

**WAUPACA COUNTY BOARD OF SUPERVISORS  
ADJOURNED ORGANIZATIONAL SESSION  
NOVEMBER 18, 2003**

County Board Chair Brown called the meeting to order at 9:00 a.m. with 25 members present.

Present: Suprs. Aasen, Allen, Barrington, Brown, Craig, Fabricius, Flease, Flink, Gabert, Hillskotter, Hurlbut, Johnson, Jonely, Kietzmann, Koeppen, Kussmann, Lawrence, Loughrin, Mares, Penney, Peterson, Rasmussen, Sorensen, Trudell, Whitman. Suprs. Sasse and Steenbock were excused.

County Board Chair Brown made the opening statement that this meeting and all other meetings of this board are open to the public. Proper notice has been posted and given to the press, in accordance with Wisconsin Statutes so the citizenry may be aware of the time, place and agenda of this meeting.

Pledge of Allegiance was said by all followed by a moment of silence.

Supr. Flink moved and Supr. Rasmussen seconded the motion to approve the agenda as amended. Motion carried 25-0.

Supr. Kussmann moved and Supr. Mares seconded the motion to approve the minutes from the October 28, 2003 meeting. Motion carried 25-0.

**PUBLIC HEARING FOR THE 2004 BUDGET  
AND  
TRANSPORTATION SERVICES PROGRAM 85.21**

Chair Brown opened the public hearing and asked if anyone would like to speak on the budget.

Chair Brown called 3 times for any further public input. Being no other input, Supr. Koeppen moved and Supr. Sorensen seconded the motion to close the public hearing and reconvene into regular session. Motion carried 25-0 to close the public hearing.

**RESOLUTION NO. 39 (2003-2004)**

**Subject:** *Year 2004 Budget*

**BE IT RESOLVED** that there is hereby levied against the taxable property of Waupaca County as equalized for the year of 2003 the sum of \$588,627.18 as a state tax for forestry purposes, and

**BE IT FURTHER RESOLVED** that there is hereby levied against the taxable property of Waupaca County as equalized for the year 2003 the following sums:

\$	4,060.00	as veteran's relief
\$	12,237,279.00	as general tax
\$	3,356,742.00	as debt service tax

**BE IT FURTHER RESOLVED** that there is hereby levied against the taxable property of Waupaca County as equalized for the year 2003 excepting Cities of Clintonville, New London and Waupaca, the sum of \$53,000.00 for bridges under Sec. 81.38, Wisconsin Statutes, and

**BE IT FURTHER RESOLVED** that there is hereby levied against the taxable property of Waupaca County as equalized for the year 2003 excepting the Cities of Clintonville, Manawa, Marion, New London, Waupaca, Weyauwega, Village of Fremont, Village of Scandinavia and the Village of Iola, the sum of \$634,189.00 for Public Libraries under Section 43.64 Wisconsin Statutes, and

**NOW, THEREFORE, BE IT RESOLVED THAT** the Year 2004 Budget be adopted at the summary level as printed in the Proceedings of the Waupaca County Board of Supervisors. Department heads shall operate their programs as presented in their proposed line item budgets.

**RECOMMENDED FOR INTRODUCTION BY WAUPACA COUNTY FINANCE AND PERSONNEL COMMITTEE:** /s/ James Loughrin, Don Fabricius, Kay Hillskotter, Don Aasen, Dick Koeppen, Patricia Craig, Duane R. Brown

ATTEST:  
/s/ Mary A. Robbins, County Clerk

APPROVED AS TO FORM:  
/s/ Jeffrey Siewert, Corporation Counsel

Supr. Flink moved and Supr. Craig seconded the motion to adopt Resolution No. 39 (2003-2004). Motion carried 25-0. Passed this 18<sup>th</sup> day of November, 2003.

### **OTHER COMMITTEE REPORTS**

Supr. Loughrin, Chair of the Finance Committee, thanked the Committee, Mary Robbins, Jim Bernhagen for organizing the budget sessions and all his helpful advice, and the department heads and committees for preparing their department budgets during this difficult time.

Supr. Kussmann, Chair of the Legislative and Judicial Committee, announced that per diem will be paid for all monthly County Board meetings attended in lieu of a raise for 2004, the budget currently includes 12 monthly per diems for 2004.

Supr. Rasmussen, Chair of the Public Property Committee, updated the Board on City of Weyauwega/Lakeview Manor sewer and water connection. A parcel of land has been deeded to the City of Weyauwega so the City can construct the water tower.

### **AMEND CHAPTER 3, WAUPACA COUNTY CODE OF ORDINANCES PERSONNEL POLICIES AND PROCEDURES SECTION 20 VOLUNTARY LAYOFF**

1. Voluntary layoffs shall only be granted in full or half day increments. Hourly paid employees working in 24/7 operations may be granted voluntary layoffs in hourly increments. Voluntary layoffs shall be limited to a maximum of two (2) days per pay period and an annual maximum of fifteen (15) days. A request for voluntary layoff may

not be considered unless it has been submitted to the department head at least two weeks in advance of the projected layoff. Requests submitted with less than two weeks advance notice shall be considered at the sole discretion of the department head.

2. Eligibility for a voluntary layoff, which is to occur during the period January 1<sup>st</sup> through December 31<sup>st</sup>, commences when the employee has utilized all available compensatory time before the employee commences the layoff.
3. Approval of any voluntary layoff shall be at the sole discretion of the department head subject to the provisions of this policy. Department heads shall insure that an approved voluntary layoff will not result in overtime work for the employee upon return from layoff or overtime work for remaining staff during layoff.
4. County contributions toward the cost of health and life insurance, and dental coverage where applicable, continues during any period of voluntary layoff.
5. Accrual of vacation and sick leave benefits shall not be reduced by any absence resulting from a voluntary layoff approved pursuant to this policy.
6. Employees who are on a voluntary layoff shall be deemed "laid off" for unemployment compensation eligibility purposes. Questions related to potential unemployment compensation eligibility for partial weeks of unemployment should be directed to the State of Wisconsin, Division of Unemployment Insurance at 1-800-494-4944.
7. Probationary employees are not eligible for voluntary layoff until completion of probation.
8. Questions regarding this policy or its interpretation should be directed to the County Personnel Office.
9. Requests for voluntary layoff are to be submitted to the Personnel Department on the prescribed form. Submittal of form is prerequisite for approval.
10. This policy will be reviewed on an annual basis by the Finance and Personnel Committee at their December meeting.

This amendment shall be in effect upon passage by the County Board of Supervisors and upon publication.

Supr. Craig moved and Supr. Koeppen seconded the motion to adopt the amendment to Chapter 3 of the Waupaca County Code of Ordinances. Motion carried 25-0. Passed this 18<sup>th</sup> day of November, 2003.

**DENIAL OF ZONING AMENDMENT**  
**Town of Royalton**  
**ZA-7-03**

The Waupaca County Zoning Committee, having considered the petition No. ZA-7-03 on the 6<sup>th</sup> day of November, 2003 by Gerald M. Schumacher from an A-G (General Agriculture) zone to an M-G (General Manufacturing) zone for an auto repair shop with a Conditional Use Permit application for used car sales.

The following described lands: Located in part of the NE ¼ of the SW ¼ of Sec. 26, Town of Royalton, lying along County Highway X, Fire Number E6660, Waupaca County, Wisconsin. Approximately 1 acre.

Having held public hearings thereon, pursuant to Section 59.97(5)(3), Wisconsin Statutes, notice thereof having been given as provided by law, and being duly informed of the facts pertinent to the changes proposed, and duly advised of the wishes of the people of the area affected, hereby recommends as follows:

Based on the facts and evidence presented, the Committee's decision was to DENY the Petition for Zoning Map Amendment, but to GRANT the Conditional Use Permit for the uses listed above due to the following:

The Town Board of Royalton was in opposition to the Petition for Zoning Map Amendment but was in favor of the Conditional Use Permit.

With the following conditions:

1. All the vehicles brought in for repairs shall be kept inside the building.
2. There shall be no more than one (1) vehicle outside for sale at any one time.

Dated this 6<sup>th</sup> day of November, 2003.

Waupaca County Zoning Committee by: /s/ John F. Penney, Chairman

Supr. Rasmussen moved and Supr. Hurlbut seconded the motion to approve the Zoning Amendment Denial ZA-7-03. Motion carried 25-0. Passed this 18<sup>th</sup> day of November, 2003.

**RESOLUTION NO. 40 (03-04)**

**SUBJECT:** Appeal for Exemption from State Mandate Relating to Provider Agency Audits

**WHEREAS,** Wisconsin Statute 66.0143 allows municipalities and counties to apply for state mandate waivers for a four year period, except the request may not relate to health or safety; and,

**WHEREAS**, Federal Circular OMB A-133 requires provider agencies that spend more than \$300,000 in federal funds in a year to have a compliance audit, and State audit requirements set that threshold at \$25,000; and,

**WHEREAS**, Waupaca County Department of Health and Human Services contracted with 133 agencies or individuals in 2002, of which 27 of those contracts received between \$25,000 and \$75,000 in payments; and,

**WHEREAS**, in 2003, Waupaca County Department of Health and Human Services currently contracts with 138 agencies or individuals with 38 projected to receive between \$25,000 and \$75,000 in payments; and,

**WHEREAS**, Waupaca County understands the waiver does not apply to contracts with Residential Care Centers or Group Homes licensed under HFS 52 and HFS 57, respectively, and will continue to require audits from those agencies; and,

**WHEREAS**, when payments exceed \$25,000 in payments, contracted agencies are required to submit audits, and the cost of the audit is added to the rate the county pays for services, making the cost of the audit a high cost in comparison to the amount received under the contract.

**NOW, THEREFORE, LET IT BE RESOLVED** that Waupaca County Department of Health and Human Services, with support of the Waupaca County Board of Supervisors, requests a waiver exemption for audit requirements for service providers to a threshold of \$75,000 to require an audit, beginning with 2004 contracts.

**RECOMMENDED FOR INTRODUCTION BY WAUPACA COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES:** /s/ Kay Hillskotter, Steve Goedderz, Howard Trudell, Donn L. Allen, Nancy Mayne, Carl Kietzmann, Gary Barrington

ATTEST:  
/s/ Mary A. Robbins, County Clerk

APPROVED AS TO FORM:  
/s/ Jeffrey Siewert, Corporation Counsel

Supr. Hillskotter moved and Supr. Trudell seconded the motion to adopt Resolution No. 40 (2003-2004). Motion carried 25-0. Passed this 18<sup>th</sup> day of November, 2003.

**RESOLUTION NO. 41 (2003-2004)**

**SUBJECT:** Water Patrol Wages (Chain O' Lakes and Other Waters)

**WHEREAS**, the current cost of living and economy would justify a pay increase for these deputies; and

**WHEREAS**, recruiting and maintaining these positions have become extremely difficult at the current rate of pay; and

**WHEREAS**, the Sheriff's Department along with Law Enforcement Committee's approval will use money allocated for the purchase of a boat to offset this cost; and

**WHEREAS**, it has been determined by the Finance & Personnel Committee to approve the request.

**NOW, THEREFORE, BE IT RESOLVED** that the Waupaca County Board of Supervisors does hereby authorize an adjustment in the hourly wage for Water Patrol Deputies to \$14.00 for boat patrol and \$16.75 for the Water Patrol Supervisors effective January 1, 2004.

**RECOMMENDED FOR INTRODUCTION BY WAUPACA COUNTY FINANCE & PERSONNEL COMMITTEE:** /s/ Duane R. Brown, Don Fabricius, James Loughrin, Patricia Craig, Don Aasen, John F. Penney, Dick Koeppen, Kay Hillskotter

**ATTEST:**  
/s/ Mary A. Robbins, County Clerk

**APPROVED AS TO FORM:**  
/s/ Jeffrey Siewert, Corporation Counsel

Supr. Flink moved and Supr. Jonely seconded the motion to adopt Resolution No. 41 (2003-2004). Motion carried 24-0 with Supr. Barrington abstaining. Passed this 18<sup>th</sup> day of November, 2003.

#### **APPOINTMENTS**

Supr. Kussmann moved and Supr. Loughrin seconded the motion to appoint Gerald Connolly to the Veterans Services Commission for a 3-year term ending 2006. Motion carried 25-0. Passed this 18<sup>th</sup> day of November, 2003.

#### **ANNOUNCEMENTS AND CORRESPONDENCE**

Chairman Brown placed the following correspondence for November on file in the County Clerk's Office: Waupaca County Economic Development Corp. Report

Supr. Rasmussen asked that a letter of condolence be sent to the families of Sgt. Warren Hansen and Spc. Eugene Uhl on behalf of the Waupaca County Board of Supervisors.

Supr. Whitman announced that the Lakeview Manor Annual Report is on the desks along with the invitation to the Lakeview Manor Annual Brunch. The annual report will be discussed at the December meeting.

Supr. Rasmussen moved and Supr. Aasen seconded the motion to adjourn. Motion carried 25-0. Chair Brown declared the meeting adjourned at 9:33 a.m.