

**WAUPACA COUNTY BOARD OF SUPERVISORS  
ANNUAL SESSION  
NOVEMBER 20, 2001**

County Board Chair Brown called the meeting to order at 9:00 a.m. with 26 members present.

	<b>Supervisors entitled to seats:</b>
District 1:	Rose Mary Sasse
District 2:	Dennis Kussmann
District 3:	Dick Koeppen
District 4:	Donald L. Steenbock
District 5:	James Flink
District 6:	Lloyd Mares
District 7:	Raymond M. Arndt
District 8:	Donald Aasen
District 9:	Donald J. Peterson
District 10:	Gene Sorensen
District 11:	Fred J. Rasmussen
District 12:	Robert H. Whitman
District 13:	Eunice Lawrence
District 14:	Donald E. Fabricius
District 15:	Kenneth Hurlbut
District 16:	John F. Penney
District 17:	Dale Bonikowske
District 18:	Patricia Craig
District 19:	Kay Hillskotter
District 20:	William Jonely
District 21:	Carl Kietzmann
District 22:	G. Robert Flease
District 23:	Dona Gabert
District 24:	Jack Algiers
District 25:	Duane R. Brown
District 26:	James Loughrin
District 27:	Gary Barrington

Supr. Barrington excused.

County Board Chair Brown made the opening statement that this meeting and all other meetings of this board are open to the public. Proper notice has been posted and given to the press, in accordance with Wisconsin Statutes so the citizenry may be aware of the time, place and agenda of this meeting.

Pledge of Allegiance was said by all followed by a moment of silence.

Supr. Flink moved and Supr. Whitman seconded the motion to approve the agenda. Motion carried 26-0.

Supr. Rasmussen moved and Supr. Mares seconded the motion to approve the minutes from the October 30, 2001 meeting. Motion carried 26-0.

### **HONOR PRESENTION – SHERIFF’S DEPARTMENT**

Barbara Mehlberg responded to a call of a possible drowning on Casey Lake and was able to start CPR on an elderly subject as soon as he had been removed from the water by Lisa Ross. As a result of Barbara Mehlberg starting and maintain CPR until the ambulance arrived, the victim was revived. Sheriff Liebe presented Barbara Mehlberg (present) and Lisa Ross with a certificate citing their willingness to go above and beyond for others. The Waupaca County Sheriff’s Office recognizes Barbara Mehlberg and Lisa Ross as an example of citizenship’s worthy emulation by us all.

### **WISCONSIN COUNTY MUTUAL John Dirske**

Executive Vice President John Dirske of Wisconsin County Mutual updated the County Board on what the organization has been doing. A dividend check in the amount of \$63,592 was presented to Chair Duane Brown.

### **PUBLIC HEARING FOR THE 2002 BUDGET AND TRANSPORTATION SERVICES PROGRAM 85.21**

Finance Director Jim Bernhagen reported that Finance and Personnel Committee met on November 14, 2001 approved a .75 full-time equivalent clerk typist position with the cost off set by an increase in the Register of Deeds fees revenue account. This change would have no impact on the proposed operating budget tax levy. The committee approved to remove \$603,551 in proposed costs associated with highway construction projects. This was made possible because the County Board of Supervisors authorized the borrowing of \$5 million to fund the capital improvement program. The Finance Department has made the necessary corrections to the year 2002 operating, special purpose and debt service budget. The operating budget mill rate is now at \$4.23, special purpose mill rate is \$.26, and debt service mill rate is \$.98. The combined mill rate with the changes that the Finance Committee made is now \$5.47.

Chair Brown opened the public hearing and asked if anyone would like to speak on the budget.

Nancy Camber, E1427 Nelson Road, Iola, expressed her concerns about a newspaper article stating that there is an increase of 19.96% in property taxes. Finance Director Bernhagen explained that this increase was in the general fund tax levy. Overall, the tax levy increase now is only 4.48%.

Chair Brown called 3 times for any public input. Being no other input, Supr. Fleese moved and Supr. Arndt seconded the motion to close the public hearing and reconvene into regular session. Motion carried 26-0.

## COMMITTEE REPORTS

Supr. Loughrin, Chair of the Finance Committee, thanked the Committee, Jim Bernhagen for organizing the budget session and all his helpful advice, and the department heads and committees for preparing their department budgets. Many difficult decisions had to be made and the Committee did not always agree. Everyone was looking out for their own priorities—the County. To stay under the revenue cap, it forced some of the capital projects out of the operating budget. We presented a capital project funding project to the County Board on October 30, 2001 and it was approved. Now the highway improvement program is on track with the long-range plan and long needed projects at the Fairgrounds. Supr. Loughrin thanked the County Board for their approval.

Supr. Flease commented on the closing of the local DMV service stations due to budgetary constraints. Closing of the local DMV offices would be inconvenient for many Waupaca County residents. Supr. Flease suggested that the County Board pass a resolution stating the County's displeasure of this move. Sheriff Liebe stated that he has written several letters to the DOT discouraging the closure of the facilities. Chairman Brown has referred the matter to the Legislative and Judicial Committee.

### RESOLUTION NO. 39 (2001-2002)

#### **SUBJECT: JURISDICTIONAL TRANSFER – County Trunk Highway “CC”**

WHEREAS, all public roads in Waupaca County are functionally classified as either arterials, collectors, or local roads; and

WHEREAS, arterials are typically maintained by the state, collectors are typically maintained by the County, and local roads are typically maintained by the Towns; and

WHEREAS, current CTH “CC”, between STH 156 and CTH “C”, is classified as a local road; and

WHEREAS, Waupaca County agrees to release to the Township of Matteson maintenance, jurisdiction and ownership of underlying right of way for a segment of roadway described in the attached Jurisdictional Transfer Agreement.

NOW, THEREFORE, BE IT RESOLVED that Waupaca County transfer maintenance, jurisdiction and ownership of CTH “CC” to the Town of Matteson.

BE IT FURTHER RESOLVED, that the Jurisdictional Transfer will become effective upon the acceptance of this transfer by the Waupaca County Chairman.

RECOMMENDED FOR INTRODUCTION BY THE WAUPACA COUNTY HIGHWAY COMMITTEE: /s/ Donald Fabricius, G. Robert Flease, Patricia Craig, James Flink, William Jonely

ATTEST:  
/s/ Mary A. Robbins, Waupaca County Clerk

APPROVED AS TO FORM:  
/s/ Jeffrey Siewert, Corporation Counsel

Supr. Fabricius moved and Supr. Sasse seconded the motion to approve Resolution No. 39 (2001-2002). Motion carried 26-0. Passed this 20<sup>th</sup> day of November, 2001.

**RESOLUTION NO. 44 (2001-2002)**

**Subject: Year 2002 Budget**

**BE IT RESOLVED** that there is hereby levied against the taxable property of Waupaca County as equalized for the year of 2001 the sum of \$518,665.36 as a state tax for forestry purposes; and

**BE IT FURTHER RESOLVED**, that there is hereby levied against the taxable property of Waupaca County as equalized for the year 2001 the following sums:

\$4,060	as veterans relief
\$10,685,856	as general tax
\$2,489,539	as debt service tax

**BE IT FURTHER RESOLVED** that there is hereby levied against the taxable property of Waupaca County as equalized for the year 2001 excepting Cities of Clintonville, New London and Waupaca, the sum of \$53,500.00 for bridges under Sec. 81.38, Wisconsin Statutes; and

**BE IT FURTHER RESOLVED** that there is hereby levied against the taxable property of Waupaca County as equalized for the years 2001 excepting the Cities of Clintonville, Manawa, Marion, New London, Waupaca, Weyauwega, Village of Fremont, Village of Scandinavia, and the Village of Iola, the sum of \$598,676.00 for Public Libraries under Section 43.64 Wisconsin Statutes; and

**NOW, THEREFORE, BE IT RESOLVED THAT** the Year 2002 Budget be adopted at the summary level as printed in the Proceedings of the Waupaca County Board of Supervisors. Department heads shall operate their programs as presented in the proposed line item budgets.

**RECOMMENDED FOR INTRODUCTION BY FINANCE AND PERSONNEL**

**COMMITTEE:** /s/ James Loughrin, Don Fabricius, John F. Penney, Kay Hillskotter, Jack V. Algiers, Patricia Craig, Duane R. Brown.

ATTEST:  
/s/ Mary A. Robbins, Waupaca County Clerk

APPROVED AS TO FORM:  
/s/ Jeffrey Siewert, Corporation Counsel

Supr. Flink moved and Supr. Koeppen seconded the motion to approve Resolution No. 44 (2001-2002). Motion carried 25-1 with Supr. Lawrence voting nay. Passed this 20<sup>th</sup> day of November, 2001.

**RESOLUTION NO. 45 (2001-2002)**

**WHEREAS**, the governing board of each county is required by Section 59.74, Wisconsin Statutes, to designate one or more public depositories, organized and doing business under Wisconsin or Federal Law and located in Wisconsin, and

**WHEREAS**, one or more County depository is required to be designated as “working bank” under Section 59.74, Wisconsin Statutes. Farmers State Bank has been so designated to carry the account for the period January 1, 2002 to December 31, 2004; with an annual renewal option.

**WHEREAS**, the County of Waupaca participates in the State of Wisconsin’s Local Government Pooled Investment fund pursuant to the provisions of Section 25.50 of Wisconsin Statutes; and

**WHEREAS**, deposits in banks, savings and loan associations, and credit unions which are state and federally chartered and are located in Waupaca County, the State of Wisconsin Local Government Pool, the AIM Fund, the purchase of bonds or securities issued or guaranteed as to principal and interest by the federal government, or by a commission, board or other instrumentality of the federal government, qualify for the public deposit of County funds not immediately needed under authority granted by Section 59.75 and Section 66.04(2), Wisconsin Statutes; and

**WHEREAS**, A.G. Edwards & Sons, Inc., has been designated as Waupaca County Investment Advisors.

**NOW, THEREFORE, BE IT RESOLVED** that the Waupaca County Board of Supervisors hereby designates all those banks, savings banks and credit unions chartered under state and federal law and located in Waupaca County, State of Wisconsin’s Local Government Pooled Investment Fund, the AIM Fund and Dana Investment Advisors, Inc. as County depositories.

**BE IT FURTHER RESOLVED** that the County Treasurer advise the Finance Committee each month of the total amount as required by Waupaca County Ordinance #4.04(4); and

**BE IT FURTHER RESOLVED** that the Waupaca County Treasurer secures investments in excess of \$500,000.00 covered by the appropriate Federal Insurance and the State of Wisconsin, per 1985 Wisconsin Act 25, with securities of the U.S. Treasury, Agencies, Certificates of Deposit drawn on a Federal Home Loan Bank or a Bank Deposit Guarantee Bond, and that pledged securities or deposit insurance have a cumulative face value totaling minimum of 110% of the invested amounts over the aforementioned \$500,000.00 secured by the appropriate Federal Insurance and Wisconsin Act 25; and

**BE IT FURTHER RESOLVED** that the County Clerk and County Treasurer be authorized to sign all documents and legal county papers and sign all checks, signatures shown below.

**RECOMMENDED FOR INTRODUCTION BY THE FINANCE AND PERSONNEL COMMITTEE:** /s/ James Loughrin, Don Fabricius, John F. Penney, Kay Hillskotter, Jack V. Algiers, Dick Koeppen, Patricia Craig, Duane R. Brown.

ATTEST:  
/s/ Mary A. Robbins, Waupaca County Clerk

APPROVED AS TO FORM:  
/s/ Jeffrey Siewert, Corporation Counsel

Supr. Rasmussen moved and Supr. Whitman seconded the motion to adopt Resolution No. 45 (2001-2002). Motion carried 26-0. Passed this 20<sup>th</sup> day of November, 2001.

**RESOLUTION NO. 46 (2001-2002)**

**Subject:** Lakeview Manor – Expanding of part-time social worker at Lakeview Manor

**WHEREAS,** the position is currently a .75 FTE (Full time equivalent) but has been at full-time status in prior years; and

**WHEREAS,** there is need to increase the hours for the part-time Social Worker at Lakeview Manor to accommodate the increasing demands of the resident population and regulations; and

**WHEREAS,** this is a direct care position for which funds are available for reimbursement through Medicaid and IGT funds.

**NOW, THEREFORE, LET IT BE RESOLVED** that the Waupaca County Board of Supervisors does hereby approve expanding the existing part-time social worker position at Lakeview Manor from .75 FTE to .90 FTE.

**RECOMMENDED FOR INTRODUCTION BY WAUPACA COUNTY FINANCE & PERSONNEL COMMITTEE:** /s/ James Loughrin, Don Fabricius, John F. Penney, Kay Hillskotter, Jack Algiers, Dick Koeppen, Patricia Craig, Duane R. Brown

ATTEST:  
/s/ Mary A. Robbins, Waupaca County Clerk

APPROVED AS TO FORM:  
/s/ Jeffrey Siewert, Corporation Counsel

Supr. Bonikowske moved and Supr. Arndt seconded the motion to approve Resolution No. 46 (2001-2002). Motion carried 26-0. Passed this 20<sup>th</sup> day of November, 2001.

**RESOLUTION NO. 47 (2001-2002)**

**Subject:** Register of Deeds New Position - .75 FTE Clerk Typist I

**WHEREAS,** Waupaca County has determined that due to the increase in volume of workload in the Register of Deeds; and

**WHEREAS,** it has also been determined that the additional expense for the new position will be off set by the increase in revenues associated with this increased workload; and

**WHEREAS,** it has been determined by the Finance and Personnel Committee to approve the creation of a .75 FTE Clerk Typist; and

**WHEREAS**, this position will become effective as of January 1, 2002;

**NOW, THEREFORE, LET IT BE RESOLVED** that the Waupaca County Board of Supervisors does hereby approve the new position of Clerk Typist I at a Non-Professional Labor Grade 2.

**RECOMMENDED FOR INTRODUCTION BY WAUPACA COUNTY FINANCE & PERSONNEL COMMITTEE:** /s/ James Loughrin, Don Fabricius, John F. Penney, Kay Hillskotter, Patricia Craig, Duane R. Brown

**ATTEST:**  
/s/ Mary A. Robbins, Waupaca County Clerk

**APPROVED AS TO FORM:**  
/s/ Jeffrey Siewert, Corporation Counsel

Supr. Loughrin moved and Supr. Sorensen seconded the motion to adopt Resolution No. 47 (2001-2002). Motion carried 25-1 with Supr. Algiers voting nay. Passed this 20<sup>th</sup> day of November, 2001.

#### **APPOINTMENTS**

Supr. Loughrin moved and Supr. Flease seconded the motion to reappoint Sigurd Krostue to the Veterans Service Commission for a 3-year term ending 2004. Motion carried 26-0.

Supr. Craig moved and Supr. Rasmussen seconded the motion to reappoint William J. Morien to the Outagamie Waupaca Library System Board of Trustees for a 3-year term expiring December 31, 2004. Motion carried 26-0.

#### **ANNOUNCEMENTS AND CORRESPONDENCE**

Waupaca County Economic Development Corporation Report for October is placed on file in the Clerk's Office and made part of the minutes.

Waupaca County Register of Deeds Reports for 1998 and 1999 are placed on file in the Clerk's Office and made part of the minutes.

November 2, 2001

Mr. Duane R. Brown  
Waupaca County  
811 Harding Street  
Waupaca, WI 54981

Dear Mr. Brown:

As the cognizant state agency for federally required audits of Wisconsin Counties, Tribes, Boards, and selected municipalities, we have completed our review and resolution process for Waupaca County's Fiscal Year 2000 Single Audit.

A review of the applicable audit material identified no additional funds due to or from programs administered by state agencies. Therefore, the State's interest in the 2000 Single Audit is closed except for the reconciliations being performed by the Department of Agriculture, Trade and Consumer Protection (DATCP) for its programs. DATCP will contact the county and auditor if questions come up in their reconciliation process.

If you have any questions, please call Donald J. Dent at (608) 261-6727.

Sincerely,  
/s/ Ann M. Anderson, CPA  
Office of Program Review and Audit

October 25, 2001

Duane Brown  
Waupaca County Board Chair  
101 E. Beckert Road, #106  
New London, WI 54961

Dear County Board Chair Brown:

On behalf of the Wisconsin Counties Association, our seventy-two member counties, and the over 800 county-elected officials who attended our Convention, I would like to express our thanks for your participation in the Wisconsin Counties Association 63<sup>rd</sup> Annual Convention.

Your participation in the program "Rules Regarding Ethics and Gratuities for County Officials" is greatly appreciated. Our staff has received numerous positive comments regarding the quality of this program.

Again, thank you for helping make our Convention a success.

Sincerely,  
/s/ Jennifer Sunstrom, Legislative Associate



October 10, 2001

Patricia Craig  
Waupaca County Supervisor  
E6384 State Hwy 54  
New London, WI 54961-8136

Dear County Supervisor Craig:

It is with great pleasure that I appoint you to serve on the WCA Taxation & Finance Steering Committee. Your dedication to county government and willingness to spend your time toward the goals and objectives of county government speaks volumes about your character.

The steering committees provide leadership and guidance to the WCA Board of Directors regarding platform positions on which the Association's lobbyists act. With rare exception, the WCA Board of Directors affirms the recommendations of the steering committees regarding policy positions.

The role of the steering committees is prospective. The committees are intended to debate and discuss issues which will affect the future of county government rather than react to specific legislative proposals.

Your committee will meet three or possibly four times in the coming year generally in central locations on dates to be determined by the chair. Mr. Donald Bina of LaCrosse County will serve as chair of the committee and Mr. Mark Anderson of Marinette County will serve as Vice-Chair. Ms. Allison Bussler of WCA will staff the committee. Please contact her with any questions you may have or topics you may wish to have discussed at steering committee meetings.

I have enclosed a list of the other members of the Steering Committee for your information.

I appreciate your commitment to county government and look forward to working with you in the coming year.

Sincerely,  
/s/ James R. Scholmeier  
WCA President

Supr. Craig moved and Supr. Hurlbut seconded the motion to adjourn. Motion carried 25-1. Chairman Brown declared the meeting adjourned at 10:00 a.m.