

GOVERNMENTAL BODY: **WAUPACA COUNTY AGRICULTURE AND
EXTENSION EDUCATION COMMITTEE**

DATE AND TIME: **Monday, November 27, 2017 – 8:30 a.m.**

PLACE: **Room 1037 Waupaca County Courthouse
811 Harding Street, Waupaca, WI**

OPEN SESSION: This meeting and all other meetings are open to the public. Proper notice has been posted and given to the press, in accordance with Wisconsin statutes so that the citizens may be aware of the time, place, and agenda of this meeting.

1. Meeting was called to order and open meeting statement was read by Supervisor Kietzmann at 8:30 a.m.
2. Roll call
Present were: Supervisors: Bob Ellis, Darrell Handrich, Carl Kietzmann, Dave Neumann and Jim Nygaard.

Also present were UW-Educators: Greg Blonde, Kelly Hammond, Sandy Liang, Penny Tank and UW-Extension AED, Catherine Neiswender.

Absent: Christi Gabriliska (FMLA) and Jessica Beckendorf (excused)

3. Review and accept Agenda
Motion was made by Supervisor Nygaard to accept the November 27, 2017 agenda; second was made by Supervisor Handrich. The agenda was approved unanimously by committee members.
4. Review previous meeting minutes
Motion was made by Supervisor Neumann to accept the minutes from the October 30, 2017 meeting; second was made by Supervisor Ellis. The minutes were approved unanimously by the committee.
5. Public Input
There was no public present for input.
6. Educator Reports
 - Current programs and outcomes
Written reports from all educators were emailed to those supervisors requesting them as well as distributed to those preferring to receive a written copy at the meeting.
 - Educator Presentation – Penny
 - Tank introduced Michelle Burington as the Farm to School Nutrition Educator for the 2017-2018 program year and also limited term FoodWise Nutrition Educator through September 2018.
 - Tank shared with the committee a new leader training she has offered twice for both youth and adults working with Cloverbud 4-H members, youth in grades K-2. She walked through the PowerPoint presentation and shared the written resources that each 4-H club received.
 - Lastly, Penny highlighted her trip to the NAE4-HA Conference in Indianapolis where she was honored to receive the Meritorious Service Award for Wisconsin.

- Department Head Report – update on work of the Department Head and Department Updates for previous month
Department Head report was included in Tank’s written report and additionally she told the committee about a training opportunity Beckendorf was selected to attend, that was happening that week. Beckendorf will report on this as a future meeting.
 - Administrative Update – update on the work of the Area Extension Director and Area and State updates from the previous month.
 - Neiswender highlighted her opportunity to be on the Shawano radio breakfast show with County Board Chair Koeppen and share updates and news about Extension.
 - Neiswender read a letter from Karl Martin thanking the committee and county for their support of UW-Extension. She also handed out a paper copy of the draft MOU that the committee saw in a digital format at the last meeting. This will be on file.
 - Discussion took place about the announcement of UW-Extension moving to UW-Madison.
 - Liang and Neiswender told the committee about Liang’s planned FMLA stating at the end of November through January.
7. 136 Contract
Neiswender provided copies of and reviewed the 2018 136 contract for Extension Education services. Motion was made by Supervisor Neumann to accept contract; second was made by Supervisor Nygaard. The contract was approved unanimously by the committee and signed.
8. Confirm 2018 Extension Committee meeting dates
Draft of 2018 dates for the Extension Committee meetings will be: Jan. 29, February 26, March 26, April 30, May 21, June 25, July 30, August 20, September 24, October 29, November 19 and December 17.
9. Correspondence
There was no correspondence.
10. Next meeting
 - Monthly Meeting . . . Monday, January 29 at 8:30 a.m.
11. Adjourn
Motion to adjourn was made by Supervisor Handrich; second by Supervisor Nygaard. The committee unanimously approved to adjourn. Meeting was adjourned at 10:00 a.m.

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