WAUPACA COUNTY BOARD OF SUPERVISORS ADJOURNED ANNUAL SESSION OCTOBER 29, 2002

County Board Chair Brown called the meeting to order at 9:00 a.m. with 24 members present.

	Supervisors entitled to seats:	
District 1:	Rose Mary Sasse	
District 2:	Dennis Kussmann	
District 3:	Dick Koeppen	
District 4:	Donald L. Steenbock	
District 5:	James Flink	
District 6:	Lloyd Mares	
District 7:	Howard Trudell	
District 8:	Donald Aasen	
District 9:	Donald J. Peterson	
District 10:	Gene Sorensen	
District 11:	Fred J. Rasmussen	
District 12:	Robert H. Whitman	
District 13:	Eunice Lawrence	
District 14:	Donald E. Fabricius	
District 15:	Kenneth Hurlbut	
District 16:	John F. Penney	
District 17:	David L. Johnson	
District 18:	Patricia Craig	
District 19:	Kay Hillskotter	
District 20:	William Jonely	
District 21:	Carl Kietzmann	
District 22:	G. Robert Flease	
District 23:	Dona Gabert	
District 24:	Donn Allen	
District 25:	Duane R. Brown	
District 26:	James Loughrin	
District 27:	Gary Barrington	

Suprs. Whitman and Jonely were excused. Supr. Allen arrived at 9:10 a.m.

County Board Chair Brown made the opening statement that this meeting and all other meetings of this board are open to the public. Proper notice has been posted and given to the press, in accordance with Wisconsin Statutes so the citizenry may be aware of the time, place and agenda of this meeting.

Pledge of Allegiance was said by all followed by a moment of silence.

Supr. Lawrence moved and Supr. Rasmussen seconded the motion to amend the agenda to move the committee reports before Report No. 16 (2002-2003). Motion carried 24-0.

Supr. Koeppen moved and Supr. Sasse seconded the motion to approve the agenda as amended. Motion carried 24-0.

Supr. Hurlbut moved and Supr. Flink seconded the motion to approve the minutes of the September 17, 2002 meeting as amended. Motion carried 24-0.

OTHER COMMITTEE REPORTS

Bruce Bushweiler introduced Doug Hillskotter and Carl Luedtke of the Waupaca Longbeards Chapter of the National Wild Turkey Foundation. The Waupaca Longbeards have donated a Plotmaster wildlife seed planter to the County. The planter will be available through the Parks Department and is on display in front of the Courthouse for today. Supr. Lawrence, Land and Water Conservation Committee, thanked them for their donation. The report will be filed and become part of the minutes.

REPORT NO. 16 (2002-2003) East Central Regional Planning Commission – Harlan Kiesow, Director

Harlan Kiesow reviewed East Central Regional Planning Commission's projects in Waupaca County. The report will be filed and become part of the minutes.

2003 PROPOSED BUDGET Jim Bernhagen, Finance Director

Jim Bernhagen presented the proposed 2003 budget, gave a brief overview, and reviewed the Budget Summary. The Summary of Waupaca County's 2003 Proposed Operating, Special Purpose and Debt Service Budget sheet is on the following pages. Chairman Brown placed the 2003 Proposed Budget on file in its entirety in the County Clerk's Office. No new or expanded positions are included in the 2003 budget.

AMENDMENT TO CHAPTER 34 Town of Dayton, O-F to RS-20 2002-463, Z-6-02

Parcel #03-04-57-3, Z-6-02, John Keith Brendel in Sec. 4, Town of Dayton for a Zoning Map Amendment from an O-F (Forest) zone to an RS-20 (Residential Single-Family, 20,000 Sq. Ft. Lot Minimum) zone for residential development.

An amendment to amend the Waupaca County Zoning Ordinance by changing the zoning classification of certain specified lands located in part of Government Lot #7 of Sec. 4, Town of Dayton, lying along Butternut Road, Waupaca County, Wisconsin, on approximately 10 acres.

Subject matter of this ordinance having been duly referred to and considered by the Waupaca County Planning and Zoning Committee and public hearing having been held after the giving of requisite notice of said hearing and a recommendation thereon reported to the Board of Supervisors, Waupaca County, Wisconsin as required by Section 59.97 of the Wisconsin Statutes, said Board does ordain as follows:

- Section 1. The Zoning Map entitled Dayton Township, Detail Map B-17, Waupaca County is hereby amended by changing the zoning classification of the area shown on the attached map, which is made a part of the ordinance from an O-F (Forest) zone to an RS-20 (Residential Single-Family, 20,000 Sq. Ft. Lot Minimum) zone.
 - Section 2. This ordinance shall be in full force and effect in the Town of Dayton upon filing with the County Clerk of Waupaca County a certified copy of a resolution of the Town Board of Supervisors of said town approving said ordinance or 40 days after the adoption of the ordinance by County Board, unless a certified copy of a resolution disapproving the amendment is filed within ten (10) days with the County Clerk within that time.
- Section 3. All ordinances or parts of ordinances inconsistent with or in contravention of provisions of this ordinance are hereby repealed.

I, Mary A. Robbins, Waupaca County Clerk

do hereby certify that the above Zoning Amendment was adopted on October 29, 2002. /s/ Mary A. Robbins, Waupaca County Clerk

Supr. Craig moved and Supr. Fabricius seconded the motion to take this amendment off the table and put it back on the Board floor for consideration. Motion carried 24-1 with Supr. Kussmann voting nay. Passed this 29th day of October, 2002.

Supr. Penney moved and Supr. Kussmann seconded the motion to approve the amendment to Chapter 34, 2002-Z-6-02. Motion carried 24-1 with Supr. Peterson voting nay. Passed this 29th day of October, 2002.

RESOLUTION NO. 30 (2002-2003)

SUBJECT: The Health and Human Services Board recommends the Department to eliminate a full-time contracted Employment Specialist position and create a full-time position of Economic Support Assistant in our Economic and Employment Support Division.

WHEREAS, we have been contracting for Employment Specialist services from a private company for a period of time; and

WHEREAS, turnover of contracted workers has been a serious problem with this position indicated by five separate persons trained and hired within our contract period; and

WHEREAS, changing this contracted position to a county position will hopefully provide greater stability and will actually reduce our county expense for this position by over \$5,000.00.

NOW, THEREFORE, LET IT BE RESOLVED that the Waupaca County Board of Supervisors authorizes the Health and Human Services Department to hire a full-time Economic Support Assistant, LGL #4, to become effective immediately.

BE IT FURTHER RESOLVED that funding required for this position will be covered by the contracted position expense in our current budget, with no new county dollars.

RECOMMENDED FOR INTRODUCTION BY WAUPACA COUNTY FINANCE AND PERSONNEL COMMITTEE AND WAUPACA COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD: /s/ James Loughrin, Don Fabricius, John F. Penney, Don Aasen, Dick Koeppen, Patricia Craig, Duane R. Brown, Steve Goedderz, Howard Trudell, Donn L. Allen, Rose Mary Sasse, Carl Kietzmann, Gary Barrington

ATTEST:APPROVED AS TO FORM:/s/ Mary A. Robbins, Waupaca County ClerkJeffrey J. Siewert, Corporate Counsel

Supr. Allen moved and Supr. Trudell seconded the motion to adopt Resolution No. 30 (2002-2003). Motion carried 25-0. Passed this 29th day of October, 2002.

RESOLUTION NO. 31 (2002-2003)

Subject: Non-Represented Employees and Elected Officials Salary Adjustments

WHEREAS, the Waupaca County Finance and Personnel Committee reviewed the salaries of non-represented county employees; and

WHEREAS, the Finance and Personnel Committee has concluded that non-represented employees and County Elected Officials (County Clerk, Treasurer, Register of Deeds, Clerk of Circuit Court and Coroner) annual rate of pay should be increased by 3% effective January 1.

NOW, THEREFORE, BE IT RESOLVED that the Waupaca County Board of Supervisors does hereby authorize a 3% (three percent) salary increase for all non-represented county employees and County Elected Officials effective January 1, 2003.

RECOMMENDED FOR INTRODUCTION BY THE FINANCE & PERSONNEL COMMITTEE: /s/ James Loughrin, Don Fabricius, John F. Penney, Kay Hillskotter, Don Aasen, Dick Koeppen, Patricia Craig, Duane R. Brown

ATTEST: /s/ Mary A. Robbins, Waupaca County Clerk APPROVED AS TO FORM: Jeffrey J. Siewert, Corporate Counsel

Supr. Craig moved and Supr. Hillskotter seconded the motion to adopt Resolution No. 31 (2002-2003). Motion carried 25-0. Passed this 29th day of October, 2002.

RESOLUTION NO. 32 (2002-2003)

SUBJECT: The Health and Human Services Board recommended the Department submit application for a Coordinated Services Team (CST) Initiative Grant issued by the State of Wisconsin under the Department of Health and Family Services.

WHEREAS, Waupaca County was awarded an initial five year Systems Change Grant by the State in 1995; and,

WHEREAS, this grant provided the base for our department to start a new way of doing business with our children and families and with our community partners; and,

WHEREAS, our Integrated Services Program Core Values, such as family centered, consumer involvement, strength based, unconditional care, collaboration across systems, etc., were created by the Systems Change Grant, and continue to be the systems approach supported by the State for assisting children and families; and,

WHEREAS, these new grant funds will assist our Integrated Services Coordinating Committee and Prevention Policy Board to expand these core values, provide direct support for children and families, and train our staff and community partners; and,

WHEREAS, this grant may be awarded for up to five years with a \$50,000 minimum award.

NOW, THEREFORE, LET IT BE RESOLVED that the Waupaca County Board of Supervisors authorizes the Health and Human Services Department to submit an application for a Coordinated Services Team Initiative Grant.

BE IT FURTHER RESOLVED that any in-kind or cash match required to obtain the grant will not require new county tax levy.

RECOMMENDED FOR INTRODUCTION BY WAUPACA COUNTY FINANCE AND PERSONNEL COMMITTEE AND WAUPACA COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD: /s/ James Loughrin, Don Fabricius, John F. Penney, Don Aasen, Dick Koeppen, Patricia Craig, Duane R. Brown, Steve Goedderz, Howard Trudell, Donn L. Allen, Rose Mary Sasse, Carl Kietzmann, Gary Barrington

ATTEST: APPROVED AS TO FORM: /s/ Mary A. Robbins, Waupaca County Clerk Jeffrey J. Siewert, Corporate Counsel

Supr. Barrington moved and Supr. Sasse seconded the motion to adopt Resolution No. 32 (2002-2003). Motion carried 25-0. Passed this 29th day of October, 2002.

RESOLUTION NO. 33 (2002-2003)

WHEREAS, Waupaca County does not have a Search and Notice fee; and

WHEREAS, in lieu of determining the County's actual expense for court actions, certified letters, sheriff's fees, title reports, guardian ad litem fees, and publication expense and similar items, required in securing merchantable title to lands taken by In REM; and

WHEREAS, the In REM process increases the County's workload and processing time.

NOW THEREFORE, BE IT RESOLVED by the Waupaca County Board of Supervisors, that the County shall charge the owner of each tax deed parcel a search and notice fee of \$200.00

when the County first incurs an expense necessary to obtain title to the property. Effective date of January 1, 2003.

RECOMMENDED FOR INTRODUCTION BY THE FINANCE AND PERSONNEL COMMITTEE: /s/ James Loughrin, Don Fabricius, John F. Penney, Kay Hillskotter, Don Aasen, Dick Koeppen, Patricia Craig, Duane R. Brown

ATTEST: A /s/ Mary A. Robbins, Waupaca County Clerk Jo

APPROVED AS TO FORM: Jeffrey J. Siewert, Corporate Counsel

Supr. Rasmussen moved and Supr. Johnson seconded the motion to adopt Resolution No. 33 (2002-2003). Motion carried 25-0. Passed this 29th day of October, 2002.

RESOLUTION NO. 34 (2002-2003)

SUBJECT: Support Increase in Recording Fee

WHEREAS, the recording fee for documents in the Register of Deeds Office has had increases, but none of those increases could be used for general operating purposes; and

WHEREAS, the recording fee for a document is currently \$11.00 for the first page and \$2.00 for each additional page of the same document. Since 1982 the County has been allowed, by Statute, to retain \$4.00 of the recording fee and the \$2.00 for each additional page, and

WHEREAS, in 2001, there were over 68,000 additional pages recorded in the Waupaca County Register of Deeds Office. An increase in the recording fee would generate a considerable amount of revenue which would be credited to the General Fund.

NOW, THEREFORE, BE IT RESOLVED that the Waupaca County Board of Supervisors encourages the State Legislature and the Governor to enact legislation to increase the recording fee for documents in the Register of Deeds Office by \$1.00 for each additional page. This would change the fee from \$2.00 to \$3.00 for each additional page.

BE IT FURTHER RESOLVED that upon passage of this Resolution, the County Clerk is requested to send copies to Governor McCallum, Waupaca County's legislative delegation, the Wisconsin Counties Association, and the other 71 Wisconsin counties.

FISCAL NOTE: An increase of \$1.00 in the recording fee has the potential to generate over \$68,000.00 in annual revenue.

RECOMMENDED FOR INTRODUCTION BY THE WAUPACA COUNTY LEGISLATIVE & JUDICIAL COMMITTEE: /s/ Dennis A. Kussmann, Howard Trudell, Gary Barrington, Fred Rasmussen

ATTEST: /s/ Mary A. Robbins, Waupaca County Clerk APPROVED AS TO FORM: Jeffrey J. Siewert, Corporate Counsel Supr. Flink moved and Supr. Trudell seconded the motion to adopt Resolution No. 34 (2002-2003). Motion carried 24-1 with Supr. Craig voting nay. Passed this 29th day of October, 2002.

RESOLUTION NO. 35 (2002-2003)

A Resolution Authorizing the Submittal of a State Grant Application by James W. Goeser, Waupaca County Treasurer and the Subsequent Appropriation of Waupaca County Funds for a Brownfield Site Assessment Grant.

WHEREAS, Waupaca County recognizes that the remediation and redevelopment of brownfields is an important part of protecting Wisconsin's resources; and

WHEREAS, in this action the Waupaca County Board has declared its intent to complete the Brownfield Site Assessment Grant activities described in the application if awarded funds; and

WHEREAS, Waupaca County will maintain records documenting all expenditures made during the Brownfield Assessment Grant period; and

WHEREAS, Waupaca County will allow employees from the Department of Natural Resources access to inspect the grant site or facility and grant records; and

WHEREAS, Waupaca County will submit a final report to the Department which will accompany the final payment request.

IT IS THEREFORE RESOLVED that the Waupaca County Board requests funds and assistance available from the Wisconsin Department of Natural Resources under the Brownfield Site Assessment Grant Program and will comply with state rules for the program; and

HEREBY AUTHORIZES James W. Goeser, Waupaca County Treasurer to act on the behalf of Waupaca County to submit an application to the State of Wisconsin for financial aid for Brownfield Site Assessment Grant purposes, sign documents, and take necessary action to undertake, direct, and complete approved grant activities.

RECOMMENDED FOR INTRODUCTION BY WAUPACA COUNTY FINANCE AND PERSONNEL COMMITTEE: /s/ James Loughrin, Don Fabricius, John F. Penney, Kay Hillskotter, Don Aasen, Dick Koeppen, Patricia Craig, Duane R. Brown

ATTEST: /s/ Mary A. Robbins, Waupaca County Clerk APPROVED AS TO FORM: Jeffrey J. Siewert, Corporate Counsel

Supr. Kussmann moved and Supr. Craig seconded the motion to adopt Resolution No. 35 (2002-2003). Supr. Koeppen was excused. Motion carried 24-0. Passed this 29th day of October, 2002.

RESOLUTION NO. 36 (02-03)

Subject: Waupaca County Resolution On Tornado Warning

WHEREAS, the Waupaca County Board of Supervisors encourage individual responsibility for awareness, receipt of warnings and knowledge of appropriate actions to protect life and property in the event of a tornado and;

WHEREAS, the Waupaca County Board of Supervisors is aware that every community in the County is at risk of experiencing a tornado. In most events, the broadcast media, particularly radio and television display important severe weather information as well as the National Weather Service which can provide tens-of-minutes of warning via weather radios which sound a loud alarm capable of waking a listener from a sound sleep and providing the public with timely information with which to make urgent life safety decisions and;

WHEREAS, the Waupaca County Board of Supervisors recognize that the broadcast media and weather radios offer a high probability that urgent severe weather information will be available to the community in severe weather and;

WHEREAS, Local governments throughout the County use outdoor sirens to warn the public about impending tornadoes, but these outdoor warning sirens are also vulnerable to wind damage, power outages, accidents, equipment failure and other factors that may limit their ability to provide broadly dependable warnings and People inside many homes and businesses, however, cannot hear these outdoor warning sirens.

THEREFORE, BE IT RESOLVED that the Waupaca County Board of Supervisors supports and recommends the following:

- Households, schools, businesses and government facilities should have a plan describing the actions to take when a tornado threatens, including procedures for sharing warning information with staff, visitors, occupants and neighbors.
- Households, schools, businesses and government facilities should have a working weather radio, with battery back-up, in a location where it can be heard and heeded, particularly in or near sleeping areas.
- People should monitor local television or radio stations when severe thunderstorms are forecast, particularly when the National Weather Service has issued a tornado watch or tornado warning.
- People <u>should not</u> depend on outdoor siren systems to provide initial warning of a tornado, since outdoor sirens are meant as a warning of last resort and may not be heard indoors.
- Local governments, businesses, civic, humanitarian and professional organizations should support and promote the widespread use of weather radios as the primary source of warning information for the public.

• During a tornado, people should only call 9-1-1 to report injuries and life-threatening damage. People should also refrain from using their wireless phones during a tornado, so that emergency workers can communicate and people in dire situations can call for help.

Hereby granted this 29th day of October, 2002 by a majority of a quorum of the Waupaca County Board of Supervisors.

RECOMMENDED FOR INTRODUCTION BY THE WAUPACA COUNTY LEGISLATIVE AND JUDICIAL COMMITTEE: /s/ Gary Barrington, Dennis Kussmann, Donn L. Allen, Howard Trudell

ATTEST:

/s/ Mary A. Robbins, Waupaca County Clerk

APPROVED AS TO FORM: Jeffrey J. Siewert, Corporate Counsel

Supr. Rasmussen moved and Supr. Allen seconded the motion to adopt Resolution No. 36 (2002-2003). Motion carried 24-0. Passed this 29th day of October, 2002.

RESOLUTION NO. 37 (2002-2003)

SUBJECT: Jurisdictional Transfer Agreement - STH 110, CTH "X" and CTH "F"

WHEREAS, the Wisconsin Department of Transportation is reconstructing STH 110 for the good and in the interest of the traveling public; and

WHEREAS, the construction includes changes in the local road system within Waupaca County.

THEREFORE, BE IT RESOLVED that Waupaca County agrees to accept maintenance, jurisdiction, and ownership of underlying right of way for a segment of roadway described in the attached Jurisdictional Transfer Agreement and shown on the attached Department of Transportation Project 6590-00-70 plan sheets; and

BE IT FURTHER RESOLVED that the jurisdiction and maintenance responsibility will become effective upon the date the relocated Highway 110 project becomes open to traffic, estimated to be in the 2003 construction season.

RECOMMENDED FOR INTRODUCTION BY THE WAUPACA COUNTY HIGHWAY COMMITTEE: /s/ Donald Fabricius, G. Robert Flease, Patricia Craig, James Flink, William Jonely

ATTEST: /s/ Mary A. Robbins, Waupaca County Clerk

APPROVED AS TO FORM: Jeffrey J. Siewert, Corporate Counsel

Supr. Fabricius moved and Supr. Flease seconded the motion to adopt Resolution No. 37 (2002-2003). Motion carried 24-0. Passed this 29th day of October, 2002.

PETITION Westerly Pines, Town of Lind

Supr. Craig moved and Supr. Fabricius seconded the motion to bring the petition back to the table for discussion. Motion carried 24-0. Passed this 29th day of October, 2002. Corporation Counsel Jeff Siewert reported on the status of the petition. Jeff Siewert suggested that this petition be tabled for another 30 days. Once the roadwork has been completed, the petition will be withdrawn. Supr. Steenbock moved and Supr. Rasmussen seconded the motion to table the petition for 30 days. Motion carried 23-1 with Supr. Kussmann voting nay. Passed this 29th day of October, 2002.

APPOINTMENTS

Supr. Flink moved and Supr. Barrington seconded the motion to appoint Lori Stiebs to the Integrated Services Project Committee. Motion carried 24-0. Passed this 29th day of October, 2002.

ANNOUNCEMENTS AND CORRESPONDENCE

Waupaca County Economic Development Corporation Report for September is placed on file in the Clerk's Office and made part of the minutes.

October 7, 2002

Duane Brown, Chair Waupaca County 811 Harding Street Waupaca, WI 54981-2012

Dear Mr. Brown:

Congratulations! I am pleased to inform you that the state Department of Transportation has approved your requested Statewide Multi-modal Improvement Program projects for Fiscal Years 2003-2005 funding. The Tomorrow River State Trail-Scandinavia segment and the CTH Q (Indian Crossing) Bridge Replacement are two of forty-two selected bicycle-pedestrian, historic transportation, scenic landscaping and public transit related projects that will enhance Wisconsin's transportation system and make it even more attractive to residents and visitors.

A total of \$19.8 million was approved for various transportation-related projects that were evaluated based on federal and state eligibility criteria, metropolitan planning organization priorities, and recommendations made to the Wisconsin Department of Transportation Secretary by a twelve-person review committee.

The Wisconsin Department of Transportation will reimburse the public sponsor for \$379,200 or 80% of the total project cost, whichever is less. A representative from the Department of Transportation's district office in your area will contact you shortly and provide you with additional materials that need to be completed before you begin any work on your project. In the

interim, please feel free to call your district office representative, Greg Stelmacher at (715) 421-8346 if you have any questions.

Best wishes on your successful project!

Sincerely, /s/ Scott McCallum, Governor

October 1, 2002

Mary A. Robbins County of Waupaca 811 Harding Street Waupaca, WI 54981

Ref. No. 68000

Dear Clerk and County Highway Commissioner:

Subject: 2003 General Transportation Aids Estimate

Our current estimate of 2003 General Transportation Aids (GTA) for your county is \$1,428,676.67.

We calculate your amount of General Transportation Aids based on the most recent cost data the Department of Revenue can furnish and it should be useful for budget purposes.

General Transportation Aids will be distributed in four equal payments to be mailed on January 6, April 7, July 7, and October 6, 2003.

NOTE: SINCE THE TREASURER WILL RECEIVE THE QUARTERLY PAYMENT NOTICE, THIS IS YOUR OFFICIAL NOTICE FOR THE CALENDAR 2002 PAYMENTS. Your January payment will be electronically deposited (ACH). Please keep your bank routing number updated to reflect your current checking account number. To update your account, call Ken Schuck at (608) 266-0204.

The clerk will receive the 2002 DOR financial report form in January 2003. HOW YOU REPORT COSTS AND/OR FILING THE REPORT LATE WILL IMPACT YOUR FUTURE PAYMENTS.

Changes in your name, address, daytime phone number, e-mail address or fax number, should be reported directly to Beverly Maddrell, Department of Revenue, P.O. Box 8971, Madison, WI 53708-8971. Her e-mail address is <u>bmaddrel@dor.state.wi.us</u> and her fax number is 608-267-8964.

Sincerely, /s/ Scott J. Bush, Leader Local State Unit October 11, 2002

Ms. Mary Robbins Waupaca County 811 Harding Street Waupaca, WI 54981

Dear Mary,

The Board of Directors of the Wisconsin County Mutual Insurance Corporation has declared a dividend for the 2002 policy year.

Based on premium, investment and loss results, the Board has declared a dividend to all participants.

Attached is your dividend check in the amount of \$38,398.

The County Board of Supervisors should feel proud of the foresight and courage shown by the formation of, and participation in the Wisconsin County Mutual Insurance Corporation. The additional return of surplus to its' participants reflects the Mutual's philosophy of providing liability insurance substantially at cost.

On behalf of the Wisconsin County Mutual Insurance Corporation

Ehard Huettl	Lawrence Sharine	Robert Hoelsy
President	Vice-President	Secretary-Treasurer

Congratulations on a job well done!!

Sincerely, Aegis Corporation General Administrator

> You are invited to celebrate 25 years serving our community Waupaca County Senior Nutrition Program November 6, 2002 Beginning at 11:00 a.m. Weyauwega-Fremont Nutrition Site American Legion Building on Mill Street Weyauwega, Wisconsin

County Board Social will be Saturday, November 9 at Foxfire on the Green in Waupaca.

Supr. Allen moved and Supr. Steenbock seconded the motion to adjourn. Motion carried 24-0. Chair Brown declared the meeting adjourned at 10:50 a.m.