

MINUTES

GOVERNMENTAL BODY: **WAUPACA COUNTY AGRICULTURE AND EXTENSION EDUCATION COMMITTEE**

DATE AND TIME: **Monday, November 28, 2016 – 8:30am**

PLACE: **Room 1037 Waupaca County Courthouse
811 Harding Street, Waupaca, WI**

OPEN SESSION: This meeting and all other meetings are open to the public. Proper notice has been posted and given to the press, in accordance with Wisconsin statutes so that the citizens may be aware of the time, place, and agenda of this meeting.

1. Meeting was called to order and open meeting statement was read by Supervisor Kietzmann at 8:30 a.m.
2. Roll call
Present were: Supervisors: Jim Nygaard, Darrell Handrich, Carl Kietzmann, Dave Neumann and Bob Ellis.

Also present were UW-Extension Educators: Greg Blonde, Jessica Beckendorf, Penny Tank, Christi Beilfuss, Sandy Liang and UWEX North Central Regional Director Will Andresen. Kelly Hammond was absent (excused)
3. Review and accept Agenda
Motion was made by Supervisor Handrich to accept the November 28, 2016 agenda; second was made by Supervisor Nygaard. The agenda was approved unanimously by committee members.
4. Review previous meeting minutes
Motion was made by Supervisor Neumann to accept the minutes from the October 31, 2016 meeting; second was made by Supervisor Nygaard. The October 31, 2016 minutes were approved unanimously by the committee.
5. Public Input
There was no public present for input.
6. Educator Reports
 - Educator Presentation
All educators presented the PowerPoint created for the UWEX Civil Rights Review held on November 9, 2016. The presentation highlighted demographics of the county and programming with underserved and underrepresented populations in all program areas across Waupaca County.
 - Department Head Report
Tank updated the committee on her work as Department Head and Department Updates for previous month
7. UW-Extension nEXT Generation Reorganization Update
Tank told the committee about administrative personnel changes in the Dean's office.
8. Family Living Programming Update
Discussion took place about the current connection between the Family Living program and HCE. There is a memorandum of agreement between WAHCE and the state Family Living program that outlines roles and this was reviewed by the committee along with the position

description. The Family Living educator has a meeting planned with representatives from HCE to discuss the year ahead and programming ideas.

9. Confirm dates for December and January meetings
Motion was made by Supervisor Neumann to cancel the December Extension Committee meeting; second Supervisor Nygaard. Committee unanimously approved to cancel December's meeting. Next meeting will be January 30, 2017.
10. Correspondence
 - Beilfuss continues in the interim (35%) FoodWise Coordinator position for Outagamie/Winnebago/Calumet counties.
 - Tank shared a 'save the date' flier for Capital Connections coming up on April 20, 2017.
11. Next meeting
 - Monthly Meeting . . . Monday, January 30, 2017 – 8:30am
12. Adjourn
Motion to adjourn was made by Supervisor Ellis; second was made by Supervisor Nygaard. The committee unanimously approved to adjourn. Meeting was adjourned at 11:05 a.m.

If special accommodations are necessary to this meeting, please contact the UW-Extension Office to make arrangements – 715 258-6230. University of Wisconsin, U.S. Department of Agriculture and Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX and ADA.