

## MINUTES



**GOVERNMENTAL BODY:** **WAUPACA COUNTY AGRICULTURE AND EXTENSION EDUCATION COMMITTEE**

**DATE AND TIME:** **Monday, June 27, 2016– 8:30am**

**PLACE:** **Room 1037 Waupaca County Courthouse  
811 Harding Street, Waupaca, WI**

**OPEN SESSION:** This meeting and all other meetings are open to the public. Proper notice has been posted and given to the press, in accordance with Wisconsin statutes so that the citizens may be aware of the time, place, and agenda of this meeting.

1. Meeting was called to order and open meeting statement read by Supervisor Kietzmann at 8:30 am.

2. Roll call

Present were supervisors: Kietzmann, Handrich, Nygaard, Neumann and Ellis.

Also present were UW-Extension Educators: Penny Tank, Kelly Hammond and Christi Beilfuss. Greg Blonde and Jessica Beckendorf were absent (excused). Sandy Liang is on Family Medical Leave.

3. Review and accept Agenda

Motion was made by Darrell Handrich to accept the June 27, 2016 agenda; second was made by Jim Nygaard. The agenda was approved unanimously by committee members.

4. Review previous meeting minutes

Motion was made by Dave Neumann to accept the minutes from the May 23, 2016 meeting; second was made by Jim Nygaard. The May 23<sup>rd</sup> minutes were approved unanimously by the committee.

5. Public Input

There was no public present for input.

6. Educator Reports

- Current programs and outcomes  
All educators provided written reports.
- Educator Presentation  
Tank presented for Beckendorf and shared about Leadership Waupaca County. Promotional materials were handed out along with a summary from Beckendorf including highlights of past class and proposed changes for next class.
- Department Head Report –  
Update on work of the Department Head and Department Updates for previous month. Report on WACEC by Tank and Kietzmann. Save the date hand out was shared for 2017 Capitol Connections and WACEC/WCA combined meeting.

7. UW-Extension nEXT Generation Reorganization Update

Tank handed out the communication memo from June 17 and discussion took place about the area meeting held in Menasha. Kietzmann, Ellis, Nygaard, Blonde, Beckendorf, Beilfuss, Tank and Supervisor Federwitz attended.

8. County Board Tour agenda for July 19, 2016  
The tour is set, registration is due July 10.
9. UW-Extension staffing updates  
The state WNEP Coordinator contacted Beilfuss to see if she would be interested/willing to serve as an interim coordinator for the Outagamie/Winnebago/Calumet program in addition to Waupaca County. The three county area has been without a coordinator for over a year and they are reviewing some options. Details of this interim role are still being discussed.  
WNEP – Bob Ellis made a motion to approve the interim opportunity for Beilfuss to serve as coordinator for 4 counties. Second was made by Darrell Handrich. The committee unanimously approved this opportunity for Beilfuss.  
  
Conversations have taken place between UWEX and LWCD in regards to support staff time. After talking with staff in the UWEX office, Tank asked the committee about the possibility of sharing some time. Jim Nygaard made a motion to approve Sherry Weise to share time between UWEX and LWCD, it will be on a temporary basis and the committee will leave hours to be worked out between departments. Second was made by Bob Ellis. The committee unanimously approved this shared opportunity between the two departments.
10. 2017 County budget  
Just starting to work on budget.
11. Correspondence  
There was no correspondence.
12. Next meeting
  - Monthly Meeting . . . Monday, July 25, 2016 2016 – 8:30am
13. Adjourn  
Motion to adjourn was made by Bob Ellis; second was made by Jim Nygaard. The committee unanimously approved to adjourn. Meeting was adjourned at 9:35 am.

*If special accommodations are necessary to this meeting, please contact the UW-Extension Office to make arrangements – 715 258-6230. University of Wisconsin, U.S. Department of Agriculture and Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX and ADA.*