

Minutes

GOVERNMENT BODY: AD-HOC SPECIAL DRUG COURT COMMITTEE

DATE: Wednesday, January 11, 2017

TIME: 12:00 Noon

PLACE: LL43, Waupaca County Courthouse
811 Harding Street, Waupaca, WI 54981

In attendance: Mary Kay Poehlman, Judge Raymond Huber, Judge Vicki Clussman, Kaye Thompson, Veronica Isherwood, Chuck Price and Brian Hoelzel, Bill Lipschultz, Troy Nielson

1. Call to order. Open meeting statement: This meeting and all other meetings of this committee are open to the public. Proper notice has been posted and given to the press, in accordance with Wisconsin Statutes so that the citizenry may be aware of the time, place and agenda of this meeting
2. Roll call – Fred Zaugg absent due to medical issue
3. Approve minutes
 - 1st. Brian Hoelzel
 - 2nd. Judge Vicki Clussman
4. Public Comment – none
5. Approve and Review Agenda
 - 1st. Bill Lipschultz
 - 2nd. Brian Hoelzel
6. Getting a Drug Court Coordinator hired
 - a. Drug Court Coordinator job description – ready for interviews
 - b. How to recruit
 - i. Will work with Mandy in HR
 - ii. Judge Ray to write up a release to send out (done)
 - iii. Responses will be sent to Branch II
 - iv. Best efforts will be to have drug coordinator in place by April 1-15, 2017
 - c. Office space, computer – discussed options. Perhaps Angela's office on the 3rd floor?
7. Determination of drug court team members for grant submission
 - a. BJA/NDCI Commitment form was signed. Basic core Waupaca County Drug Court Team will be: Judge Vicki Clussman/Judge Ray Huber, Veronica Isherwood, Troy Nielson, Chuck Price (representation from DHHS), Nicole Zacharias, Brian Hoelzel and the coordinator upon hire.
 - b. Kaye received permission form BJA/NDCI for both judges, a representative from city and county law enforcement and two people from probation and Parole (Amanda and Nicole) to attend the on-site training on May 31 and June 1 and 2, 2017.
 - c. Both commitment and logistics forms have been completed and submitted.
 - d. Room LL43 has been reserved.

