



## NOTICE OF MEETING

**GOVERNMENTAL BODY:**  
**PLACE:**  
**DATE:**  
**TIME:**

**Waupaca County Lakeview Manor Committee**  
**912 Manor Drive, Weyauwega, WI 54983**  
**May 24, 2016**  
**9:00 a.m.**

**Committee Members:** Chair: Supervisor G. Barrington, Supervisor Sorensen, Supervisor Johnson, Supervisor Handrich, and Supervisor Penney.

### AGENDA

#### OPEN SESSION

**Open Meeting Statement:** This meeting and all other meetings of this Committee are open to the public. Proper notice has been posted and given to the press, in accordance with Wisconsin Statutes so that the citizenry may be aware of the time, place, and agenda of this meeting.

#### Roll Call

1. Review and approve agenda
2. Review and approve minutes of the previous meetings – 4/26/2016
3. Public Comment
4. Administrator's Monthly Report
  - a. Communications
    - i. Come Unto Me Book – program versus request, we no longer request 2 thank you
  - b. Education
    - i. Crystal – MDS Nurse – sent to learn changes coming
    - ii. Patti – DON – sent to area DON meeting and 3 day session/1<sup>st</sup> half DON training – 2<sup>nd</sup> half and test for Certification as DON in August
    - iii. Relias – on line learning – reviewed and changed
  - c. Self Reports
  - d. Corporate Compliance
    - i. Business Associates
  - e. Staff Hires
  - f. Resident Census
  - g. Marketing
  - h. Survey Readiness
  - i. National Nursing Home Week – Resident/Family Dinner, Senior Citizen Fair, Community Supper, Church Services of their church
  - j. Payroll Based Journal
  - k. Financial Statements – Accounts Payable
    - i. Capital Expenditures
  - l. Transportation From Hospital – Admission
5. Consideration for action to be taken by the Committee
6. Approval Of Financial Reports
7. Adjourn

**If special accommodations are necessary for your attendance at this meeting, please contact the Lakeview Manor Business Office at (920) 867-2183. All requests are kept confidential. Posted: 5-19-2016**