

**GOVERNMENTAL BODY:** **WAUPACA COUNTY AGRICULTURE AND  
EXTENSION EDUCATION COMMITTEE**

**DATE AND TIME:** **Monday, February 29, 2016– 8:30am**

**PLACE:** **Room 1037 Waupaca County Courthouse  
811 Harding Street, Waupaca, WI**

**OPEN SESSION:** This meeting and all other meetings are open to the public. Proper notice has been posted and given to the press, in accordance with Wisconsin statutes so that the citizens may be aware of the time, place, and agenda of this meeting.

1. Meetings was called to order and open meeting statement read by Supervisor Kietzmann at 8:35 am.

2. Roll call

Present were supervisors: Kietzmann, Handrich, Peterson and Ellis. Supervisor Neumann was absent (excused).

Also present were UW-Educators: Jessica Beckendorf, Christi Beilfuss, Greg Blonde, Kelly Hammond, Sandy Liang (arrived at 9am), Penny Tank, Tom Schmitz, North Central Regional Director and Jill Hicks, Regional Associate.

3. Review and accept Agenda

Motion was made by Don Peterson to accept the February 29, 2016 agenda; second was made by Bob Ellis. The agenda was approved unanimously by committee members.

4. Review previous meeting minutes

Motion was made by Darrell Handrich to accept the minutes from the January 25, 2016 meeting; second was made by Don Peterson. The January 25<sup>th</sup> minutes were approved unanimously by the committee.

5. Public Input

There was no public present for input.

6. Educator Reports

- Department Head Report  
Annual reviews are occurring at this meeting therefore no report was distributed.

7. Old Business

- UWEX Organizational Update  
Tank shared copies of the “Key Points for Counties” from Schmitz and resolution from La Crosse County, which was asked to be shared with every County Extension Committee. Also Congratulations to Tom Schmitz, who announced his retirement effective July 1.

8. New Business

- Out of State Travel Request  
Beckendorf requests approval to present at a conference in San Antonio. Costs will be covered by other sources. Motion made by Don Peterson to approve Beckendorf’s travel request; second by Bob Ellis. Committee unanimously approved travel request for Beckendorf.
- FYI – North Central Regional Conference for Staff March 16-17

- Self-Initiated Performance Reviews - **CLOSED SESSION**  
Motion to adjourn to closed session pursuant to the exemption in section 19.85(1)(c) Wisconsin Statutes for the sole purpose of discussion of faculty/academic staff self-initiated annual review with UWEX North Central Regional Director Tom Schmitz was made by Don Peterson; second by Darrell Handrich. Roll call: Peterson – yes, Handrich – yes, Ellis – yes, Kietzmann – yes. Closed session began at 9:10 for performance reviews with committee, Dept. Head, Schmitz and Hicks. Motion to adjourn from closed session was made by Darrell Handrich; second by Don Peterson. Roll call: Kietzmann – yes, Peterson – yes, Ellis – yes, Handrich – yes. Returned to Open Session at 12:35 pm.

9. Correspondence

There was no correspondence.

10. Next meeting

- Monthly Meeting . . . . Monday, March 28, 2016 – 8:30am

11. Adjourn

Motion to adjourn was made by Don Peterson; second was made by Bob Ellis. Committee unanimously approved to adjourn. Meeting was adjourned at 12:40 pm.

*If special accommodations are necessary to this meeting, please contact the UW-Extension Office to make arrangements – 715 258-6230. University of Wisconsin, U.S. Department of Agriculture and Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX and ADA.*