

**Waupaca County Committee on Aging Meeting Minutes**

**Friday June 30, 2017**

**9:00 A.M.**

**Waupaca County Courthouse**

**811 Harding Street**

**Room 1068**

*This meeting and all other meetings of this committee are open to the public. Proper notice has been posted and given to the press in accordance with Wisconsin statutes so that the citizenry may be aware of the time, place and agenda of this meeting.*

**Chairperson Mary Kay Poehlman called the meeting to order at 9:00 A.M.**

**MEMBERS PRESENT:** Mary Kay Poehlman, Jan Lehrer, Jan Lytie, Bob Appleby, and Dona Gabert

**ABSENT:** Ray Claussen

**OTHERS PRESENT:** Mary Wais, Carol Elvery, Caroline Adams, Carl Kietzmann, Bette Kaminske, Leah Klein

- I. **Adoption of Agenda:** *Motion by Jan Lehrer, second by Dona Gabert to approve agenda. Motion Carried.*
- II. **Adoption of Minutes of May 23, 2017:** *Agreement to table minutes review and approval to July 25, 2017 meeting.*

**PUBLIC COMMENT:** Carol Elvery of 33 Shadow Woods Lane remarked on the Committee's decision on a new catering vendor for the Waupaca and Weyauwega/Fremont Senior Nutrition Sites. She noted a preference for Schueller's Great exSPECHTations if they had indeed submitted a bid. Elvery added the location of Schueller's being local as well as considering future inclement weather. Elvery noted having positive personal experiences with Schueller's dining as well as Schueller's community meal preparation.

**III. Catering Vendor – Waupaca & Weyauwega-Fremont Sites**

Leah Klein provided the below information regarding the two bids received in interest of Senior Nutrition Program catering for the Waupaca & Weyauwega-Fremont sites.

<p>Bid #1</p> <p><b>Caterer:</b> <b>Canteen Catering of Northeast Wisconsin</b> 4100 W. Washington Avenue Appleton, WI 54913</p>	<p>Per Meal Cost: <u>\$5.10/meal</u></p> <ul style="list-style-type: none"><li>- Are prepared to sign a contract to begin services July 10<sup>th</sup></li><li>- Currently serving Winnebago and Outagamie County Elderly Nutrition Programs</li><li>- High satisfaction levels from both Winnebago and Outagamie Counties for Canteen's services</li><li>- Experience and knowledge of meal component guidelines of Wisconsin Elderly Nutrition Program</li></ul>
<p>Bid #2</p> <p><b>Caterer:</b> <b>Schueller's Great ExSPECHTations</b> E3520 Royalton Street Waupaca, WI 54981</p>	<p>Per Meal Cost: <u>\$6.95/meal</u></p> <ul style="list-style-type: none"><li>- Catering experience</li><li>- History of catering the Boy Scout Camp</li><li>- Familiar with the need to follow meal component guidelines</li><li>- Local access for collaboration</li></ul>

Committee discussion was held on the strengths of both vendors. Comments regarding the support of local businesses as well concerns surrounding the travel time of a larger non-local vendor were discussed. *Motion by Dona Gabert to approve Schueller's Great ExSPECHTations as the catering vendor for the Waupaca/Weyauwega-Fremont Nutrition Sites at their bid rate of \$6.95/meal, second by Jan Lehrer. Motion Carried.*

**IV. Adjourn:** *Motion by Jan Lehrer to adjourn meeting, second by Bob Appleby. Motion Carried.*

**NEXT MEETING: Tuesday July 25, 2017 at 9:00am – Waupaca County Courthouse, Room 1068**

Respectfully Submitted: Leah Klein  
Aging & Disability Resource Unit, Manager