Coroner as stated above effective January 1, 2005.

RECOMMENDED FOR INTRODUCTION BY WAUPACA COUNTY EXECUTIVE COMMITTEE: /s/ Duane R. Brown, Don Fabricius, James Loughrin, James Flink, Dennis Kussmann, Carl Kietzmann, Ken Hurlbut, Eunice Lawrence, John F. Penney

ATTEST: /s/ Mary A. Robbins, Waupaca County Clerk
APPROVED AS TO FORM: /s/ Jeffrey J. Siewert, Corporation Counsel

Supr. Fabricius moved and Supr. Whitman seconded the motion to adopt Resolution No. 50 (2003-2004). Motion carried 24-0. Passed this 16th day of March, 2004.

RESOLUTION NO. 51 (03-04)

Subject: Elected Officials (County Clerk, Treasurer, Register of Deeds, Clerk of Circuit Court and Coroner) Salary Adjustment for the 2005-2006 terms of Office

WHEREAS, the Waupaca County Executive Committee reviewed the salaries of the Elected Officials; and

WHEREAS, the Executive Committee has concluded that the County Elected Officials (County Clerk, Treasurer, Register of Deeds, Clerk of Circuit Court and Coroner) shall be the current salary and adjusted the same as the non-represented employees cost of living adjustment for both 2005 and 2006.

NOW, THEREFORE, BE IT RESOLVED that the Waupaca County Board of Supervisors does hereby authorize that the salaries for the County Elected Officials for the term 2005 and 2006 be set at budget time to be the same increase received for all non-represented county employees each of those respective years.

RECOMMENDED FOR INTRODUCTION BY THE WAUPACA COUNTY EXECUTIVE COMMITTEE: /s/ Duane R. Brown, Don Fabricius, James Loughrin, James Flink, Dennis Kussmann, Carl Kietzmann, Ken Hurlbut, Eunice Lawrence, John F. Penney

ATTEST:
/s/ Mary A. Robbins, Waupaca County Clerk

APPROVED AS TO FORM:
/s/ Jeffrey J. Siewert, Corporation Counsel

Supr. Flink moved and Supr. Koeppen seconded the motion to adopt Resolution No. 51 (2003-2004). Motion carried 24-0. Passed this 16th day of March, 2004.

RESOLUTION NO. 52 (2003-2004)
Waupaca County/Adams County Cooperative Agreement

WHEREAS, Waupaca County became a Responsible Unit (as defined in Sec. 287.09, Wis. Stats.) by resolution in 1991; and

WHEREAS, Waupaca County entered into a cooperative agreement with each of 31 municipalities for the purpose of establishing an effective recycling program, thereby achieving a measure of recycling efficiency; and

WHEREAS, Waupaca County desires greater recycling efficiency by working with Adams County on mixed glass recycling; and

WHEREAS, Sec. 66.0301(2), Wis. Stats., authorizes cooperation between municipalities and allows municipalities to contract with each other for the receipt or furnishing of services or the joint exercise of any power or duty required or authorized by law; and

WHEREAS, the Waupaca County Solid Waste Management Board, by resolution, has been authorized to submit an application for a Recycling Efficiency Grant from the Wisconsin Department of Natural Resources, pursuant to Sec. 287.23, Wis. Stats., and Wisconsin Administrative Code NR 549.

NOW, THEREFORE, BE IT RESOLVED, that the Waupaca County Board of Supervisors authorizes the Waupaca County Solid Waste Management Board to enter into and execute a 66.0301 cooperative agreement with Adams County for mixed glass recycling; and

BE IT FURTHER RESOLVED, that the Waupaca County Clerk be directed to forward a copy of this resolution to Adams County.

RECOMMENDED FOR INTRODUCTION BY WAUPACA COUNTY SOLID WASTE MANAGEMENT BOARD: /s/ Carl Kietzmann, John F. Penney, Don Aasen, MaryAnn Snider, Jeffrey Dyer, Thomas Seversen, Gene A. Sorensen

ATTEST:
/s/ Mary A. Robbins, Waupaca County Clerk

APPROVED AS TO FORM:
/s/ Jeffrey J. Siewert, Corporation Counsel

Supr. Sasse moved and Supr. Lawrence seconded the motion to adopt Resolution No. 52 (2003-2004). Motion carried 24-0. Passed this 16th day of March, 2004.

Supr. Craig moved and Supr. Hurlbut seconded the motion to waive the reading of Resolution No. 53 (2003-2004) and adopt same. Motion carried 24-0. Passed this 16th day of March, 2004.

RESOLUTION NO. 53 (2003-2004)
OUTSTANDING CHECKS CANCELLATION
Jim Goeser, Treasurer

The following items consisting of outstanding general, health insurance, Lakeview, and Human Services checks are being presented for cancellation. The outstanding check list is as follows:

GENERAL

| | | |
|--------|------------|--------|
| 233547 | 1/11/2002 | 29.97 |
| 237701 | 3/29/2002 | 4.38 |
| 238586 | 4/12/2002 | 30.66 |
| 238596 | 4/12/2002 | 148.88 |
| 238922 | 4/19/2002 | 6.22 |
| 241288 | 6/10/2002 | 30.95 |
| 242459 | 7/5/2002 | 24.33 |
| 243320 | 7/19/2002 | 13.61 |
| 243491 | 7/26/2002 | 609.00 |
| 244377 | 8/9/2002 | 119.84 |
| 244378 | 8/9/2002 | 141.09 |
| 244385 | 8/9/2002 | 24.63 |
| 244388 | 8/9/2002 | 9.46 |
| 245371 | 8/30/2002 | 30.00 |
| 246130 | 9/13/2002 | 47.32 |
| 247022 | 10/4/2002 | 9.94 |
| 247390 | 10/7/2002 | 4.88 |
| 248347 | 10/25/2002 | 20.32 |
| 248526 | 10/25/2002 | 24.38 |
| 248596 | 11/1/2002 | 2.00 |
| 249109 | 11/8/2002 | 157.49 |
| 250049 | 11/22/2002 | 5.75 |
| 251013 | 12/13/2002 | 8.49 |
| 251529 | 12/20/2002 | 2.00 |

TOTALS

\$1,505.59

HUMAN SERVICES

| | | |
|--------|------------|--------|
| 235418 | 2/15/2002 | 23.54 |
| 237639 | 3/29/2002 | 100.45 |
| 239232 | 4/26/2002 | 50.00 |
| 241079 | 6/7/2002 | 38.13 |
| 241686 | 6/14/2002 | 178.85 |
| 250290 | 12/6/2002 | 207.00 |
| 251894 | 12/27/2002 | 34.97 |

TOTALS

\$632.94

| | | | |
|-------------------------------------|--------|-----------|-----------------------|
| HEALTH INSURANCE | | | |
| | 94127 | 3/6/2002 | 139.20 |
| | 95697 | 6/13/2002 | 20.19 |
| TOTALS | | | \$159.39 |
| LAKEVIEW | | | |
| | 233904 | 1/11/2002 | 16.56 |
| TOTALS | | | \$16.56 |
| TOTALS FOR ALL ACCOUNTS: | | | \$2,314.48 |

Respectfully submitted,
James W. Goeser, County Treasurer

RECOMMENDED FOR INTRODUCTION BY WAUPACA COUNTY FINANCE & PERSONNEL COMMITTEE: /s/ James Loughrin, Don Fabricius, John F. Penney, Kay Hillskotter, Don Aasen, Patricia Craig, Duane R. Brown

ATTEST:
/s/ Mary A. Robbins, Waupaca County Clerk

APPROVED AS TO FORM:
/s/ Jeffrey J. Siewert, Corporation Counsel

**RESOLUTION NO. 54 (2003-2004)
Support of Wisconsin Advantage Bill**

Legislative & Judicial Committee sent a letter of support to our legislators. The bill was passed by the Senate and Assembly. Resolution withdrawn.

APPOINTMENTS

Supr. Sorensen moved and Supr. Trudell seconded the motion to appoint Katrina Riddle and Heather Otto to the DHHS Integrated Services Project Coordinating Committee and Jerry Disterhaft and Kelly Sullivan to the DHHS W-2 Community Steering Committee and Suprs. Barrington, Loughrin and Craig to the Spring Fling Committee. Motion carried 23-1 with Supr. Loughrin voting no. Passed this 16th day of March, 2004.

ANNOUNCEMENT AND CORRESPONDENCE

Chairman Brown placed the following correspondence for March on file in the County Clerk's Office: WCEDC Monthly Report, Thank You from Supr. Penney, Veterans Affairs, Wisconsin Department of Transportation.

SPECIAL PRESENTATION
Duane R. Brown, County Board Chair

Supr. Gabert read a statement from Representative Hundertmark thanking Chairman Brown for his years of leadership as County Board Chair. County Clerk Robbins commended Chair Brown on his 14 years of dedicated service to the citizens of Waupaca County and presented him with a plaque of appreciation. Chair Brown received a standing ovation.

Supr. Kussmann moved and Supr. Aasen seconded the motion to adjourn. Motion carried 24-0. As his final official duty as County Board Chair, Chair Brown declared the meeting adjourned at 10:30 a.m. for the 2003-2004 session.