

Waupaca County Committee on Aging Meeting Minutes
Tuesday, February 23rd, 2016
9:00AM
Waupaca County Courthouse
811 Harding Street
Room 1068

This meeting and all other meetings of this committee are open to the public. Proper notice has been posted and given to the press in accordance with Wisconsin statutes so that the citizenry may be aware of the time, place and agenda of this meeting.

Chairperson Patricia Craig called meeting to order at 9:03 A.M.

MEMBERS PRESENT: Patricia Craig, Janice Lytie, Wayne Laux, Bob Appleby, Ray Claussen, Jan Lehrer

MEMBERS EXCUSED: Mary Kay Poehlman

OTHERS PRESENT: Leah Klein, Linda Bowman

- I. **ADOPTION OF AGENDA:** *Motion by Wayne Laux, second by Bob Appleby to approve the agenda. Motion carried.*
- II. **ADOPTION OF THE MINUTES of September 22nd 2015.** *Motion by Wayne Laux second by Jan Lytie. Motion Carried.*
- III. **PUBLIC COMMENT:** None
- IV. **Discussion Item: New Committee Member Introduction and discussion about the interest in joining committee**
- V. **Action Item: Acceptance of Ken Renning resignation as a committee member-** Motion made by Wayne Laux, second by Ray Claussen. *Motion Carried.*
- VI. **Action Item: Acceptance of Mary Mathwig resignation as a committee member-** Motion made by Jan Lehrer second by Jan Lytie. *Motion Carried.*
- VII. **Action Item: 2013-2015 Aging Plan (2015) Self Assessment Approval.**

Waupaca County has fulfilled the Aging Plan Goals for 2013-2015. The Aging plan was written in 2012, by Pat Enright. Leah discussed she will be responsible for the written responses as well as documenting the goal completion and progress for the 2015 Aging Plan Goals. The Self Assessment is due on Friday, March 18th 2016. Motion to approve the 2013-2015 Aging Plan –Self Assessment made by Wayne Laux second by Bob Appleby. *Motion carried.*

- VIII. **Update Item: 2016-2018 Aging Plan Approval** - The 2016-2018 Aging Plan was approved by the Greater Wisconsin Agency on Aging. (GWAAR) Goal focus areas included Involvement of Older People in Aging-Related Program Development and Planning. The Elder Nutrition Program Services in Support of

Caregivers, Services to People with Dementia, Health Aging and Local Priority areas including Transportation, Finances and Nutrition.

- IX. **Update Item: 2016 – 8521 Transportation Grant Award- Volunteer Transportation** Program funding was approved in the amount of \$143,035.00 the transportation program serves those who are 60+ or have Social Security Determination and or not on Medical Assistance. Leah will look in to Elderly or Disabled Clients whom may not be able to afford the Copayments.
- X. **Discussion Item: Advocacy** – Leah briefly described the term Advocacy and it's meaning as it relates to the Waupaca County Aging Programs. Leah mentioned that she will try to keep Advocacy a standing Agenda item as issues come up at the State level for discussion.
- XI. **Discussion Item: Aging Policies Development – Discussion about programs which are lacking formal policies and procedures.** Janice Lytie and Jan Lehrer suggest implementing a policy in which there is a way to ensure that the care is given.
- XII. **Discussion Item: Committee on Aging Handbook Development** – Discussion on developing an acronym list for new committee members.
- XIII. **Action Item: 2016 Meeting Dates and Times: COA Meetings will meet at 9:00 A. M. in Room 1068 on the following dates:**
 - Tuesday March 22nd
 - Tuesday, May 24th
 - Tuesday, July 26th
 - Tuesday, September 27th
 - Tuesday, November 29th

Motion made by Jan Lehrer to approve 2016 Meeting dates and Times Second by Jan Lytie. **Motion carried.**

NEXT MEETING – Tuesday, March 22nd, 2016 at the Waupaca County Courthouse, Room 1068-

ADJOURN: Motion was made to adjourn at 9:55 A. M. by Wayne Laux Second by Bob Appleby
Motion carried.

Respectfully Submitted:

Linda Ann Bowman
ADRC- Clerk