

**GOVERNMENTAL BODY:** **WAUPACA COUNTY AGRICULTURE AND EXTENSION EDUCATION COMMITTEE**

**DATE AND TIME:** **Monday, October 30, 2017 – 8:30 a.m.**

**PLACE:** **Room 1037 Waupaca County Courthouse  
811 Harding Street, Waupaca, WI**

**OPEN SESSION:** This meeting and all other meetings are open to the public. Proper notice has been posted and given to the press, in accordance with Wisconsin statutes so that the citizens may be aware of the time, place, and agenda of this meeting.

1. Meeting was called to order and open meeting statement was read by Supervisor Kietzmann at 8:30 a.m.
2. Roll call  
Present were: Supervisors: Dave Neumann, Darrell Handrich, Jim Nygaard and Carl Kietzmann.  
Absent: Supervisor Bob Ellis (excused).  
  
Also present were UW-Educators: Penny Tank, Greg Blonde, Christi Gabriliska, Jessica Beckendorf, Sandy Liang and UW-Extension AED, Catherine Neiswender.  
Absent: Kelly Hammond (excused)
3. Review and accept Agenda  
Motion was made by Supervisor Neumann to accept the October 30, 2017 agenda; second was made by Supervisor Nygaard. The agenda was approved unanimously by committee members.
4. Review previous meeting minutes  
Motion was made by Supervisor Handrich to accept the minutes from the October 2, 2017 meeting; second was made by Supervisor Neumann. The minutes were approved unanimously by the committee.
5. Public Input  
There was no public present for input.
6. Educator Reports
  - Current programs and outcomes  
Written reports from all educators were emailed to those supervisors requesting them as well as distributed to those preferring to receive a written copy at the meeting.
  - Educator Presentation  
Jessica Beckendorf, Community Development Educator, explained her role in surveys and information gathering about interest in broadband across the county. She shared a draft preliminary results document highlighting survey findings.
  - Department Head Report  
Tank gave update on work of the Department Head and Department Updates for previous month
  - Administrative Update  
Neiswender gave update on the work of the Area Extension Director and Area and State updates from the previous month. A draft MOU was shared and will be brought to next meeting for review. Discussion took place about the restructure of UW Cooperative Extension to Madison, the Board of Regents will vote on the recommendation next week.

7. Faculty Rank change  
Assistant Professor rank change was approved for Beckendorf by Dean Martin, effective November 1, 2017.
8. FoodWise Program Updates  
Michelle Burington will be on boarded as a 50% FoodWise nutrition educator starting November 1<sup>st</sup> through the end of the fiscal year (September 30<sup>th</sup>, 2018) to provide backfill for Gabrilka and Hammond when they are on maternity leave; Gabrilka gave an update on her role as FoodWise Administrator for 4 county area.
9. Confirm December Extension Committee meeting date  
Motion was made by Supervisor Nygaard to not have an Extension Committee meeting in December. Second was made by Supervisor Neumann. The committee unanimously approved to not have a meeting in December.
10. Correspondence  
There was no correspondence.
11. Next meeting
  - Monthly Meeting . . . . Monday, November 27, 2017 at 8:30 a.m.
12. Adjourn  
Motion to adjourn was made by Supervisor Nygaard; second by Supervisor Neumann. The committee unanimously approved to adjourn. Meeting was adjourned at 10:07 a.m.

*If special accommodations are necessary to this meeting, please contact the UW-Extension Office to make arrangements –715 258-6230. An EEO/AA employer, University of Wisconsin-Extension provides equal opportunities in employment and programming, including Title VI, Title IX, and the Americans with Disabilities Act (ADA) requirements.*