

Waupaca County Committee on Aging Meeting Minutes

Tuesday May 23, 2017

9:00 A.M.

Waupaca County Courthouse

811 Harding Street

Room LL42

This meeting and all other meetings of this committee are open to the public. Proper notice has been posted and given to the press in accordance with Wisconsin statutes so that the citizenry may be aware of the time, place and agenda of this meeting.

Chairperson Mary Kay Poehlman called the meeting to order at 9:02 A.M.

MEMBERS PRESENT: Mary Kay Poehlman, Jan Lehrer, Ray Claussen, Bob Appleby, and Dona Gabert

ABSENT: Jan Lytie

OTHERS PRESENT: Leah Klein, Darlene Kramer and Shawna Hansen

- I. **Adoption of Amended Agenda:** *Motion by Jan Lehrer, second by Dona Gabert to approve amended agenda. Motion Carried.*
- II. **Adoption of Minutes of Marcy 28, 2017:** *Motion by Jan Lehrer, second by Dona Gabert. Motion Carried.*

PUBLIC COMMENT: None

III. **Volunteer Policy**

Volunteer Policy reviewed and discussed by Committee Members. Jan Lehrer recommended the addition of language requiring Volunteer Drivers for the Transportation Program provide proof of Driver's License. *Motion to approve Waupaca County Department of Health and Human Services Volunteer Policy with addition of language requiring proof of Driver's License for Volunteer Drivers in the Transportation Program by Bob Appleby, second by Ray Claussen. Motion Carried.*

IV. **Weyauwega/Waupaca Nutrition Site Caterer Update**

Leah Klein updated Committee Members on the continuing and growing concerns with the catering services for the Waupaca and Weyauwega Nutrition Sites. Klein sought approval from Committee members to move forward in discussions with Waupaca County Corporation Counsel and Department of Health and Human Services Board regarding alternative options for catering service and contract discussions. *Motion by Ray Claussen to allow Leah Klein to move forward with discussions on catering service concerns with Waupaca County Corporation Counsel and Department of Health and Human Services Board, second by Jan Lehrer. Motion Carried.*

V. **Regional ADRC Coordinator**

Darlene Kramer presented data from the Regional ADRC 2016 Customer Satisfaction Survey. Highlights include a 98% satisfaction rate with ADRC Services in Waupaca, Calumet and Outagamie counties. Kramer also briefed Committee members on 2017 1st Quarter Encounter Report data for the Regional ADRC. Highlights include over 7,000 contacts with community members seeking assistance in Waupaca, Calumet and Outagamie counties. Kramer also provided information to Committee members regarding state Joint Finance Committee activities later this same week at the Capitol.

VI. ADRC Programs & Organization Overview.

Klein presented educational overview of ADRC programs, services and staff via PowerPoint presentation.

VII. Aging Programs & Organization Overview

Klein presented educational overview of Aging programs, services and staff via PowerPoint presentation.

VIII. Adjourn

Motion by Jan Lehrer to adjourn meeting, second by Dona Gabert. Motion Carried.

NEXT MEETING – Tuesday July 25, 2017 at 9:00am – Waupaca County Courthouse, Room 1068

Respectfully Submitted: Leah Klein

Aging & Disability Resource Unit, Manager